

Hurricane Procedure

Coastal Carolina University's first priority in the event of a hurricane is to minimize the risk to students, faculty and staff; and, secondly, to protect University property.

Please monitor the Coastal Carolina University website at www.coastal.edu and listen to local media. Information will also be communicated through University email and through CCU Alert text messages. Take hurricane warnings seriously.

All official announcements will be made from the Office of the President. The University's decision to cancel classes or special events is made independently of a decision made by the Horry County Schools. Unless an announcement specifically says Coastal Carolina University has cancelled classes, students should assume classes will be held as scheduled.

- Prior to a hurricane emergency, President DeCenzo or his designee will convene the Emergency Management Team.
- If classes are cancelled, the Office of the Provost or the Office of University Communication will notify the campus community.
- If classes are cancelled, faculty and staff are expected to report to work. If employees are unable to report to work when classes are cancelled, they should contact their supervisors to make arrangements for taking annual leave, compensatory time or making up time lost from work due to hazardous weather. Employees are not expected to risk dangerous traveling conditions to report to work.
- If a Hurricane Warning is issued by the National Weather Service, students who reside in the residence halls may be advised to travel home or inland prior to the onset of adverse weather conditions.
- Students who live in the residence halls should communicate, as appropriate, with their RAs and with their parents as to where

they will be going and a telephone number, if available, where they may be reached.

- For students whose options for travel are limited, the University will assist in the transportation of these students to emergency shelters, as designated by the American Red Cross.
- Even when classes are cancelled the University will remain open unless the Governor closes the institution. Faculty and staff are expected to report to work, or make arrangements for taking annual leave, compensatory time or making up time lost from work, until the Governor issues a closing declaration. If the threat of a hurricane exists, faculty and staff should unplug all equipment – especially computers – in their areas prior to leaving campus.
- The University has NOT been designated as an emergency shelter by the American Red Cross. If an evacuation is ordered, the American Red Cross will issue a list of available shelters at www.horrycounty.org/hurricane_info. ALL students, faculty and staff must leave campus when such an evacuation is ordered, except for emergency operations personnel. The University is unable to provide basic necessities for students, faculty and staff during or in the aftermath of a hurricane.
- Following a hurricane, movement to and from the campus may be restricted. Persons who must be available following a hurricane, to protect University property, must be on campus prior to the arrival of the storm. These employees have been designated and have proper identification.

