

ACADEMIC AFFAIRS COMMITTEE MINUTES

November 13, 2006 (2:30 PM)

EDWARDS 164

Members Present:

Louis Keiner, Science, Chair	Judy Vogt
Pat Hardee	Dan Lawless
John Yannessa (for Sharon Thompson)	Dennis Wiseman
Treelee MacAnn (for Elizabeth Keller)	
Patti Edwards	
Jennifer Hughes	
John Goodwin	

Members Absent:

Jay Teets
Marvin Keene

A. Call to Order

1. The minutes from October 10, 2006 were approved.
2. Chair Report
 - i. Core Curriculum Revision Update – Dennis Wiseman reported on the status of the revision of the Core Curriculum proposal. It is not likely that the proposal will be ready for the committee to process before Christmas, and so the joint meeting with the CC committee will be in January.
 - ii. The chair reported that there were many course proposals that came in without the proper supporting documentation. Some new courses were missing syllabi; some were missing student learning objectives. The chair will try and develop guidelines for submissions to publicize to faculty. For today's meeting, we will evaluate the courses on the basis of the submitted material; however, student learning objectives will have to be submitted for all courses before they are sent to faculty senate.

B. Old Business

1. Changes to the Probation and Suspension Policy - passed

C. New Business

1. Course and Program Changes from Business
 - i. Accounting, Finance and Economics
 - a. CBAD 336 – Delete corequisite - passed

- b. CBAD 437 - Change of Pre- and Co-requisites - **passed**
 - c. CMA/CFM - Change name - **passed**
 - ii. Management, Marketing and Law
 - a. Management/International Tourism Option of BSBA - Delete - **passed**
 - b. Resort Tourism - Change of Requirements - **passed**
- 2. Course and Program Changes from Science
 - i. Chemistry and Physics
 - a. PHYS 398 - Add - **passed**
 - b. PHYS 431L - Add - **passed**
 - c. PHYS 432L - Add - **passed** – A question was raised about the combined lecture/lab format for these course, as to whether the courses need separate syllabi.
 - d. CHEM 101 - Change in Description - **passed**
 - ii. Biology
 - a. Biology Major - Add ECON 202 for Biology/MBA students – **Tabled. The committee felt that the addition of the Economics option needs additional phrasing or explanation in the degree requirements, and that the department should resubmit the change request accompanied by that.**
 - b. Biology Minor - Add BIOL 470 - **passed**
 - c. BIOL 470 - Change in Description - **passed**
 - d. BIOL 415 - Add – **passed, course number needs to be changed to 411, 415 already exists**
 - e. BIOL 415L - Add - **passed, course number needs to be changed to 411L, 415L already exists**
 - iii. Mathematics
 - a. MATH 220 - Change Prerequisites - **passed**
 - b. MATH 201 - Change Prerequisites – **sent back to department. Question from enrollment services about the usefulness of requiring students who do poorly on the math assessment test to take 130I before 201. It was decided to table this item, and ask the math department to come and discuss the issue.**
 - iv. Computer Science
 - a. CSCI 203 – Add - **passed**
 - b. CSCI 105 - Change in Description – **sent back to department for rewrite. The use of specific titles of software programs in a course description is discouraged by the committee.**

- c. CSCI 110 - Change in Description – sent back to department for rewrite. The use of specific titles of software programs in a course description is discouraged by the committee.
 - d. CSCI 150 - Change Prerequisites - passed
 - e. CSCI 150L - Change Prerequisites - passed
 - f. CSCI 207 - Change Prerequisites - passed
 - g. CSCI 208 - Change Prerequisites - passed
 - h. CSCI 440 - Change Prerequisites - passed
 - i. CSCI 480 - Change Prerequisites - passed
 - j. CSCI 497 - Change Prerequisites - passed
3. Course and Program Changes from Education
- i. Health, Physical Education, and Recreation
 - a. Communications Option in Health Promotions – Add - passed
(needs COMM 410 - see item 4.a.d.)
4. Course and Program Changes from Humanities
- i. English, Journalism and Communications
 - a. COMM 304 - Add - passed
 - b. COMM 311 - Add - passed
 - c. COMM 399 - Add - passed
 - d. COMM 410 - Add - passed
 - e. JOUR 200 - Add - passed
 - f. JOUR 312 – Add - passed – noted that this is cross-referenced as COMM 312
 - ii. History
 - a. HIST 338 – Add - passed
 - b. HIST 350 – Add - passed – Number must be changed. 350 is taken.
 - iii. Music
 - a. MUS 333 – Change Title - passed
 - b. MUS 334B – Add - passed
 - c. MUS 369 – Change # to 469B - passed
 - d. MUS 469A – Add - passed
 - iv. Philosophy and Religion
 - a. PHIL 303 – Change Title - passed

- b. PHIL 322 – Add – passed. Noted that the grading scale is not consistent with CCU's

v. Politics and Geography

- a. POLI 302 – Change Prerequisites - passed
- b. POLI 401 – Change Prerequisites - passed
- c. POLI 402 – Change Prerequisites - passed
- d. POLI 403 – Change Prerequisites - passed
- e. POLI 404 – Change Prerequisites - passed
- f. POLI 440 – Change from P/F to graded - passed
- g. POLI 339 – Add - passed
- h. Pre-Law Minor – Add - passed

vi. Theater

- a. THEA 240 – Delete from major – sent back to department for more information about how the student learning objectives of the replacement courses cover the learning objectives of the deleted course.
- b. THEA 174 – Change Credits from 1 to 2 - passed
- c. THEA 175 – Change Credits from 1 to 2 - passed
- d. THEA 176 – Change Credits from 1 to 2 - passed
- e. THEA 274 – Add - passed
- f. THEA 275 – Add – passed, Number must be changed.
- g. THEA 276 – Add - passed, Number must be changed.
- h. THEA 343 – Add – passed, Number should be changed – is this the same class as THEA 366?
- i. THEA 375 – Add – did not pass. Sent back for a good syllabus.

vii. Visual Arts

- a. ARTH 450 – Add – passed

Meeting was adjourned at this point at 4:50 PM.

5. Discussion of a proposed change to catalog regarding Minors:

Proposed change in the Catalog under "Minors" pg 57 of the current catalog.

Following the statement: A minor requires a minimum of 18 credits outside of the major subject area (with the exception of Marine Science).

Add: Courses which are applied to one minor area may not be used to fulfill the requirements for an additional minor.

Explanation:

With the choices of courses available for the interdisciplinary minors it is currently possible for a student to complete two minors using the same exact courses for both minors. For example, international studies and history or international studies and politics or Spanish, etc. This can also happen with other minor combinations.

D. Adjournment