PRESENT: Ken Small for Janis Chesson, Marvin Keane, Kay Keels, Mark Mitchell, Tom Secrest, Erika Small, Cathy Jones, Judy Engelhard, Nancy Gallenstein, Pat Piver, Nancy Ratcliff, Maria Bachman, Aneilya Barnes, Sandi Shackelford for Steve Earnest, Jim Henderson, Elizabeth Howie, Joe Oestreich, Carol Osborne, Philip Whalen for Julinna Oxley, Paula Vincinni for Cynthia Port, Mike Ruse, Susan Slavik, Holly Tankersley, Deb Breede, Dan Abel, Sarah Brallier, Brian Bunton, Erin Burge, Jason Eastman, John Hutchens, Keshav Jagannathan, Brent Lewis, Steve Sheel for Jeffrey Linder, Colleen McGlone, Megan McIlreavy, Erin Rickard, Kerry Schwanz, John Reilly, James Solazzo, John Stamey, Jennifer Hughes, Casey Schacher, Barbara Buckner


APPROVAL OF MINUTES: May 7, 2010 minutes were approved.

CONSENT AGENDA: All items on the consent agenda were approved as they appeared and were presented in the July agenda.

PROVOST AND OTHER ADMINISTRATIVE REPORTS:

- Provost Sheehan gave the President’s regrets for missing the meeting.
- Welcomed back to campus Teresa Burns and Dan Abel. Both have been away on Scholarly Reassignment.
- Announced that he and Charmaine Tomczyk are working on establishing discussion opportunities/sessions for faculty to meet with the Provost and Faculty Ombuds. These will be sessions with some predetermined topics as well as open discussion. The sessions will be on selected Friday afternoons. There will be notices coming out soon.
- Old Academic Integrity statement signs will be coming down. New signs with the new language will be going up.
- Provost asks for input on the idea of forming a University College. This would serve as curricula oversight for those students who enter the university without a declared major. They often do not have the path of approval needed for such things as petitions. Approximately 200-300 students each year fall into this category. The college would possibly be the future home for Interdisciplinary Studies and would have curricular oversight for UNIV classes. The Director of the University Academic Center could step into the role of Dean. By having this person attend the Dean’s meetings it would promote smoother conversations occurring about first year advising and first year programming.

Ombuds Report: Charmaine Tomczyk advised the Faculty Senate to review the Ombuds report that is posted on the website.
EXECUTIVE COMMITTEE REPORT:

Michael Ruse, Chair, had a couple of announcements:

The following Administrative Actions were signed and received.

- AA 27 Changes to Music degree program
- AA 28 Amendments to Faculty Manual concerning committee chair responsibilities, promotion, alternative qualifications
- AA 29 Consent agenda from May Senate meeting
- AA 30 Graduate items – AA30 is null and void
- AA 31 Changes to Faculty Code of Conduct – Faculty Manual (Harassment and Sexual Orientation)
- AA 32 Absence policy for student-athletes
- Need to establish an ad hoc committee on Distance Learning to set up evaluation process, distance programs and process distance courses. Anyone that would like to serve on the ad hoc committee should contact Mike Ruse.
- Better administrative evaluation instruments that more accurately reflect the job descriptions of various administrators are to be developed over the next year.

OLD BUSINESS: (2 motions from Quasi Committee of the Whole, May meeting)

Motion 1.

Modification of course schedule for Spring, 2011. Monday, Wednesday, Friday classes to run up until 4:00 pm on main campus and 4:30 pm on East campus and to modify the Tuesday Thursday schedule to include ten minute breaks between classes.

No discussion. Motion was approved. (Vote was not unanimous; at least 1 nay)

Motion 2.

Change of Senate meeting dates to the first Wednesday of the month at 4:30 p.m. effective Spring, 2011.

No discussion. Motion was approved. (Vote was unanimous)

PENDING BUSINESS: None

NEW BUSINESS:

Jim Solazzo, Incoming-Chair, Academic Affair Committee to present: (All motions moved and seconded out of Committee)

1. Motion to change the current policy of Academic Forgiveness. The change is underlined in the paragraph below.

   Request: Change in page 53, #2 under second paragraph.
Academic forgiveness for Former Coastal Carolina Students

Academic Forgiveness means that a student’s past failures are forgiven to allow the student to resume his/her college career with a realistic possibility of completing a degree. In essence, the program will allow the calculation of a grade point average (GPA) based on the student's performance in courses taken after being granted forgiveness.

A student must meet the following conditions to apply for academic forgiveness.

1. The student was separated from Coastal Carolina for at least 48 consecutive months and had less than a 2.0 cumulative grade point average on work completed at Coastal.

2. The student must be readmitted to Coastal Carolina University, must declare a major, and must complete at least 24 hours of graded course work.

   - The 24 hours of graded coursework must meet the progression requirements of the student’s declared academic program.
   - The cumulative GPA on the 24 hours of graded coursework completed after readmission must be 2.0 or better prior to applying for academic forgiveness.

3. After readmission to Coastal Carolina, the student must earn a cumulative GPA of at least 2.0 and meet the progression requirements of their declared academic program.

3. The student must apply in writing for academic forgiveness prior to application for graduation.

4. The student has not previously been granted academic forgiveness.

A student who has met these conditions and desires academic forgiveness must submit a written request for academic forgiveness to the dean of the student's major. After verification of the student's eligibility, the dean will forward all information to the Provost who will inform the Registrar of the decision.

Once academic forgiveness has been granted, the following apply to the student's academic record:

1. All curriculum requirements will be in accordance with those in force at the time the student was readmitted.
2. The student may not receive Academic Honors upon graduation.
3. The student's grade point average for graduation purposes is recalculated beginning in the semester in which the student was readmitted to Coastal Carolina.
4. Courses in which the student received a grade of C or above prior to being readmitted and granted academic forgiveness may be used for academic credit, but are not used in the calculation of the grade point average.
5. ACADEMIC FORGIVENESS GRANTED will appear on the academic record of any student granted academic forgiveness.
6. The permanent academic record (transcript) will remain an unmodified record of all work attempted at Coastal Carolina.

No discussion. Motion was approved.
2. College of Business  
Motion to accept new undergraduate minor

Department of Accounting, Finance, and Economics

a. Actuarial Science and Risk Management Minor

Proposal for a new undergraduate program

**Title of proposed minor:** Actuarial Science and Risk Management  
**Catalog description:** The Actuarial Science and Risk Management is a specialized program offered in the Accounting, Finance and Economics department. The minor will expose students to advanced risk management techniques used in modern business transactions, financial derivative pricing, and prepare student to sit for the Actuarial Science financial math (FM) exam. A second Actuarial Science minor, developed around the Actuarial Science probability (P) exam, resides in the Math department. **Proposed starting date (semester and year of initiation):** Fall 2010

*After a brief discussion. Motion was approved*

b. Accounting: CMA Track

Changes proposed for an undergraduate program

**Requested changes: Change in catalog description:**  
**Proposed catalog description:**

V. MAJOR REQUIREMENTS
A grade of C or better required in major requirements.
CPA Track (27 Credits) CBAD 330, 331, 332, 333, 345, 437, 439, 440, 483 ..........................27

CMA/ Financial Management Track (24 Credits) CBAD 333, 434,461,462,463,465,468........................21
AND
CBAD 330 or CBAD 466.................................3

**anticipated semester / academic year to be effective:** 2010-2011

*No discussion. Motion was approved.*

c. B.S.B.A. Emphasis

Changes proposed for an undergraduate program
**Request changes: Other:** This change involves the creation of two new specialization tracks in Financial Services and Wealth Management with the Finance major. Both of these tracks require 18 credit hours. **Proposed catalog description:**

V. Major Requirements (18 credits)

A grade of C or better is required in all major requirements.

CBAD 461, 466…………6
Financial Management Track (12 credits)
CBAD 333, 462, 465, 468………………12

Financial Services Track (12 credits)
CBAD 462, FIN 471………6
CBAD 465, 467 (Choose one)………3
CBAD 463, 470 (Choose one) ………3

Wealth Management Track (12 credits)
CBAD 464, 465, 469, 70…………………12

**Anticipated semester/academic year to be effective:** Fall 2010-2011

**Committee action:** Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

*No discussion. Motion was approved.*

3. College of Science

Motion to accept new minor

a. Actuarial Science Minor

Changes proposed for an undergraduate minor

**Requested changes: Prerequisites:** from STAT 201/201L, MATH 160, 161 to MATH 160, 161 **Number of credits:** from 31 to 18 **Required courses:** from MATH 260, MATH 320, STAT 412, STAT 413, STAT 419, STAT 420 to MATH 329, STAT 412, MATH 403, Choose one of (MATH 260, MATH 320, MATH 344, STAT 315, or STAT 320) **Other:** Change title to “Actuarial Science P” **Anticipated semester/academic year to be effective:** Fall 2010.

*No discussion. Motion was approved.*

4. Motion to place Core Goal 1b on a one- year suspension* for the academic year 2010-2011. During this time, the Core Curriculum Committee will be seeking resolution to these problems and will welcome input from faculty, students and administration regarding the issues of validity, availability and accessibility for Core Goal 1B.

5
By definition, a one-year suspension means that students entering under the 2010-2011 catalog, be they freshmen or transfers, will not be held responsible for meeting the requirements of Core Curriculum Goal 1b. They will still be required to meet all other Core Curriculum Goals and graduation requirements for the University and the Major in order to graduate.

Arguments in favor of motion included:

(Not enough open seats for freshman and Transfer students; Staffing is limited. In some cases faculty have limited enrollment to majors in their discipline. Since this is a Core requirement, enrollment should be opened to all; There are no student-learning outcomes; By suspending for 1 year, the departments would be able to create their own courses. Not every department developed a Goal 1B. Some were just writing while others were just speaking; If it is important to a major then it should be included in the major course requirements; there is no assessment plan for Goal 1B. SACS requires that the CORE is assessed every year.)

Arguments against the motion included:

(Suspending should not be a solution. Issues sited for the motion can be corrected without suspension of Goal 1B; If there are student issues with Goal 1B, be more lenient with petitions; Students have 8 semesters to complete CORE. Should be able to get into a class in that time; English 290 was added this Fall into Goal 1B. That should help relieve the pressures in Business; Communication is too important to let it go; Notion to suspend and put it back on the department is wrong. Expertise is elsewhere; Suspending would cause an “off-calendar” year; Assessment plan can be completed and delivered to Academic Affairs by October.

After much discussion the motion failed.

At 2:35 Vice Chair Holley Tankersley took the gavel from the Chair.

Michael Ruse, Chair, ad hoc Faculty Manual Rewrite Committee

5 Motions to amend the Faculty Manual moved and seconded out of committee (changes are underlined)

Motion 1. 2009/2010 Faculty Manual page 10

a. Regular meetings

The Faculty Senate will meet according to a standing day and time properly announced and posted on the website of the Faculty Senate. Changes to the standing day and time will be determined and published prior to the scheduling of classes for the semester that the dates become effective. (Delete “meets on the first Friday of”)The Senate meets each month during the academic year from September to December and February to May, and once in the summer. The time and place of each meeting will be determined by the Executive Committee of the Senate. Each meeting will not exceed one and one-half hours unless extended by vote of the Senate. The attendance of half of the Senate membership plus one (simple majority) will constitute a quorum. Every faculty member has the right to attend these meetings and address the Senate; however, issues before the
Senate will be decided by vote restricted to members of the Senate. Except where noted, all motions before the Senate require a simple majority vote for passage.

_Motion approved with no discussion._

Motion 2. From faculty responsibilities 2009/2010 Faculty Manual page 18

5. Attendance

Senators who cannot attend are responsible for arranging for a substitute from the College/Library which they represent and to inform the Executive Committee of the name of the substitute prior to the meeting. Substitutes will have the rights and privileges of the Senator they are representing. Senators who fail to attend fifty percent (50%) or more Senate meetings in an academic year in person without good cause, will forfeit their seats on the Faculty Senate. Good cause is determined by the Executive Committee of the Senate to whom appeals can be made by the Senator who stands to lose the seat for non-attendance. No member of the faculty may act as a substitute more than three times in an academic year unless they are appointed to be a substitute for a faculty member unable to attend a number of meetings due to modified duties or scholarly reassignment. Appointments will be made by the appropriate Dean or Department. The Executive Committee will be informed of any such appointment.

_Motion approved with some discussion._

Motion 3. From faculty responsibilities 2009/2010 Faculty Manual page 18

All faculty members must: (Delete: :In order to maintain academic credibility and consistency in classroom procedures, all faculty members are expected to”):

a. Write and distribute a syllabus for each course taught. All syllabi must include the course description from the catalog, course objectives, student learning outcomes, grading procedures, the statement of community standards from the code of student conduct, and attendance policies. (Refer to the University Catalog statement on "Class Attendance.")

_Motion failed with some discussion concerning the inclusion of catalog descriptions._

Motion 4. From Tenure criteria 2009/2010 Faculty Manual page 42

a. Copies of all teaching evaluations: student and/or peer and/or administrative, (When applying for the rank of Professor, the file will include all annual evaluations and teaching evaluations since achieving the rank of Associate Professor. Library Faculty generally will not have teaching evaluations in the file but may include teaching evaluations and/or evaluations from faculty that address teaching effectiveness or service quality in their areas of responsibilities when applicable;)

_Motion approved with no discussion._
4. Code of Faculty Conduct and Academic Responsibility (Passed Faculty Senate 5/7/2010)

Faculty members are expected to maintain a working environment free from harassment or discrimination based on race, color, gender, sexual orientation, age, creed, or national origin. Faculty members must maintain the highest standards of academic/creative honesty and professional ethics. Violations of these standards include, but are not limited to, breach of confidentiality in matters concerning tenure and promotion, hiring, matters of personal privacy protected by law, regulation or university policy, assigning grades based on considerations other than the academic, creative, or performance criteria outlined in the course syllabus, claiming intellectual achievements which are not of one’s creation, misrepresenting the nature of publications or creative works by claiming that published or creative works are blind refereed or juried when they are not, claiming to serve as an officer or board member of a professional society or association when one is not, including another’s intellectual/creative contributions in one’s works without assigning proper credit, knowingly falsifying or altering university records/documents. These and other such forms of misconduct may be grounds for suspension without pay, other sanctions such as mandatory counseling, denial of tenure and/or promotion, loss of employment during the probationary period, and may also constitute grounds for the forfeiture of tenure. A faculty member may be terminated for cause at any time during the probationary period (see section V. H. below for Forfeiture of Tenure regulations and what constitutes termination for cause).

Procedures: When a faculty member is alleged to have violated the code of conduct, the Chair/Supervisor should be informed of the violation and presented with evidence of the violation as soon as possible. If the alleged violation includes discrimination, harassment or is of a sexual nature the EEO Officer must be informed by the Chair/Supervisor. If the alleged violation concerns research misconduct, the Chair/Supervisor will report it to the Chair of the University Research Council to determine if the violation should be investigated under the Research Misconduct Policy procedures.

Motion approved with some discussion.

ADJOURNMENT: 3:00 p.m.

Respectfully submitted,

Approved by Susan Slavik, Secretary

Susan Talbot
Interim Faculty Senate Recorder