Coastal Carolina University faculty can create playlists in Naxos Music Library (NML) for a course or an assignment.

To create a playlist, go to www.NaxosMusicLibrary.com. Note that this is NOT the same URL your students will use to access the Naxos site.

1. Login to Naxos as a faculty user:
   Username: CoastalPS
   Password: Coastal PS

2. Click on the Playlists tab, then Coastal Carolina University Playlists and create a folder. Name the folder with the course name and number (MUED 140) or your name. This is how your students will find assigned tracks. Faculty may create personal playlists, but these will NOT display to students. Students will only see the CCU Playlist option.

3. Next, search for tracks to add to your playlist by using the search box at the top of the page (or by using the composer, label or genre tabs.)

4. Click on the title of the CD to view the tracks included. This will also display a list of listening options on the left:

5. Select the tracks needed for your playlist, then click “Add to Playlist”

6. A pop-up window will open in which you can add the chosen track(s) to a folder. You can add tracks to an existing playlist or to a new playlist, for which you can create a new title.

7. Once you have added the chosen item(s) to your playlist, you can view the playlist by clicking the “Playlist” tab at the top of the page. Check the “Display Static URL to Playlist” box to generate a link that can be embedded in a syllabus or course management system.

Click HERE for a complete guide to creating playlists in Naxos.