

Academic Affairs Committee Meeting  
Tuesday, November 9, 2010  
Dawsey CR, Singleton 125, 10 a.m.

Attendees:

Jim Solazzo, Chair, Science	Michael Collins, Vice-Chair, Business
Min Ye, Humanities	Jennifer Boyle, Humanities
Nancy Ratcliff, Education	Renarta Tompkins, Education
Brent Lewis, Science	Ken Small, Business
Cathy Goodwin, Library	Dan Lawless, Registrar

Absent:

Barbara Buckner, Associate Provost

Guests:

Ken Rogers, Humanities	Pam Martin, Humanities
Louis Keiner, Science	Dan Ennis, Humanities
Jason Ockert, Humanities	Dennis Earl, Humanities
Arne Flaten, Humanities	Richard Aidoo, Humanities

A. Call to Order

1. Approval of meeting minutes for October 5, 2010.
  - a. Cathy Goodwin noted that her name had been left off of the attendees list. This correction was noted and has been changed. Minutes approved with no other changes.

B. Chair Report

Jim Solazzo welcomed everyone. Would like to remind everyone that attachments should be sent as “docx” files.

C. Vice-Chair Report

No Vice-Chair report at this time.

D. New Business

1. Consent Agenda
  - a. Change to the University Catalog

Catalog Year: 2010-2011  
Page(s) Affected: 48-49

Original Text:

**Grade Changes**

Grades may be changed only by the instructor of record or through an appeals process as specified in the Code of Student Conduct and Academic Responsibility, located on the University's official web site. No grade may be changed after one year from the completion of a course, except with the concurrence of the Committee on Petitions and Scholastic Standing of the student's major college (see next paragraph). In the case of a deceased faculty member, or in extreme cases and for cogent reasons, the Department Chair of the course may act in place of the faculty member of record in consultation with the major dean and the Registrar.

Student petitions which involve changing a grade must be approved by the faculty member who assigned the grade. Students who wish to petition to the Committee on Petitions and Scholastic Standing for a grade change must do so within three years of the term in which the course ended.

Proposed Text:

**Grade Changes**

A grade may be changed by the instructor of record of a course for a period of one year after the completion of the course. In the case of a deceased faculty member, or in extreme cases and for cogent reasons, the Department Chair, in consultation with the Dean of the College offering the course and the University Registrar, may act in place of the instructor of record.

Prior to graduating, students may utilize the General Petition process to appeal a grade, provided the petition is submitted within three years of the term the course ended. After graduating, only the final semester's grades can be appealed (within six months of the graduation date).

Note: Grades that resulted from a violation of the academic integrity code are not subject to the General Petition process.

**Committee action:** Proposal approved as written and will be submitted to Faculty Senate for the December, 2010, meeting.

b. Studio Arts Minor

**Proposal for changes in an undergraduate program**

**Proposed changes: Addition of courses to program:** One ARTH elective 300 level or above; ARTS 261; three ARTS courses 200 level and above; two ARTS courses 300 level and above. **Justification for change:** Under the current catalog, Graphic Design majors cannot minor in Studio Art because of all of the common courses that these two programs have. To avoid double dipping we have come up with a separate minor only for Graphic Design majors. By adding this new minor we are giving our

Graphic Design majors the chance to take an extra 21 hours of art courses that would not ordinarily be available. The obvious result is that they will be better, more knowledgeable artists and their portfolios will be that much stronger for the job market and/or graduate school. The standard Art Studio Minor will remain in effect for non-art majors. **Impact on existing academic programs:** None. **Date change is to be effective:** August 15, 2011.

**Committee action:**

c. Graphic Design Minor

**Proposal for changes in an undergraduate program**

**Proposed changes: Addition of courses to program:** One ARTH elective 300 level or above; ARTS 261; ARTD 201, 202, 205, 301, 302

**Justification for change:** Under the current catalog, Studio Art majors cannot minor in Graphic Design because of all of the common courses that these two programs have. To avoid double dipping we have come up with a separate minor only for Studio Art majors. By adding this new minor we are giving our Studio Art majors the chance to take an extra 21 hours of art courses that would not ordinarily be available. The obvious result is that they will be better, more knowledgeable artists and their portfolios will that much stronger for the job market and/or graduate school. The standard Graphic Design Minor will remain in effect for non-art majors.

**Impact on existing academic programs:** None **Date change is to be effective:** August 15, 2011.

**Committee action:**

d. MATH 307                      Graph Theory

**Proposal for minor changes in multiple undergraduate courses**

**Proposed pre- or co-requisites:** A C or better in MATH 220 or MATH 174.

**Committee action:** This course has been removed from the agenda and will be presented at the December 7, 2010, Academic Affairs meeting.

e. MATH 308                      Combinatorics

**Proposal for minor changes in multiple undergraduate courses**

**Proposed pre- or co-requisites:** A C or better in MATH 220 or MATH 174.

**Committee action:** This course has been removed from the agenda and will be presented at the December 7, 2010, Academic Affairs meeting.

f. MATH 407                      Coding Theory

**Proposal for minor changes in multiple undergraduate courses**

**Proposed pre- or co-requisites:** A C or better in MATH 220 or MATH 174.

**Committee action:** This course has been removed from the agenda and will be presented at the December 7, 2010, Academic Affairs meeting.

g. MATH 408                      Cryptography

**Proposal for minor changes in multiple undergraduate courses**

**Proposed pre- or co-requisites:** A C or better in MATH 220 or MATH 174.

**Committee action:** This course has been removed from the agenda and will be presented at the December 7, 2010, Academic Affairs meeting.

2. Form C – New Courses

**College of Natural and Applied Sciences**

Department of Physics

a. PHYS 499 Directed Undergraduate Research

**Proposal for a new undergraduate course**

**Number of credits:** 3 **Prerequisites:** None **Co-requisites:** None **Course restrictions:** Permission of Instructor. This course is required for a major.

**Justification:** This course is required as part of the Applied Physics major. This course will serve as an explicit capstone class for Applied Physics majors, where they will integrate the knowledge and skills that they have gained in the program into an original research project. It will reinforce both Physics concepts and research and presentation skills, all of which will be vital to any Applied Physics major. The American Physical Society has called upon all university Physics departments “to provide, as an element of best practice, all undergraduate physics and astronomy majors a significant research experience.” We will be using this course to assess student learning in the Applied Physics program. **Impact on existing academic programs:** Necessary for Applied Physics Major, no effect on existing academic programs. **Proposed catalog description:** Designed to be the Capstone course for an Applied Physics major. Students will engage in a structured Applied Physics research project under the direction of a faculty member. This course serves to integrate the knowledge and skills that students have developed over a college career into an original research project. Students will be required to present the results of their research in a public forum. No less than 5 research hours and one faculty-student conference per week. F, S, Su. **Method of Delivery:** Laboratory **Date change is to be effective:** Spring 2011. **Semesters offered:** F, S, Su

**Committee action:** This course was approved as written and will be submitted to Faculty Senate for the December, 2010, meeting.

**College of Humanities and Fine Arts**

Department of Political Science

b. POLI 410 International Organizations

**Proposal for a new undergraduate course**

**Number of credits:** 3 **Prerequisites:** POLI 101 or Instructor Permission **Co-requisites:** None **Course restrictions:** None. This course may be used as an elective or cognate course. **Justification:** This course represents a significant sub-field in International Relations that we currently do not offer in our curriculum. It will complement our other international course offerings and better prepare our graduates for careers or future study in international organizations. Describe impact on existing academic

programs This will add to the list of course electives in our department and will provide another cognate choice for majors outside our department. **F. Impact on existing academic programs:** None **Proposed catalog description:** POLI 410 International Organizations (3) (Prereq:POLI 101 or permission of instructor) This course surveys the international organizations that are key players in global coordination and conflict in the areas of security, economics, development, human rights, and the environment. It includes an examination of intergovernmental organizations, such as the United Nations and the European Union, as well as nongovernmental organizations. This course is also a prerequisite for participation in the Model United Nations. **Method of delivery:** Classroom **Date change is to be effective:** Fall 2010 **Semesters offered:** Fall 2010  
**Committee action:** This proposal was approved as written and will be submitted to Faculty Senate for the December, 2010, meeting.

c. POLI 347 Africa in a Global Economy

**Proposal for a new undergraduate course**

**Number of credits:**3 **Prerequisites:** POLI 101 or permission of the instructor. **Co-requisites:** None **Course restrictions:** None. This course may be used as an elective or cognate course. **Justification:** This course provides students with the needed frameworks to understand the dynamics of issues like aid, trade and investment in the developing world. It will further offer students the opportunity to study the relationships that exist between the industrialized and developed economies on one hand, and the less developed economies on the other. This course will be a required course for the planned African Studies Minor. **Impact on existing academic programs:** This course will build useful links with other programs in international business and finance as well as programs that explore the economics in global relations. Students may also apply the information to their research in other fields in social science. **Proposed catalog description:** POLI 347 Africa in a Global Economy (3) (Prereq:POLI 101 or permission of instructor) This course explores Africa's position and role within the global political-economy. Also, it looks at how sub-Saharan African countries have fared within the global economic system of exchange, and the impact that international policies have had in structuring state economic options and decisions. The course will also examine the relationship(s) between domestic African economies and the global economy as related to inequality and political conflict. **Sp. Method of delivery:** Classroom. **Date change is to be effective:** Fall 2010 **Semesters offered:** Fall and Spring  
**Committee action:** This proposal was approved as written and will be submitted to Faculty Senate for the December, 2010, meeting.

d. POLI 354 Introduction to Intelligence and National Security

**Proposal for a new undergraduate course**

**Number of credits:** 3 **Prerequisites:** POLI 201 or permission of the instructor **Co-requisites:** None **Course restrictions:** None. This course may be used as an elective or cognate course. **Justification:** In the aftermath of 9/11, the need for trained intelligence analysts and individuals with an understanding of national security became readily

apparent. This course will be part of the new B.A. in Intelligence and National Security. **Impact on existing academic programs:** This course will provide additional upper division elective choices for students in political science and cognate credit for other majors. **Proposed catalog description:** POLI 354 Introduction to Intelligence and National Security (3)(Prereq: POLI 201 or permission of instructor) A survey of U.S. national security and intelligence issues, organizations, roles and processes at the international, national, state, and local levels. It includes an examination of the roles of the executive and legislative branches and other elected officials, as well as legal and ethical issues associated with national security and intelligence. F. **Method of delivery:** Classroom **Date change is to be effective:** Fall 2011 **Semesters offered:** Spring **Committee action:** This proposal was approved as written and will be submitted to Faculty Senate for the December, 2010, meeting.

#### Department of Music

e. MUS 278 Intermediate Musicianship I

##### **Proposal for a new undergraduate course**

**Number of credits:** 2 **Prerequisites:** MUS 171 or permission of instructor **Co-requisites:** MUS 270 **Course restrictions:** Music Majors and Minors by priority; permission of instructor otherwise. This course is required for a major. **Justification:** As part of the revisions to the Theory and Musicianship parts of the Music curriculum, this course is a reworking of the current MUS 117, recalibrated to account for the year of basic musicianship (MUS 170 and MUS 171), and adding a private audit component. The total sequence allows the student to spread the current objectives over 6 semesters, allowing for more time to acquire crucial skills. **Impact on existing academic programs:** This will be part of the new music programs, splitting the current major into three tracks. All music majors will take this course in place of the current MUS 117.

**Proposed catalog description:** MUS 278: Intermediate Musicianship I (2) Intermediate musicianship skills include sight-singing, melodic dictation, simple harmonic dictation, common rhythmic patterns in simple and compound meters, introduction to C-clefs and basic keyboard progressions. Prerequisite: MUS 171 or Permission of Instructor. Co-requisite MUS 270. **Method of delivery:** Laboratory **Date change is to be effective:** Fall 2011. **Semesters offered:** Every Fall.

**Committee action:** This proposal has been denied due to last minute change to the number of credits. Committee was informed that number of credits should be listed as "1". Proposal will be corrected and appear on the consent agenda for the December, 7, 2010, Academic Affairs meeting.

f. MUS 279 Intermediate Musicianship II

##### **Proposal for a new undergraduate course**

**Number of credits:** 2 **Prerequisites:** MUS 278 or permission of instructor **Co-requisites:** MUS 271 **Course restrictions:** Music majors by priority; permission of instructor otherwise. This course is required for a major. **Justification:** As part of the revisions to the Theory and Musicianship parts of the Music curriculum, this course is a reworking of the current MUS 118, recalibrated to account for the year of basic

musicianship (MUS 170 and MUS 171), and adding a private audit component. The total sequence allows the student to spread the current objectives over 6 semesters, allowing for more time to acquire crucial skills. **Impact on existing academic programs:** This will be part of the new music programs, splitting the current major into three tracks. All music majors will take this course in place of the current MUS 118. **Proposed catalog description:** MUS 279: Intermediate Musicianship II (2) This is a continuation of musicianship skills, incorporating hearing and singing all diatonic chords, 2-part dictations and simple harmonic dictation, and additional C-clef and keyboard progressions. Prerequisite MUS 278 or Permission of Instructor. Co-requisite MUS 271 **Method of delivery:** Laboratory. **Date change is to be effective:** Fall 2011 **Semesters offered:** Every Spring **Committee action:** This proposal has been denied due to last minute change to the number of credits. Committee was informed that number of credits should be listed as “1”. Proposal will be corrected and appear on the consent agenda for the December, 7, 2010, Academic Affairs meeting.

g. MUS 378                      Advanced Musicianship I

**Proposal for a new undergraduate course**

**Number of credits:** 2 **Prerequisites:** MUS 279 or permission of the instructor **Co-requisites:** MUS 370 **Course restrictions:** Music majors by priority; permission of instructor otherwise. This course is required for a major. **Justification:** As part of the revisions to the Theory and Musicianship parts of the Music curriculum, this course is a reworking of the current MUS 217, recalibrated to account for the year of basic musicianship (MUS 170 and MUS 171), and adding a private audit component. The total sequence allows the student to spread the current objectives over 6 semesters, allowing for more time to acquire crucial skills. **Impact on existing academic programs:** This will be part of the new music programs, splitting the current major into three tracks. All music majors will take this course in place of the current MUS 217. **Proposed catalog description:** MUS 378: Advanced Musicianship I (2) This is a continuation of musicianship skills, incorporating hearing and singing all of some chromaticism in melodies, chords and modulations,, 2-part dictations of increasing complexity, and additional C-clef and keyboard progressions. Prerequisite MUS 279 or Permission of Instructor. Co-requisite MUS 370 **Method of delivery:** Laboratory **Date change is to be effective:** Fall 2011 **Semesters offered:** Every Fall. **Committee action:** This proposal has been denied due to last minute change to the number of credits. Committee was informed that number of credits should be listed as “1”. Proposal will be corrected and appear on the consent agenda for the December, 7, 2010, Academic Affairs meeting.

h. MUS 379                      Advanced Musicianship II

**Proposal for a new undergraduate course**

**Number of credits:** 2 **Prerequisites:** MUS 378 or permission of instructor **Co-requisites:** MUS 371 **Course restrictions:** Music majors by priority; permission of instructor otherwise. This course is required for a major. **Justification:** As part of the revisions to the Theory and Musicianship parts of the Music curriculum, this course is a reworking of

the current MUS 218, recalibrated to account for the year of basic musicianship (MUS 170 and MUS 171), and adding a private audit component. The total sequence allows the student to spread the current objectives over 6 semesters, allowing for more time to acquire crucial skills. **Impact on existing academic programs:** This will be part of the new music programs, splitting the current major into three tracks. All music majors will take this course in place of the current MUS 218.

**Proposed catalog description:** MUS 379: Advanced Musicianship II (2) This is a continuation of advanced musicianship skills, incorporating hearing and singing all of more complex chromaticism, some modality and some modern elements in melodies, chords and modulations,, 2-part dictations of increasing complexity, and additional C-clef and keyboard progressions. Prerequisite MUS 378 or Permission of Instructor. Co-requisite MUS 371 **Method of delivery:** Laboratory **Date change is to be effective:** Fall 2011 **Semesters offered:** Every Spring

**Committee action:** This proposal has been denied due to last minute change to the number of credits. Committee was informed that number of credits should be listed as “1”. Proposal will be corrected and appear on the consent agenda for the December, 7, 2010, Academic Affairs meeting.

### 3. Form D – New Programs

#### College of Humanities and Fine Arts

##### Department of Philosophy

###### a. Medical Humanities Minor

###### **Proposal for a new undergraduate program**

**Title of proposed program and degree:** Medical Humanities Minor

**Department:** Philosophy/Religious Studies **Justification:** Our Mission Statement describes Coastal Carolina University as “a public comprehensive liberal arts institution that seeks to develop students who are both knowledgeable in their chosen fields and prepared to be productive, responsible, healthy citizens with a global perspective.” A minor in Medical Humanities will help those of our students who go into careers in professions related to medicine and health—not only doctors and nurses, but phlebotomists, dentists, elder care professionals, and those following numerous other career paths—to be more knowledgeable and more responsible in their future careers, and to adopt a wider perspective on the world. Students who will follow these career paths are already coming to CCU, and the adoption of this minor will allow us to better serve these students in line with our educational mission. **Documentation of need:** Institutional Research and Assessment conducted a survey to determine interest. Biology, Communication, Exercise and Sport Science, Health Promotion, Psychology, and Sociology majors were contacted. A total of 1686 students were contacted, and 94% of respondents (84 students total) indicated that they would be interested in pursuing the minor. Students who plan careers in medicine or health related fields are often in these majors, and offering a minor in Medical Humanities would allow CCU to better serve these students by providing them a more tailored and applicable curriculum than those offered within existing

majors and minors. **Proposed catalog description:** The Medical Humanities Minor is intended for undergraduate students entering health care professions as well as traditional humanities students. It seeks to educate students on humanistic issues in the medical profession and healing arts from an ethical, literary, psychological, sociological, and historical perspective. Courses within the minor investigate the intellectual background of medicine and will teach students to recognize and understand the complexity of the interpersonal, cultural, bioethical, and political aspects of medicine, and to analyze and evaluate how contemporary health services are organized and delivered. The minor is open to future medical practitioners majoring in the sciences, humanities majors interested in cultural study of medicine, and any other students whose major or career would be enhanced by an interdisciplinary study of humanistic elements of the healing arts. Students pursuing the Minor must consult with their major advisor and with the Medical Humanities Advisor to select courses that meet the program requirements. In addition to Biomedical Ethics (PHIL 317), which is required, students will choose five different electives from two areas below. Other appropriate courses may count towards the minor at the discretion of the Minor Advisor. **Date change is to be effective:** Spring 2011

**Committee action:** This proposal was approved as written and will be submitted to Faculty Senate for the December, 2010, meeting.

#### Department of Visual Arts

##### b. Art Studio Minor

##### **Proposal for a new undergraduate program**

**Title of proposed program and degree:** Minor in Photography

**Department:** Visual Arts **Justification:** Based on my research on other universities and the demand from our students, Coastal Carolina would benefit greatly from a minor and subsequent major in photography. In the last two years the Department of Visual Arts has lost at least six students to other institutions due to a lack of minor/major in photography, as well as facility issues. Since 2008 the Department of Visual Arts has added three new courses in photography, thus making five courses total. We have added a new digital photography facility along with two upper level digital photography courses. We have also added alternative process equipment in order to practice experimental and alternative photography. All of this was done through the technology grants offered by the institution. After looking at the various universities in South Carolina I found that the closest photography curriculum that matches ours is Winthrop University in Rock Hill, SC. However their program is split between “fine art” photography and commercial. CCU has the opportunity to quickly become the most extensive and exciting photography program in the state. Despite receiving the new equipment mentioned above, our darkroom is in dire need of upgrades, regardless of whether the minor is approved. With the addition of our newer photography classes, and more demand for darkroom practices, our equipment and its peripherals are beginning to deteriorate beyond my repair. In order to have a fully functioning minor/major CCU will need to upgrade the darkroom facilities with sturdier equipment that can withstand the rigors of daily use from

students. Along with darkroom upgrades, CCU will need to hire additional photography faculty. The Department of Visual Arts is currently working on a search for a second full-time photography faculty member. Beginning fall 2010 we hired an adjunct photography professor to teach entry-level photography classes. We have also started running the upper level photography courses in a sequence in order to facilitate the needs of interested students. **Proposed catalog description:** Photography is an art form that is comprised of analytical thinking, intellectual growth, and craft. Within the photography curriculum the students will learn the skills of observation, photographic craft, and creative expression; all of which are necessary to function in a visual culture. Students who enter the photography curriculum will be exposed to a variety of photographic methods. These include, but are not limited to, the traditional darkroom, the digital medium, experimental methods, and alternative processes. By exploring these many photographic methods the students will be prepared to face the diverse and evolving world of photography. **Date change is to be effective:** Fall 2011.

**Committee action:** This proposal was approved as written and will be submitted to Faculty Senate for the December, 2010, meeting.

Meeting adjourned at 10:45. The next meeting of the Academic Affairs Committee will be held on December 7 from 10:00-Noon, Dawsey Conference Room, Singleton 112.