

**Minutes
Coastal Carolina University
Board of Trustees**

**Academic & Student Affairs Committee
E. Craig Wall Sr. College of Business Administration Building, Board Room
February 19, 2009**

Committee Members Present: Mr. Samuel H. Frink, Mr. Joseph L. Carter, Mr. Trevor Arrowood, Dr. Oran P. Smith, Mr. Robert G. Templeton (teleconference)

Committee Member Not Present: Mr. William S. Biggs

Other Board Members Present: Mr. Gary W. Brown and Mr. R. Duke Brown

Others Present: Dr. Barbara C. Buckner, Dr. Debbie Conner, Ms. Chris Donevant-Haines, Dr. Edgar L. Dyer, Ms. Haven L. Hart, Mr. J. Scott Joyner, Ms. Deana Lewis, Ms. Mary Ann Long, Dr. Tim Meacham, Mr. Caesar C. Ross, Ms. Nichole L. Schlund, Dr. Rob Sheehan, Ms. Pat Singleton-Young, Ms. Kristi Thompson, Dr. Judy W. Vogt, Dr. Susan E. Webb, Ms. Nila S. Hutchinson and Ms. Chyrel Stalvey

(In accordance with the requirements of the South Carolina Freedom of Information Act, the news media were notified of the time, location, and agenda for the meeting.)

Dr. Smith brought the meeting to order at 11:00 a.m.

Mr. Carter moved to approve the November 20, 2008 Academic Affairs Committee and the Student Affairs Committee minutes. Mr. Frink seconded, and the motion carried.

Ms. Haven Hart introduced Students Taking Active Responsibility (STAR) student Marianne Long, co-coordinator, of the organization that works with non-profit organizations, i.e., Humane Society, Adopt-a-Highway, and Heart Walk. Outside the community, the organization volunteered at the Give Kids the World Village in Kissimmee, FL for terminally ill children. Last May they traveled to Malawi, Africa with Habitat for Humanity and plan to go to Amarillo, Texas during spring break.

Their biggest event is Relay for Life, a fundraiser for the American Cancer Society. Last year they won national awards for having the eighth highest number of survivors of cancer present at the event. They also out funded/promoted all other universities within the state. This year the event will be held on April 17. This year 2,049 volunteers have volunteered 12,087 hours to date. A poster of events and volunteer hours was displayed.

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Dr. Susan Webb reported that the Faculty Manual revisions were affirmed at the general January faculty meeting. It is hoped to present the whole Faculty Manual for approval at the May Board meeting.

In January, she attended the Council of Presidents of Faculty Senates for Public Colleges and Universities of SC meeting to develop a statement of best practices for universities and create a faculty voice for the legislature. Faculty Senate was pleased to have been included in Dr. DeCenzo's town hall meetings and discussions regarding the budget decision making. Faculty received a sense of involvement in the process and made them willing to sacrifice and work for the common good of the university. This involvement was not the norm at other universities and government entities.

Trevor Arrowood reported that Student Senate had accepted seventeen new student clubs and organizations. November 17 was declared Dr. Lynn Willett Day in recognition of her service and accomplishments to Student Affairs. A resolution was passed for campus beautification using school colors and Chanticleer footprints to raise school spirit. The footprints are on order and will be seen shortly on University Boulevard. The new signage on campus also reflects this resolution. Another resolution was passed to make the campus for handicapped accessible. Some buildings are still not wheelchair accessible. Kearns Hall is being improved. For student safety, the University has improved lighting on Highway 544 between University Boulevard and University Place. Last semester the Student Government Association enrolled in the Schools for Schools campaign and raised \$11,119 for sanitation and water for a secondary school in Uganda. This week, five Coastal Carolina University students went to the State House and met with universities throughout the state to rally in support of higher education and let the legislators know that they don't appreciate the budget cuts. Student Government Association elections will be held on March 10-11.

Dr. Smith added that the rally had good television coverage in Columbia.

Dr. Sheehan stated that we are in the process of moving forward five new academic programs and asking for the Board's approval at an earlier stage than we have in the past. Program proposals have been completed for a Bachelor of Arts in Economics and Master of Education in Educational Leadership. Program proposals are in process for a Bachelor of Science in Nursing, a Bachelor of Arts in Graphic Design, and a Master of Arts in Writing.

There is market demand for each of these majors. A financial analysis of each new major has been made. The Commission on Higher Education has been assured that we can launch these majors without additional resources from the state and without redirecting funds in the "10" fund budget. A faculty position has been added for educational leadership and nursing.

Dr. Smith asked what a publishing lab is. Dr. Buckner responded that it is a technology lab for the graduate program in writing. Undergraduate students will use it during the day and graduate students will use it at night.

Dr. Smith also wanted to know about library needs for these proposals. Dr. Sheehan stated that library holdings have been exempted from the budget cut process. We have obtained funding in

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budgetary rearrangement for as much \$58,000 for Pascal, a online information services and journalistic holdings program.

Dr. Smith made a motion to move forward the following new academic programs: program proposals completed – Bachelor of Arts in Economics and Master of Education in Educational Leadership; and, program proposals in process – Bachelor of Science in Nursing, Bachelor of Arts in Graphic Design, and Master of Arts in Writing. Mr. Carter seconded and the motion passed.

Other future majors might include community health, sports administration, and intelligence and national security.

Everyone was in agreement to go into Executive Session to discuss personnel and contractual issues. No action was taken during Executive Session.

Mr. Carter moved to promote to Associate Professor with tenure: Dan Albergotti, Richard Costner, Patti Edwards, Menassie Ephrem, Eliza Glaze, Andrew Incognito, Richard Martin, John Mortimer, Barbara Ritter, Sherer Royce, Darlene Slusher, James Solazzo, John Stamey, Sophia Tan, Maria Torres, and Yoav Wachsman; tenure for Associate Professor Greg Martel; promotion to Professor to David Bankston, Taylor Damonte, Darla Domke-Damonte, and Var Limpasuvan; and, promotion to Professor with tenure to Albert Taylor. Mr. Frink seconded and the motion passed by acclamation.

Dr. Smith moved to adopt the 2008 Assessment System for Coastal Carolina University and Mr. Frink seconded. The motion passed.

Mr. Frink moved to accept the proposed list of honorary degree recipients and forward the list to the full Board for approval. Dr. Smith seconded and the motion passed.

Mr. Ross reported that there has been an increase in student utilization in Student Health Services (SHS). Since inception in July 2006, over 4200 students have been served. During fall 2008, one hundred and forty students evaluated our services, with 97% overall satisfaction as excellent and good; and, 99% reported they would recommend services to other students. On January 5, SHS went paperless and now operates with electronic medical records.

Winthrop is coming to visit our SHS facilities and review the services offered.

A local pharmacy has expressed interest in forming a partnership with SHS to offer discount pharmaceuticals and on-site deliveries. University counsel is checking on this.

Dr. Sheehan reported that the waiting area is too small and needs to be expanded to have an area for sick patients and one for well patients.

Mr. Ross has developed a comprehensive plan to address MRSA and like infections which has been adopted by the University Executive Counsel.

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Mr. Carter wanted to know if we are tracking STDs. Mr. Ross responded that we do in accordance with South Carolina laws. DHEC is custodian of this information. Less than 2% of the students have been seen for STDs.

Revisions to the student honor code are progressing.

Dr. Emma Savage-Davis reported a tremendous increase in the students mentoring from 2004 to spring 2009. The mentoring is taking place in Georgetown and Horry Counties.

As there was no further business, Mr. Carter moved to adjourn. Mr. Frink seconded and the motion passed.

Respectfully submitted,

Chyrel Stalvey for
Secretary/Treasurer