

**Minutes
Coastal Carolina University
Board of Trustees**

**Academic Affairs Committee
Surf Golf and Beach Club in North Myrtle Beach
April 3, 2008**

Committee Members Present: Mr. Joseph L. Carter, Mr. J. Wayne George, Ms. Ruth S. Kearns, and Dr. Oran P. Smith (by teleconference)

Committee Members Not Present: Dr. Randy Dozier, Mr. Charles Hucks, and Mr. R. Grant Singleton

Other Board Members Present: Mr. Gary W. Brown

Others Present: Dr. Debbie Conner, Dr. David W. Evans, Mr. Chris Johnson, Dr. Danny Nicholson, Dr. Michael H. Roberts, Mr. Scott Royce, Dr. Rob Sheehan, Dr. Lynn Willett, and Ms. Nila Hutchinson

Dr. Smith joined the meeting by teleconference and called the meeting to order at 10:35 a.m.

Mr. Carter moved to approve the February 14, 2008 committee minutes and Mr. George seconded. The motion carried.

Dr. Sheehan reviewed the recommendations for promotion and tenure. This is the first time that promotion to senior instructor has been brought to the committee for action. In the past they have been promoted by the strength of a memo but are now required to prepare a dossier of their teaching, service and some scholarship. After six years of teaching, they are eligible to apply for senior instructor. All three of these applicants are in foreign language. He also noted that while some universities no longer require a foreign language in the core curriculum Coastal Carolina University continues to do so. Trustees affirmed their support for the foreign language requirement.

The committee was reminded that it is our policy when a new member of the faculty joins the university as an administrator who already has tenure at another university, they are hired with tenure. Dr. Little will join the faculty as the Chair of Accounting, Finance and Economics and Dr. Burd will be the Executive Director of Library and Instructional Technologies.

Individuals who have not received approval at the final stage of the promotion and tenure process have a right to appeal to the Academic Affairs Committee. Two individuals were not approved this year.

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The following motions were made:

- **Tenure: Brent Lewis and Kenneth J. Martin. Mr. Carter moved and Mr. George seconded.**
- **Tenure and promotion to associate professor: Karen M. Aguirre, Dennis S. Edwards, Allison Faix, Arne R. Flaten, John J. Hutchens Jr., J. Kay Keels, Michael Latta, Pamela L. Martin, J. Alberto Perez, Brett K. Simpson, and Renee J. Smith. Mr. Carter moved and Mr. George seconded.**
- **Promotion to professor: Maria K. Bachman, Daniel J. Ennis, Phillip M. Powell, and Gary M. Stegall. Mr. Carter moved and Mr. George seconded.**
- **Promotion to senior instructor: Jose L. Mireles, Mario Morales, and Rebecca L. Searle; Dr. Smith moved and Mr. Carter seconded.**
- **New hire with tenure: Barbara Burd and Philip L. Little. Mr. Wayne moved and Mr. Carter seconded. All the motions were passed unanimously.**

Dr. Evans reported that the Faculty Senate agreed with the Provost's recommendation to expedite the process for the approval of the ROTC courses and it passed unanimously. On April 21, there will be a signing event for the ROTC program memorandum of understanding. Mr. Carter suggested inviting Col. Bill Baxley to this event. Dr. Vogt has stated that she believes that the addition of ROTC will be a positive move for recruitment.

On March 12, 2008, the Faculty Senate approved the addition of another semester of writing English to the core curriculum. Only English 101 had been required. Drs. Evans and Roberts believes that there could be additional changes to the core curriculum.

Dr. Sheehan stated that Dr. Evans has agreed to serve as the Interim Department Chair of Chemistry and as Assistant Provost for Technical College Engagement. He has been tasked to increase the connections with Horry-Georgetown Technical College and eventually other colleges. Some issues for discussion are co-sharing buildings, land use, and offering improved ways to bridge students to Coastal.

At the June committee meeting, an update on the 2007-2008 Academic Affairs goal accomplishments will be presented.

Dr. Sheehan noted that Mr. Clebe McClary was approved by the trustees through e-mail to be the May commencement speaker and receive an honorary degree. His wife, Deanna, is an accomplished author and will receive a presidential resolution.

Dr. Roberts has presented a 5-year hiring plan to the Provost which includes archaeology faculty.

The Burroughs and Chapin Research Scholars Program, a new post-doctoral scholars program for scholarly research activity, will begin this year with three appointments. Burroughs and Chapin was very pleased at this naming opportunity.

The committee clarified their expectation that external letters of reference in promotion and tenure materials were to be gathered in the same manner as we currently do in post-tenure review cases.

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As there was no further business, Mr. George made a motion to adjourn and Mr. Carter seconded. The meeting adjourned.

Respectfully submitted,

Chyrel Stalvey
Tommy M. Stringer
Secretary/Treasurer