APPROVAL OF April 4, 2001 MINUTES: Chair Whitley cited several changes necessary to the minutes. 1) Under Executive Committee Report, fourth line, ‘Whitley’ should be ‘Whitley’, 2) fourth line, ‘concerns that needs’, should be ‘concerns that need to be brought’, 3) under Provost and Other Administrative Reports, a more important error on the last line of that paragraph ‘Language minors’ should be ‘Language majors’, 4) under Announcements, Whitley reported that the ‘results of the evaluation’ should be ‘the response of the evaluation of administrators was good’. Joan Piroch moved to accept the minutes as corrected. The motion passed.

EXECUTIVE COMMITTEE REPORT: None

PROVOST AND OTHER ADMINISTRATIVE REPORTS: Whitley recognized Dr. Sally Horner. Horner said she had received several calls asking that she come to the Senate and say a few words about the budget. Horner said lots of rumors are flying, and lots of very real things are happening. The Appropriations Bill that passed the House contained rather massive budget cuts, roughly 15 percent for all State Agencies. That was not across the board, she said, some things were protected, some things were not. Coastal’s cut was about $1.6 million and that represented between 12 and 13 percent of its normal allocation. The Senate Bill, which followed the House Bill, unfortunately turned out to say exactly the same thing. There is the possibility of them giving some of the Barnwell funds to higher education which would improve our situation a little bit, Horner said.

Horner said, first looking at the positives, that, on the revenue side, we can raise a good bit of money. We are blessed with out-of-state students who pay large sums of money, equivalent to private institutions to come to CCU, we are also blessed with in-state students who want to come here. Admissions data are looking really good. Horner said she was taking to the Board a recommendation for 7.7% ($135.00 per semester for in-state students), and 8.9% for out-of-state students ($435.00 per semester). However, looking at the down side, the best she can tell right now, today, we are still about $800,000 dollars out of balance. Horner said we are going to have to insist that before any students workers are hired, they go to Financial Aid and see if they can be made eligible for Federal Work Study. She said we will have to use more of the federally funded students. Horner said we will look at some temporary positions and see if we still need them. More to the point, there may be a fair number of others that we’re paying for 30 hours a week that 20 hours would do just fine. Horner said she assumes we will keep at least our current complement of, and perhaps add additional, temporary faculty. Horner said we’re going to raise tuition fees, and we have to cut routine expenditures.

Horner was asked if the classes are full, and because of the increase in enrollment we need some sections, and we need to get some part-time people to teach them, when would we know about that. Horner said the most cost-effective thing to do is to get more students, and plan for part-time adjuncts. By the first week in
July, we should also know what the Legislature has done with the budget.

Piroch said the cost center directors were told that purchase orders would need to be approved by the Provost Office beginning yesterday. Piroch said she is concerned about lab fee monies that we have. If I have lab fee monies, my understanding is that they may not be necessarily spent on what they were intended. Piroch’s concerns were for current lab fees. Horner said we are looking at every single purchase. Lab fees, Horner said, may, in some cases, be carried over to next year. She also said that they were not going to take lab fee money and spend them on other line items.

McCollough asked if there were going to be any faculty raises next year. Horner said that the House bill had a 2.5% faculty raise and the Senate version of the budget bill had a 1.5% raise built in.

COMMITTEE REPORT:

A motion was made by Claudia McCollough to accept the entire request approved by Academic Affairs as follows:

**Wall College of Business**

1. **Request for Addition of New Course:** RTMA 381, International Internship. **Rationale for new course:** This course will become a part of the International Tourism Management option. It will provide student’s an opportunity to receive international work experience in tourism.

2. **Request for Addition of New Course:** RTMA 386, Applied Tourism Research. **Rationale for new course:** This course will become a part of the International Tourism Management Option. It will provide students an opportunity to gain valuable experience in research/data collection techniques related to tourism.

3. **Request for Addition of New Course:** PGMP 1801, International Golf Internship I. **Rationale for new course:** This course is part of the contractual agreement between CCU and the Autonomous University of Barcelona (Spain).

4. **Request for Addition of New Course:** PGMP 2801, International Golf Internship II. **Rationale for new course:** This course is part of the contractual agreement between CCU and the Autonomous University of Barcelona (Spain).

5. **Request for Addition of New Course:** PGMP 3801, International Golf Internship III. **Rationale for new course:** This course is a part of the contractual agreement between CCU and the Autonomous University of Barcelona (Spain).

6. **Request for Change in a Course:** RTMA 490, Seminar in Resort Tourism Planning. Proposed change in (Prerequisite). **Rationale for proposed change:** Request that the prerequisite be changed to read “Completion of 84 Semester Hours.” This will allow all business majors an opportunity to take this course if they have at least 84 semester hours. The prerequisites previously set are not necessary according to Director of Resort Tourism Management Program.

7. **Request for Change in a Course:** RTMA 490, Seminar in Resort Tourism Planning. Proposed change in (Other). **Rationale for proposed change:** By cross-listing this as CBAD 490, it will encourage more business majors (especially those not completing the Resort Tourism Option) to take this course. Also, the management faculty believe this course is a great option for management majors that wish some exposure to the field of tourism/hospitality.

**College of Education**

1. **Request for Change in a Course:** HLED 401, Issues in Family Life and Sexuality. Proposed change in (Course number). **Rationale for proposed change:** To provide for proper sequencing of courses for health promotion majors. New course number will be HLED 310 – Issues in Family Life and Sexuality.

2. **Request for Change in a Course:** HLED 301, Introduction to Epidemiology. Proposed change in (Course number, Catalog description, Prerequisite). **Rationale for proposed change:** Health promotion majors will now take two health promotion courses which focus on research methods, needs assessment, and evaluation models in health promotion (HLED 410 and 490). (Students previously
took SOC 331 – Methods in the Social Sciences or PSYC – Research Methods in Psychology and HLED 490 – Evaluation of Health Programs. New Requirement/description: HLED 410 – Epidemiology and Quantitative Research Methods. (Prerequisites: HLED 350, 382; STAT 201 or the equivalent and senior standing). An overview of epidemiological models and quantitative research methods used by public health agencies and health care providers to analyze patterns of acute and chronic diseases.

3. Request for Change in a Course: HLED 333, Environmental Health. Proposed change in (Prerequisite). Rationale for proposed change: To insure appropriate prerequisite is taken prior to enrolling in the course. (Prerequisite: HLED 221)

4. Request for Change in a Course: HLED 481, Behavioral Foundations and Decision Making in Health Education. Proposed change in (Prerequisite). Rationale for proposed change: Senior standing is preferred for majors and minors who enroll in this course. (Prerequisites: HLED 221 and senior standing)

5. Request for Change in a Course: HLED 482, Diseases and Disorders. Proposed change in (Course number, Prerequisite). Rationale for proposed change: To insure appropriate prerequisite is taken and to require completion of this course prior to HLED 410-Epidemiology and Quantitative Research Methods. New prerequisite: HLED 221 – Course number will be HLED 382 rather than 482.

6. Request for Change in a Course: HLED 485, Field Study in Health Careers. Proposed change in (Prerequisite). Rationale for proposed change: To insure appropriate prerequisite is taken prior to enrolling in this course. (Prerequisites: HLED 350 and senior standing)

7. Request for Change in a Course: HLED 490 (Change to HLED 491), Evaluation of Health Programs. Proposed change in (Course number, Catalog description, Prerequisite, Other). Rationale for proposed change: Health Promotion will now take two health promotion courses which focus on research methods, needs assessment, and evaluation models in health promotion (HLED 410 and 491). (Students previously took SOC 331-Methods in Social Sciences or PSYC 226 – Research Methods in Psychology and HLED 491 – Evaluation of Health Programs). New Requirement/description: HLED 491, Need Assessment and Evaluation of Health Programs. (Prerequisites: HLED 350; STAT 201 or the equivalent; senior standing). Needs assessment and evaluation models will be reviewed with practical applications in the classroom, laboratory, and field settings. Major emphasis on qualitative design and analysis, but an application of quantitative design and instruments will be provided.

8. Request for Addition of New Course: HLED 359, Peer Educator Training. Rationale for new course: To introduce students to current issues, trends, and approaches in addressing sexual assault, date rape, intimate partner violence and sexual harassment on college campuses.

9. Request for Addition of New Course: HLED 350, Professional and Program Development in Health Promotion and Education. Rationale for new course: After completing a rubric of the competencies required for successful completion of the Certified Health Education Specialist (CHES) exam, we found the health promotion program was weak in this area. Completion of this course should provide students with the skills necessary to communicate messages to target populations and also assist them in developing the skills needed to improve community health.

10. Request for Addition of New Course: HLED 495 – Senior Seminar – CHES Review. Rationale for new course: To assist health promotion students in preparing for the CHES exam and also to serve as a program evaluation.

11. Request for Addition of New Course: HLED 499 – Directed Undergraduate Research. Rationale for new course: Directed independent research projects which will be submitted for conference presentations.

12. Request for Addition or Change in (Degree Program). Change in (Required Courses). Suggested change: Addition of HLED 495 – Senior Seminar – CHES Review (1 credit) to major requirements. Rationale for change: This course will assist in preparation to certify as a Certified Health Education Specialist (CHES) and also serve as a program evaluation.

13. Request for Addition or Change in (Degree Program): Change in (Prerequisites). Suggested change: Removing SOC 331 – Methods in the Social Sciences or PSYC 226 – Research Methods in Psychology from major requirements. Addition of HLED 350 – Professional and Program Development in Health Promotion and Education (Writing Intensive) to major requirements. Rationale for change: After completing a rubric of the competencies required for successful completion of the Certified Health
Education Specialist (CHES) exam, we found the health promotion program was weak in this area. Completion of this course should provide students with the skills necessary to communicate messages to target populations and also assist them in developing the skills needed to improve community health.

College of Natural and Applied Sciences.

1. Request for Addition of New Course: SCE 101, Introduction to Science. Rationale for new course: The course is designed to be the first college-level laboratory science for non-science majors. The course is the first of two laboratory sciences required in the core curriculum.


3. Request for Change in a Course: CSCI 209, Programming in Java. Change in (Prerequisite). Rationale for change: Students need a good understanding of objects, which are not fully covered until CSCI 150.

4. Request for Change in a Course: CSCI 330, Software Engineering I. Change in (Prerequisite, Other). Rationale for change: Course title & description will emphasize the software engineering nature of the existing course thus making the course more identifiable to the academic community.

5. Request for Change in a Course: CSCI 490, Software Engineering II. Change in (Catalog description, Prerequisite, Other). Rationale for change: Course title & description will emphasize the software engineering nature of the existing course thus making the course more identifiable to the academic community.

6. Request for Addition of a New Course: CSCI 106, Advanced Computer Applications. Rationale for change: Increasing numbers of students are asking for advanced applications -- other disciplines are also requesting more advanced skills for use by their majors.


8. Request for Addition of a New Course: CSCI 220, Data Structures. Rationale for new course: This course replaces CSCI 320, Information Structures. This change results from concepts formerly taught in CSCI 380 migrating to CSCI 320 and concepts taught in CSCI 320 migrating to CSCI 150.

9. Request for Addition of a New Course: CSCI 385, Introduction to Information Systems Security. Rationale for new course: This course introduces the student to a timely and needed understanding of the security pitfalls inherent in computer information systems and the role of the Certified Information Systems Security Professional.


11. Request for Addition of a New Course: CSCI 485, Introduction to Robotics. Rationale for new course: Mobile robots are becoming more prevalent in industry and knowledge of them is increasingly important for computer science majors.

12. Request for Additon or Change in (Minor): Change in (Required courses). Drop Computer Science 320 Information Structures, as a required course for all CS minors. Add Computer Science 220 as a required course for all CS minors. Rationale for change: This change results from concepts formerly taught in CSCI 380 migrating to CSCI 320 and concepts taught in CSCI 320 migrating to CSCI 150. As a result CSCI 320 be deleted from the curriculum.

13. Request for the Addition or Change in Degree Program: Deletion of Courses. Delete Computer Science 320, Information Structures and delete Computer Science 208, Programming in Ada. Rationale for change: Computer Science 320, Information Structures, is being replaced by Computer Science 220, Data Structures. Computer Science 208, Programming in Ada, has never been offered. The language course no longer supported by the Department of Defense. Hence, this course is being replaced by CSCI 208, Programming in Visual Basic, where there is a growing demand for programmers.

14. Request for the Addition or Change in Degree Program: Change in required courses. Drop Computer Science 320, Information Structures, as a foundation course for all CS majors. Add Computer Science 220, Data Structures, as a foundation course for all CS majors. Rationale for change: This change results from concepts formerly taught in CSCI 380 migrating to CSCI 320 and concepts taught in CSCI 320 migrating to CSCI 150. As a result, CSCI 320 will be dropped from the curriculum and replaced by CSCI 220.

Revisions to Academic Policies

1. Students have three years from the time the course in question ends to submit a petition for a grade change. (no change in wording from original submission)

2. Students who receive an 'I' (incomplete) grade normally have one regular semester to complete the work required. The 'I' will not affect the student's GPA during the one semester or during the contractually agreed upon time limit. If the work is not completed when the time limit has expired, the 'I' will convert to an 'F' grade. (revised wording to capture recommended changes from committee)

The motion passed in its entirety.

Chair Whitley recognized Linda Vereen, Faculty Athletics Representative. Vereen was appointed last May to replace Dr. Linda Hollandsworth. Vereen has represented CCU at various Big South Meeting, put a lot of many wonderful student athletes, and attended a lot of exciting athletic events. Vereen encouraged faculty to attend the athletic events. Her Athletic Fact Sheet is attached.

Whitley said those who had read the agenda recognize that five committee annual reports were received before the May agenda was set, and are included as attachments, three committee reports came in after the agenda was printed, copies are available on the desk. No report was received from eleven senate committees. Annual Reports distributed at the May 21, 2001 meeting: Calendar Committee, Core Curriculum Committee, Intercollegiate Athletic Committee.

Charmed Tomeczyk had a question regarding a report submitted. In the Faculty Welfare & Development Committee, advised by Professor Ruse, cites that the committee does a lot of work promoting the Professional Activities Mini-Grants which does take a good bit of your time and that the committee was not able to focus attention on some of the other duties and purposes of that committee and suggest that the senate should address this situation in some fashion. Tomeczyk asked if the Chair had any suggestions on how that might be addressed? Ruse, Faculty Welfare and Development Chair, responded that some members of the faculty have questioned how much we were dealing with benefits or any of the other things that are in our charge and we were talking about trying to get to that, and one other suggestion is to develop a committee for just processing these grants as a separate committee. Ruse said he had no suggestions at this point. We are still working forward trying to streamline the process as much as possible. That is one of the things we will look at the first of next year. Tomeczyk asked if the committee had any faculty welfare issues that had to be set aside or postponed? Ruse said general faculty welfare hasn’t been brought up, at least not in the past two years.

Piroch asked Ruse if there had been any sabbatical applications this year. Ruse answered, “no”. Piroch said her understanding is that at least one faculty member will be on sabbatical in the fall. Tomeczyk check into that and report back to the Senate what the difference between leave and sabbatical, and if the leaves are for sabbatical like purposes, why are they not reviewed by the Faculty Welfare and Development Committee?

Claudia McCollough asked if the Senate should address this situation. Ruse responded that the grant program takes a very large amount of time, and if the Senate should form a separate committee to handle the other issues. McCollough asked that Ruse and the committee bring forth a recommendation that the Senate will discuss and vote on. Ruse said that is on the agenda for the next semester.

Linda Schwartz said that the work of the committee is very, very large, and perhaps there should be a committee that just deals with the grants issues of travel and research, etc., which seems like a major undertaking. Then maybe a second committee to deal with things like our salaries, and other faculty welfare issues, that use to be the charge of that particular committee.
NEW BUSINESS:
Claudia McCollough moved to table the requested changes to the Code of Conduct until a representative is present to answer questions. The motion to table passed.

Requested changes are listed below:

1. Changes to the Student Code of Conduct for 2000/2001 CCU Student Handbook. Noted below are changes to the Student Code of Conduct. All references are to the 2000/2001 Student Handbook wherein the Code of Conduct is reported.

Page 44: Refer to the Code of Conduct without using “Student” throughout.

Page 44: New #3, Harassment and/or Stalking (listed below)

Page 44: Old #3 renumbered as #4 and each number thereafter changed accordingly.

Page 47: IV. A. Membership: six students

Page 47: IV. B. Board Panel (Sitting Board) . . . three faculty members . . . will form the “sitting” Campus Judicial Board for a particular case.

3. Harassment and/or Stalking:

Coastal Carolina University is committed to protecting the right of all individuals to pursue their intellectual, vocational, and personal interests without harassment or interference. The University is also committed to providing an environment in which visitors to and members of the campus community are treated with dignity, respect and regard for their welfare and learning needs. The University prohibits harassment and/or stalking on the University campus and/or properties under its jurisdiction. The University defines harassment as patterns of intentional, substantial, and unreasonable intrusion into the private life of a targeted person that causes the person and would cause a reasonable person in their position to suffer mental distress. The University defines stalking as a pattern of words or conduct that is intended to cause and does cause a targeted person and would cause a reasonable person in the targeted person’s position to fear the following for themselves or a member of their family: death, assault, bodily injury, criminal sexual conduct, kidnapping, or damage to the property of the person or a member of their family.

Incidents occurring on or off campus are subject to University discipline when such actions materially affect the learning environment or operations of the University. A student charged with harassment and/or stalking may be prosecuted under South Carolina criminal statutes and discipline under the University’s Code of Conduct whether or not civil authorities elect to prosecute such offenses. Victims of harassment and/or stalking are strongly encouraged to seek redress in a confidential process wherein a complaint has been filed consistent with the Code of Conduct. In those instances where a complaint has been filed, the University will pursue strong disciplinary action (to include suspension) through the University judicial process. The University, through the Vice President for Student Affairs, reserves the right to change academic arrangements or on-campus living arrangements in behalf of the interest(s) of person(s) involved in harassment and/or stalking.

NOTE: To be inserted as new #3 in current Code of Student Conduct, 2000-2001 effective Fall 2001.

SUBJECT: Proposals to promote and tenure and post-tenure review procedures

Motion #1 – That sitting department chairs, assistant deans, and associate deans not be permitted to serve on college peer review committees.

Motion #2 – That college peer review committees be composed of one tenured full-time faculty member from each of the academic units represented in that particular college. Members are to be elected by their academic unit. In the event that a unit does not have an eligible faculty member to serve, it will elect a full-time tenured colleague from another department within the college.

Motion #3 – That department chairs, associate deans, and deans who return to full-time faculty teaching status have the option of waiting up to 4 years before applying for post-tenure review.

Motion #4 – That in the event of a “split decision” between the college peer review committee and the dean concerning a post-tenure review of “exceptional”, the candidate be given the option of submitting his/her credentials to the University Promotion and Tenure Committee for final review.

ANNOUNCEMENTS: The July meeting will be on Wednesday, July 11, 2001, beginning at 1:00 PM in WALL 317.

ADJOURNMENT: The meeting adjourned at 5:28 PM.

Respectfully submitted,

Gregory Krippel
Faculty Senate Secretary

Janet Straub
Faculty Senate Recorder