## Exceptions to 12-Month South Carolina Residency Requirement

### Residents with Full-Time Employment in South Carolina

If you are requesting an exception to the 12-month residency requirement on the basis of full-time employment* in South Carolina, the following documents are required in addition to a complete resident application:

- Letter on employer’s letterhead/stationery or notarized (if self-employed*) that details the following:
  1. the effective date of your employment in South Carolina
  2. your employment status (full-time, part-time, varied, seasonal)
  3. the number of hours you consistently work per week
  4. your eligibility for full-time benefits

- Your most recent paystub

*Persons who are self-employed should provide a notarized statement certifying the foregoing information and attach a photocopy of their South Carolina business license and proof of income.

### Retired to South Carolina (with a Pension or an Annuity)

If you are requesting an exception to the 12-month residency requirement on the basis of retirement to South Carolina, the following documents are required in addition to a complete resident application:

- Retirement statement or employer letter verifying retirement reflecting South Carolina address
- Proof of pension or annuity payment, including withholdings of applicable SC state tax

### Full-Time Faculty and Administrative Employees

Full-time faculty or administrative employees requesting an exception to the 12-month residency requirement on the basis of employment at a state-supported college or university in South Carolina, who does not intend to become a permanent resident of the state*, must submit the same information detailed in the “Residents with Full-Time Employment” section above from the Human Resource department of your respective college or university, along with a current pay stub/voucher.

* Approvals made under the “Full-Time Faculty and Administrative Employees” exception must be repeatedly verified prior to each eligible enrollment period. Full-time employees of state-supported colleges or universities in South Carolina who intend to become permanent residents of the state are encouraged to apply for resident classification under the “Residents with Full-Time Employment and their Dependents” exception.

### Military Members, Veterans and their Dependents

Members of the United States Armed Forces who are permanently assigned in South Carolina on active duty and their dependents are eligible to pay in state tuition and fees. Please submit the South Carolina Resident Application for Military and required supporting documentation to the Office of Admissions and Merit Awards. Such persons (and their dependents) may also be eligible to pay in state tuition and fees as long as they are continuously enrolled after their discharge from the military, provided they have demonstrated an intent to establish a permanent home in South Carolina and they have resided in South Carolina for a period of at least twelve months immediately preceding their discharge. Military personnel who are not stationed in South Carolina and/or former military personnel who intend to establish South Carolina residency must either fulfill the twelve month “physical presence” requirement for them or their dependents to qualify or be considered a “covered individual” under the Veteran’s Choice Act.