

Minutes
Coastal Carolina University
Board of Trustees

Student Affairs Committee Meeting
Student Center, Room 208
December 13, 2007

Members of the Committee Present: Ms. Lauren Brajer, Mr. Samuel H. Frink, Mr. William L. Lyles (via telephone), and Mr. Eugene C. Spivey,

Others Present: Dr. Debbie Conner, Ms. Haven Hart, Dr. Lloyd A. Holmes, Mr. Brett S. Klein, Mr. Thomas E. Mezzapelle, Mr. Caesar C. Ross, Dr. Lynn Willett, and Ms. Nila Hutchinson

Mr. Spivey called the meeting to order at 10:30 a.m.

Mr. Spivey moved to approve the minutes from the October 11 and November 29, 2007 Student Affairs Committee. Mr. Frink seconded and the motion passed.

Dr. Willett distributed the Division of Student Affairs Annual Report for 2006-2007 and an organizational chart for the Student Affairs Division. There are two columns for Public Safety. One lists the officers and support staff for on-campus and the other for off-campus services, which includes staff members employed by the department but actually provides services at Horry-Georgetown Tech and Waccamaw and Georgetown campuses.

Mr. Spivey asked what the difference is between police officers and security officers. Mr. Mezzapelle stated that police officers are certified by the state as full law enforcement officers with power to arrest and prosecute. A security officer is non-certified and used to open and close buildings and support services that do not require a police officer.

Budget information will be shared at future committee meeting.

A recent trip was made with Aramark to tour the College of Charleston student center and food services facility. They have built a scatter system where different types of food service options are located in different areas and seating is intermixed. A big kitchen facility is not required with this operation. Mr. Klein added that the food areas were gathering places for students while they worked on their laptops. It is hoped to use their architect to come to campus and review the Commons to see if there are ways to add additional seating and reconfigure the facility. By reconfiguring our kitchen area, an additional 200 seats could be added.

Mr. Dean Hudson is the new Director of Auxiliary Services who oversees the food service contracts and will be reviewing the Aramark contract.

Dr. Willett distributed a draft of the schedule of Student Center/Campus Recreation visits January 24-26. The three-day trip will include UNC-Wilmington, Christopher Newport University, Elon University, Davidson College, and Winthrop. About 14 committee and staff members will be going. It is hoped to have tickets for the CCU-Winthrop game on Saturday night.

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A group from Clemson came to campus and led Emergency Management Team case studies. The event was useful and a similar study will be performed on a once-a-semester basis. We will develop our own case studies and put the team through its paces on an on-going basis.

Dr. Holmes reported that facilities will begin renovations to rooms 204 and 205 in the student center in January to create offices for student media. In the meantime, meetings in those spaces have been rescheduled in other locations. It is hoped that by the end of January we will know the timeline for the rest of the renovations.

Ms. Brajer had asked to hold today's committee meeting in the student center so that the committee could see the facilities. The committee members asked for a tour of the building. They would also like to continue their committee meetings in the student center and watch the progress of the renovations.

Mr. Ross reported that Student Health Center continues to be busy. In November, 704 patients were seen, a 99% increase over last year's 354 patients. A proposal for a pharmacy option will be coming to the Committee in Spring semester.

As there was no further business, the meeting adjourned.

Respectfully submitted,

Chyrel Stalvey for
Tommy M. Stringer
Secretary/Treasurer