

- It is the obligation of every student to notify the Office of the Registrar of any change in address.
- Completing this form will not result in mail being forwarded by the U.S. Postal Service. A separate change of address must be filed with the U.S. Postal Service.
- Completing this form will not result in a change of your resident status for tuition and fee purposes. To learn more about applying for a change of resident classification, visit coastal.edu/admissions/residency.
- Please note: Offices may elect to contact you via your home or local address regardless of your preference. As an example, all financial aid settlement checks and W-2s are sent to your HOME address regardless of preference.
- International students must submit all demographic changes to the Center for Global Engagement.

PLEASE PRINT.

Student ID number _____

Last name _____ First _____ Middle _____

▶ **HOME/PERMANENT ADDRESS**

- Check if applicable:** My HOME/PERMANENT ADDRESS is my preferred mailing address.
 I am a GRADUATION APPLICANT and I would like my diploma sent to this address.

If this is also your residence address, you are not required to complete the LOCAL address portion of this form.

Street / P.O. Box _____

City _____ State _____ ZIP code _____

Telephones: Home (_____) _____ Cell (_____) _____

▶ **LOCAL ADDRESS (where you will reside while attending school)**

Complete this section only if the address is different than the address listed above.

- Check if applicable:** This LOCAL ADDRESS is my preferred mailing address.
 I am a GRADUATION APPLICANT and I would like my diploma sent to this address.

Street / P.O. Box _____

City _____ State _____ ZIP code _____

Telephones: Home (_____) _____ Cell (_____) _____

▶ **EMERGENCY CONTACT INFORMATION**

Students can now update their emergency contact information online via WebAdvisor via the View/Edit Emergency Contact Info link

▶ **STUDENT'S SIGNATURE** _____ **DATE** _____