PRESENTER: John Marcis, Dennis Edwards, Andy Hendrick, Tom Secrest, Gib Darden, Sandra Nelson, Julia Orri, Donald Rockey, Sherer Royce, Maria Bachman, Lee Bollinger, Patti Edwards, Arne Flaten, William Hamilton, Linda Kuykendall, Pam Martin, Claudia McCollough, John Navin, Michael Ruse, Jose Sanjines, Linda Schwartz, Dan Ennis, David Evans, Andrew Incognito, Rich Koesterer, Chuck Peterson, Joan Piroch, Prashant Sansgiry, Steve Sheel, Sylvia Snyder, James Solazzo, Dan Able for Keith Walters, Eric Howington for Linda Vereen, Dennis Wiseman

ABSENT: Aaron Ard, Bob Burney, Richard Costner, Greg London, Phil Schneider, Menassie Ephrem, Bill King, Sallie Clarkson, Michael Lackey

APPROVAL OF MINUTES: A motion was made by Claudia McCollough, seconded by Joan Piroch to accept the October 6, 2004 minutes as emailed. The motion passed.

EXECUTIVE COMMITTEE REPORT: David Evans, Chair of the Faculty Senate, announced that Prashant Sansgiry has resigned as Vice Chair of the Faculty Senate. Dan Ennis nominated and Claudia McCollough seconded, Maria Bachman for the position. Bachman was elected to serve the remaining term, AY 2004/2005.

Evans reported that Administration Action-41, Faculty Welfare and Development Committee’s proposed changes to the Faculty Manual concerning applications for Scholarly Reassignment was returned from the administration with the following stipulation: ‘After discussion with the Chair of Faculty Welfare and Development, the proposed changes are being returned for further clarification.’ Evans said we can expect this back again in some form that all can agree upon.

Evans advanced the Committee Structure Recommended Changes item to New Business.

PROVOST AND OTHER ADMINISTRATIVE REPORTS:

Evans said Joan Piroch had emailed him regarding two matters. (1) Number of new staff hires, and (2) concerns over post tenure review which have been referred to the University P&T Committee.

Barr reported that there were 18 new faculty position last year, and 16 replacement positions. There were 28 new staff positions and there were 40 replacements. The new staff positions included the outreach areas, off-site residence halls and facilities, etc. Danny Nicholson hired some staff to help in raising the 10.5 million. We opened the Litchfield facility, and we had a temporary person at Myrtle Beach who was put into a slotted position. We also added a new position in Admissions, Registrar, Student Life Program and Services, and various assistant coaches.

COMMITTEE REPORTS:

Dan Ennis, Chair of Academic Affairs presented 2 items for Senate approval.

A motion was made by Pam Martin, seconded by Lee Bollinger to accept the following recommendations from the College of Natural and Applied Sciences. The motion passed.

a. Department of Mathematics and Statistics
   1. Request for Change in Undergraduate Course: MATH 131, Trigonometry/Analytic Geometry. Change title of course from Trigonometry/Analytic Geometry to Trigonometry. Justification for request: Appropriate name for the course.
   2. Request for Change in Undergraduate Course: STAT 315, Statistical Methods I. Change title of course from Statistical Methods I to Regression Analysis. Justification for request: The course is not recognized properly by other departments, colleges, universities (transfer) by its current name.
3. **Request for Change in Undergraduate Course:** STAT 316, Statistical Methods II. Change title of course from Statistical Methods II to Experimental Design. **Justification for request:** Appropriate name for the course.

4. **Request for Change in Undergraduate Course:** STAT 317, Statistical Methods III. Change title of course from Statistical Methods III to Nonparametric Statistical Methods. **Justification for request:** Appropriate name for the course.

A motion was made by Andy Hendrick, seconded by Sherer Royce to accept the following recommendation from Spadoni College of Education. The motion passed.

a. Department of Health, Physical Education, and Recreation
   1. Request for change(s) proposed for Degree Program. Change required courses in Mathematics area of Core Curriculum from Mathematics/Statistics – Choose Option II to Mathematics – Choose one of the following options – Option I or Option II. Proposed Catalog Description: Core Curriculum (44-52 credits), Mathematics – Choose 1 of the following options 6-8, Option I, Option II. **Justification for change:** Problematic to require Option II, statistics as the required second math. Highly sequenced curriculum, scheduling difficulty, and faculty desire same math flexibility specified in catalog for most Coastal students.

PENDING BUSINESS: None

NEW BUSINESS:

Evans reported that Michael Ruse would be acting Parliamentarian in the absence of Philip Schneider today.

A. Committee Structure Recommended Changes:

Evans said when the Senate Executive Committee first discussed this (Committee Structure Recommended Changes) in August, it was debated whether to set up another ad hoc Faulty Manual Rewrite Committee or to have the Senate Executive Committee deal with these issues. Ultimately, the Senate Executive Committee decided that none of the issues involved were terribly controversial, the goal being to make sense out of the entire Senate committee structure.

Evans said the order of presentation of the items below is indicative of what needs to happen before other things can occur. The items listed in sequential order are as follows:

1. pg. 29. 3. Terms of Service. “The term of service…will be two years except where noted.” to “**The term of service…will be three years.**”

2. pg 30. 6. “Committee Chair Responsibilities.” To “Committee Leadership Responsibilities.” “Unless stated otherwise, the Chair is elected from among the voting members who are in at least their second year of service or who have served a previous term on the committee.” To “Unless stated otherwise, the Chair is elected from among the voting members who are in at least their third year of service or who have served a previous term on the committee. The Vice-Chair is elected from among the voting members who are in at least their second year of service or who have served a previous term on the committee and will automatically become Chair in their third year of service to that committee”

3. pg 29. 3. Terms of Service. “The specified term of service…ends on the first day of classes of the new academic year with the exception of Committee Chairs…” to “**The specified term of service…ends on the first day of classes of the new academic year.**”

4. pg 20. Academic Affairs. “Ex Officio:…Director of Admissions and Financial Aid” to “**Ex Officio:…Vice President of Enrollment Management**”

5. Change Buildings and Grounds (pg 21), Calendar (pg. 21), Faculty Grievance (pg 22) and International Programs (pg 24) membership to **one from each College and Library.** Adjust memberships to accommodate (e.g., Calendar: 4 to 5 and Grievance: 5 to 6).
6. Change Nominations and Elections (pg 24) from four to **three**, eliminating the member appointed by the Senate Chair.

7. pg 22. Faculty Grievance. “in case of such a conflict of interest, the Chair of the Senate appoints a temporary replacement. Also, in cases of member’s inability to serve, such as approved absence from the University, the Chair of the Senate appoints temporary replacement.” Add to the end of each of these sentences: “**maintaining the Colleges’ representation.**”

8. Faculty Grievance (p. 22) Membership: Change from “Five” to “Six” faculty (**five** – one elected from tenured faculty of each College and the Library; one tenured representative from the Faculty Welfare and Development Committee who is elected at large for a one year term).

9. pg. 27. Student Retention and Assessment. Strike “elected to two-year term with a staggered start to insure continuity.” “Chair: The Chair shall be a faculty member...” to “**Leadership: The Chair and Vice-Chair shall be faculty members.**”

Arne Flaten asked if these changes would be put into place immediately, and Evans responded that it was expected that they would be phased in for the academic year 2005.

A motion was made by Philip Whalen, seconded by Dan Ennis to amend item number 2 to read: **Unless stated otherwise, it is recommended that the Chair is elected from among the voting members who are in at least their third year of service or who have served a previous term on the committee. It is also recommended that the Vice-Chair is elected from among the voting members who are in at least their second year of service or who have served a previous term on the committee and will automatically become Chair in their third year of service to that committee**” The amendment passed.

A motion was made by Dan Ennis, seconded by Dennis Edwards to accept the recommendation from the Executive Committee. The vote was by secret ballot, and the motion to accept items 1 – 9 did not pass.

A motion was made by John Navin, seconded by Andy Hendrick to accept the recommendations (items 1 – 9, **EXCLUDING item 2**). The motion passed.

B. Oversight of multi-step processes:

Evans reported that the Senate Executive Committee met with the Provost. The Committee expressed concerns over multi-step processes involving varying entities that impact faculty. The Executive Committee felt that there was a need for an oversight process reporting to the Senate to make sure everything is proceeding according the Faculty Manual. Barr told the Executive Committee that Human Resources and University Counsel Offices monitor the process. Evans said we are trying to ensure that everything is being done according to the Manual, and this allows oversight of that process. Evans said action will be postponed regarding item 1 & 2 until the Provost advises exactly who is responsible. Those two items are: 1. **Proposed Change in Faculty Grievance Procedure (V.C., starting on pg 50)**, 2. **Proposed Change in Revocation of Tenure Procedure (VI.D.1.n, starting on pg 62)**

Provost Barr recommended that this item dealing with Proposed Change in Administrative Hire Procedure be referred back to Faculty Welfare and Development (FWD) Committee. Evans acknowledged it would be sent to FWD Committee. This item is **Proposed Change in Administrative Hire Procedure (IV.B, pg 14)**.

C. Specifying the Process by which Changes in the Promotion and Tenure Regulations are approved:

Evans said this came about because of the three Administrative Actions, Nos. 36, 37 & 38 that came through over the summer that went to the full faculty in August. There was concern at that time that if they had been voted down, what procedures were to be followed. Evans said this happens so rarely and the process was not clear. Evans and the Provost have discussed the procedures and came to the following agreement that nothing should go to the full faculty for a vote until it has made it through the Faculty Senate and the Administrative process.

A motion was made by Prashant Sansgiry, seconded by Michael Ruse to accept the recommendation listed above.
A motion was then made by Joan Piroch, seconded by Claudia McCollough to return this issue to the Promotion & Tenure Committee. The motion to return the item to P&T Committee passed.

A motion was made by Dennis Dinge, seconded by Renee Smith to approve both Resolutions 1 and 2.

Provost Barr reported that President Ingle asked him to relay to the Senate that there are two bodies, the Southern Association of Colleges and Schools, and the South Carolina Commission on Higher Education that are examining this issue very closely. Barr said Ingle will be attending a meeting in Atlanta; he anticipates SACS and SCCHE will address this issue.

An amendment was made by Linda Kurkendall, seconded by Sandra Nelson to postpone any Senate action pending reports by SACS and SCCHE. Renee Smith moved to amend the above motion to include AAUP in this action. The motion to postpone Senate action pending reports from AAUP, SACS and SCCHE was passed as amended.

ANNOUNCEMENTS: None

GOOD OF THE ORDER: None

ADJOURNMENT: The meeting adjourned at 5:25 PM.

Respectfully submitted,

Approved by Steve Sheel
Faculty Senate Secretary

Janet Straub
Faculty Senate Recorder