1. College of Education

   Department of Curriculum and Instruction

   a. Early Childhood Education Degree

   Changes proposed for an undergraduate program

   Requested change: Removal of courses from program: Remove ENGL 205, EXSS 122, RSM 120 and HPRO 121
   Justification: Students will be able to select any of the Core Curriculum courses to meet the Humanistic Concepts and Human Health and Behavior requirements. This will allow for a smoother matriculation for transfer students as well as those who wish to change majors.
   Impact on existing academic programs: None
   Anticipated semester/academic year to be effective: Fall 2010

   Committee action: Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

   b. EDEC 300 Assessment, Evaluation, and Reporting Progress

   Request for minor changes in or removal of multiple undergraduate courses


   Committee action: Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

   c. EDEC 376 Integrated Math/Science/Social Studies I

   Request for minor changes in or removal of multiple undergraduate courses


   Committee action: Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

   d. EDEC 377 Strategies for Teaching and Learning with Literature

   Request for minor changes in or removal of multiple undergraduate courses
**Proposed change:** Addition of pre-requisites: EDEC 314, EDEC 332, EDEC 338, EDEC 339, EDEC 340

**Committee action:** Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

e. EDEC 379  Early Childhood Field Experience: Kindergarten

**Request for minor changes in or removal of multiple undergraduate courses**

**Proposed change:** Addition of pre-requisites: EDEC 314, EDEC 332, EDEC 338, EDEC 339, EDEC 340

**Committee action:** Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

f. EDEC 325  Guiding Young Children’s Behavior and Classroom Management

**Request for minor changes in or removal of multiple undergraduate courses**

**Proposed change:** Addition of pre-requisites: EDEC 300, 376, 377, 379

**Committee action:** Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

g. EDEC 420  Integrated Math/Science/Social Studies II

**Request for minor changes in or removal of multiple undergraduate courses**

**Proposed change:** Addition of pre-requisites: EDEC 300, 376, 377, 379

**Committee action:** Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

h. EDEC 421  Child, Family, Community, Teacher Relations

**Request for minor changes in or removal of multiple undergraduate courses**

**Proposed change:** Addition of pre-requisites: EDEC 300, 376, 377, 379

**Committee action:** Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

i. EDEC 422  Early Literacy Assessment

**Request for minor changes in or removal of multiple undergraduate courses**
**Proposed change:** Addition of pre-requisites: EDEC 300, 376, 377, 379

**Committee action:** Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

j. EDEC 423 Early Childhood: Field Experience Primary (Grades 1-3)

**Request for minor changes in or removal of multiple undergraduate courses**

**Proposed change:** Addition of pre-requisites: EDEC 300, 376, 377, 379

**Committee action:** Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

k. EDUC 275 Dynamics and Diversity in American Public Education

**Request for changes in or deletion of an undergraduate course**

**Requested change:** Course deletion **Justification:** This course is no longer required by any of the teacher education program. **Impact on existing academic programs:** None. **Date change is to be effective:** Fall 2010.

**Committee action:** Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

l. EDUC 276 Early Childhood Foundations

**Request for minor changes in or removal of multiple undergraduate courses**

**Requested change:** Removal of current pre-requisite EDUC 115

**Committee action:** Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

1. **Wall College of Business Administration**

d. CBAD 403 Actuarial Science Exam Preparation

**Proposal for a new undergraduate course**

**Credit hours:** 1 **Prerequisites:** None **Co-requisites:** None **Course restrictions:** None. This course is required for a minor. **Proposed catalog description:** CBAD 403 serves as a testing and preparation opportunity for students planning to sit for the three associate level Actuarial Science exams. **Justification:** This class will serve as a capstone class in the reorganized Actuarial Science minor. **Impact on existing academic programs:** None.

**Committee action:** Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.
e. FIN 471 Financial Institutions Management

Proposal for a new undergraduate course

**Credit hours:** 3  
**Prerequisites:** CBAD 461, CBAD 462  
**Co-requisites:** None  
**Course restrictions:** This course is required for a major.  

**Proposed catalog description:** This course provides detailed coverage of financial institutions management with an emphasis on depository institutions. A bank management computer simulation is integrated throughout the course as a dynamic multi-period case. The simulation provides a unique opportunity for students to practice depository institutions management techniques in an environment in which earlier decisions impact latter decisions. In addition to managing a simulated bank, the student will conduct financial analysis on other banks in the simulation industry. The course material includes current readings from various business publications.  

**Justification:** Two specialization tracks, Financial Services and Wealth Management, are being introduced in the Finance major. This new course will serve as the capstone course in the Financial Services track.  

**Impact on existing academic programs:** This new course will not be required by any other academic programs.  

**Proposed starting date:** Spring 2010  
**Method of delivery:** Classroom.  

**Committee action:** Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

Department of Management, Marketing and Resort Tourism

a. Bachelor of Science in Business Administration Degree

**Changes proposed for an undergraduate program**

**Requested change:** Change in catalog description: Proposed catalog description: Transfer students will be required to take a minimum of 24 credit hours of 300 level courses and above from the Wall College of Business Foundation, Core, and Major Requirements. The 24 hours must include CBAD 478 and cannot include Economics 497.  

**Justification:** In our original request to make this change, we intended to include the courses currently listed in the “Business Core Requirements (Section IV)” as well as Section III Foundation and Section V Major Requirements, and we have operationally done so since the change was made a few years ago. Our original intention is clear in that it would be practically impossible to have any transfer students earn a management, marketing, economics or finance major in the BS Business Administration degree if they transferred in any of the courses in the two categories listed, since as of the 2009-2010 catalog, there are only 8 course at 300 or higher level for each of these majors. As such, the requested rewording of the catalog will clarify the expected minimum course completion in Wall College requirements to satisfy graduation requirements and reflect accurately faculty intentions when that adjustment was originally proposed.  

**Impact on existing academic programs:** None  

**Anticipated semester/academic year to be effective:** Fall 2010
**Committee action:** Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

b. Management Degree

**Changes proposed for an undergraduate program**

**Proposed changes:** Other: We wish to change from “C Average” in major courses to “C or better” for each course in the major. **Proposed catalog description:** Minimum grade of “C” is required in major requirements. **Justification:** The faculty voted to increase the expectations of our students. We do not wish to allow a grade of less than “C” to count for a major requirement. **Impact on existing academic programs:** Students failing to earn “C” or better will be required to repeat a major requirement (5 courses in all). **Anticipated year to be effective:** 2010-2011.

**Committee action:** Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

c. Marketing Degree

**Changes proposed for an undergraduate program**

**Proposed changes:** Other: We wish to change from “C Average” in major courses to “C or better” for each course in the major. **Proposed catalog description:** Minimum grade of “C” is required in major requirements. **Justification:** The faculty voted to increase the expectations of our students. We do not wish to allow a grade of less than “C” to count for a major requirement. **Impact on existing academic programs:** Students failing to earn “C” or better will be required to repeat a major requirement (5 courses in all). **Anticipated year to be effective:** 2010-2011.

**Committee action:** Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

d. Marketing Degree

**Changes proposed for an undergraduate program**

**Proposed changes:** Other: We currently have a list of Marketing Selectives. We wish to expand that list. **Proposed catalog description:** CBAD 401, 451, 453, 454, 455 (Choose two) **Justification for change:** We currently teach the CBAD 455 course (Personal Selling and Sales Management). We allow students to use as a Marketing Selective. This is simply codifying our current behaviors. **Impact on existing academic programs:** We already offer the course and allow our students to apply as such. **Anticipated academic year to be effective:** 2010-2011.
Committee action: Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

e. Resort Tourism Management

Changes proposed for an undergraduate program

Proposed changes: Other :We wish to change from “C Average” in major courses to “C or better” for each course in the major. Proposed catalog description: Minimum grade of C required in major requirements. Justification: The faculty voted to increase the expectations of our students. We do not wish to allow a grade of less than “C” to count for a major requirement. Impact on existing academic program: Students failing to earn “C” or better will be required to repeat a major requirement. Anticipated academic year to be effective: 2010-2011.

Committee action: Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

i. PGMP 480 Internship in Golf Management IV

Request for minor changes in or removal of multiple courses

Requested minor change: Change credit hours from 3 to 3 to 12.

Committee action: Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

3. College of Science

Department of Mathematics and Statistics

a. MATH 329 Introduction to Financial Mathematics

Proposal for a new undergraduate course

Credit hours: 3 Prerequisites: MATH 161 Co-requisites: None

Course restrictions: None. Required for a minor. Proposed catalog description: This course aims to introduce students to three major areas of mathematical finance that all have an enormous impact on the way modern financial markets operate. In particular, two Nobel Prize winning theories: Black-Scholes’ arbitrage pricing of options and other derivative securities, and Markowitz portfolio optimization theory and the Capital Asset Pricing Model. Time permitting students will study interest rates and their term structures. Justification: MATH 329 is a required course for the new Actuarial Science P Minor. In addition, Math 329 will serve as an elective for Finance majors in the College of Business. Impact on existing academic programs: See justification. Proposed starting date: Fall 2010 Method of delivery: Classroom
Committee action: Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

4. Interdisciplinary Studies

a. IDS 495 Experiential Internship

Proposal for a new undergraduate course

Credit hours: 3-12 Prerequisites: None Co-requisites: None Course descriptions: This course is restricted to students enrolled in Interdisciplinary Studies and require the signature of the Director of the program. This course may be used as an elective. Proposed catalog description: The purpose of this experiential internship is designed to provide students the opportunity to gain valuable work experience that complements their interdisciplinary concentration. This course offers individuals educational experiences that bridge academic disciplines and the work place. The guided internship requires 120-480 hours of on-site work depending on the number of credits enrolled (3-12 credits). Students must work through the Internship Process established by the CCU Career Services Guidelines. This course is designed to be variable credit based on the needs of the student. Permission of advisor is necessary to enroll. Justification: This course will provide an opportunity for students to complete an internship in their concentration. The internship allows students to explore careers they may pursue with their completed concentration. Many internships lead to permanent job placements and provide professional networking opportunities. The National Association of Colleges and Employers (NACE) report in the 2009 Experiential Education Survey that during the 2007-2008 academic year, over 67 percent of interns were offered full-time positions with their internship host. Over 83 percent of students accepted offers of full-time employment from their internship hosts, making this the highest acceptance rate NACE has reported since initiating the survey in 2001. Impact on existing academic programs: N/A.

Proposed starting date: Fall 2010 Method of delivery: Other (Explain) – As an internship course, students have an off-site placement that aligns with their academic concentration.

Committee action: Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

Faculty Manual Rewrite Committee (Motion to approve the inclusion of the new student code of conduct in 2010-2011 Faculty Manual)

6. Code of Student Conduct and Academic Responsibility

Reporting Procedures: It is the responsibility of faculty to report infractions of an academic or non-academic nature in accordance with the procedures contained in the Code of Student Conduct and the Student Handbook of Coastal Carolina University.
Alleged academic violations should be reported in writing to the instructor of the class or the Office of Academic Integrity within ten (10) business days of receiving knowledge of a possible violation. The report may be submitted by anyone who is aware of the violation, including the student who committed the violation or any student, faculty or staff member who observed or has knowledge of the violation. The faculty member will report the alleged violation through the Academic Integrity online reporting system. (Case files will be maintained by the Office of Academic Integrity.)

Reports of academic violations should include the following information:

a. name of the accused student,
b. type of violation,
c. name(s) of witness(es), and
d. name of person filing the complaint.

Note: Anonymous written reports may alert a faculty member to an existing problem in the classroom, but these reports cannot serve as the sole basis for disciplinary action. Intentionally making a false accusation may also be an integrity code violation.

A student who has been charged with an academic violation may not withdraw from the class or the University without the permission of the Academic Integrity Officer or designee.

Hearing Process

a. Student-Faculty Hearing
   (i) Within ten (10) business days of receiving knowledge of a possible violation, the student will receive notice in writing of:
      the alleged violation,
      a summary of student rights and responsibilities, and
      the date, time, and location of student-faculty hearing, which will take place no later than ten (10) business days from the date of notice. If the violation occurs within the last two weeks of a semester or during a period between semesters, the hearing will occur as soon as practical the following semester.
      Faculty may give an Incomplete for the course if a violation is pending.
      Unusual circumstances may warrant adjustments in the timeline.
   
   (ii) At the student-faculty hearing, the alleged violation(s) and possible sanction(s) will be reviewed. The student may respond to the charge(s) in writing in advance of the hearing and/or may respond verbally at the hearing. If a student does not attend the hearing, the hearing may proceed in the student’s absence.

   (iii) Participants at a student-faculty hearing will include the instructor and the accused student, and may also include the student(s), faculty or staff member(s) who observed and reported the infraction. At the request of the faculty member or student, an Academic Integrity Officer may be present at this meeting.

   (iv) At the student-faculty hearing, the faculty member will determine if the student is in violation of the alleged misconduct.

   (v) If the student is found in violation, the faculty member will determine a sanction (see Section F). One of the following will occur:

   a. the student agrees with the faculty member’s decision; or
b. the student does not agree with the faculty member’s decision or believes that the University process has been violated. The student may submit a written request for an appeal hearing with the College Academic Integrity Committee (CAIC).

(vi) The Office of Academic Integrity will receive all reports of alleged violations. Students who have been found in violation of a previous offense (academic or non-academic) will be referred to the CAIC for sanctioning. More serious sanctions will automatically be considered for students with more than one violation.

College Academic Integrity Committee (CAIC)

(i) The CAIC will consist of the department chairperson (or a representative appointed by the college dean if there is no chairperson), a faculty member (appointed by the college dean) and a student (appointed by the college dean.) The college dean will select the student from a list of nominees developed by the Student Government Association. The student appointee must be in good disciplinary standing, meaning that he/she is not on probation or has no incomplete sanctions. Also, the student member must have completed at least 60 credit hours, be a full-time student and have a GPA of 2.5 or better.

(ii) The CAIC will notify the accused student in writing of the date, time, location, and purpose of the hearing. At the hearing, the CAIC will review the case and the student will have an opportunity to respond. If the student does not respond to the notification, the hearing may proceed in the student’s absence.

(iii) The CAIC may uphold or modify the decision from the student-faculty hearing. In second-offense cases, the CAIC will not issue a lower-level sanction than was assigned in the faculty hearing.

Appeal Process

If the student does not agree with the decision of the CAIC or believes that the University process has been violated, he/she may submit a written appeal to the Office of the Provost. The decision from the Provost is the final step in the process. Grades that result from a violation of the academic integrity code are not subject to the general petition process or the repeat forgiveness option.

1. Following the student-faculty hearing, the faculty member may impose one (1) or more of the following sanctions when a student is found in violation:

a. Written warning
b. Grade of F on the assignment
c. Grade of FX in the course- (If a penalty grade of FX is imposed in the course, the student will not be able to drop the course, petition a grade change or use the grade forgiveness policy.)
d. Required to attend an academic integrity workshop
e. Other educational sanctions (in consultation with the Academic Integrity Officer)
violation, and must include the name of the accused student, the specific violation and the name(s) of any witness(es). When reported by the Instructor of Record of the class, copies of the written notification to the student should be sent to the Department Chair/Supervisor (see procedures below). Non-academic infractions should be reported to the Office of Judicial Affairs. For the definition of academic and non-academic infractions, the procedures involved in reporting them, and the appeals process, refer to the Code of Student Conduct or the Student Handbook.

When the Instructor of Record is accusing a student of an academic infraction, these procedures are to be followed:

a. The student will be informed in writing of the infraction committed, all evidence thereof, and the penalty to be assessed. In the notification letter, students will be informed of their right to a conference with the instructor. At that conference the student can appeal two issues: that the infraction occurred, and/or that the penalty is too severe. A copy of the notification letter will be forwarded to the Department Chair/Supervisor.

b. If the student requests a conference, it should be held as early as possible. If the student does not respond to the notification, the conference will be waived. The Instructor of Record will make a final determination and forward it in writing to the student and the Chair/Supervisor. In that notification letter the student will be informed of the right to appeal the decision to the Chair/Supervisor.

The Instructor of Record also has an obligation to participate in later appeals made by the student as outlined in the Code of Student Conduct and the Student Handbook. After the Student-Instructor of Record conference, academic infractions may be reported to the Associate Vice President for Student Affairs and Dean of Students only after consultation with and approval by the Chair/Supervisor and the College Dean.