
ABSENT: Marvin Keene, Tom Secrest, Steve Earnest, Eric Hall, Cynthia Port, Amy Tully, Brian Bunton, Steve Bush, Jeff Linder, John Stamey, Tessa Weinstein.

APPROVAL OF MINUTES: April 9, 2010 minutes were approved as written.

CONSENT AGENDA:

The item concerning the statement of non-discrimination was removed from the consent agenda. The remaining items on the consent agenda were approved.

PROVOST AND OTHER ADMINISTRATIVE REPORTS:

Dr. Robert Sheehan,

- Provost Sheehan gave the President’s regards to the Faculty. The President hopes to see the entire faculty tomorrow at graduation.
- The Board of Trustees met for its regular quarterly meeting, where it was presented for information purposes with the $4 million budget reduction for next year. The budget cuts from the academic side were as announced previously.
- The Part-Time Adjunct Faculty payment rate was preserved at present levels. The 10 positions associated with failed searches will be put back into the budget this coming year. Travel monies that are associated with faculty conference presentations remain as per this year’s budget levels. With some maneuvering and a little more cutting in the Provost’s budget we will be able to enhance travel funding for areas where we will be seeing an increase in the number of faculty joining us this fall. You will be hearing about 17 positions, many of which have been eliminated, some which have been effected in part, and that information will be shared with that effected individual over the next few days as we move into next week as well. Keep in mind that the $4 million that we are taking out really represents something like twice as much as we need to take out for this year. This will create a cash forward balance that can be used to cover the following year when the stimulus funds are not available.
Multiple searches are on-going with excellent, competitive candidates.

Ralph Byington has been named Dean of Wall College of Business. He comes to us from USC Aiken where he is Dean of the School of Business Administration and has been an Associate Dean at Georgia Southern.

Congratulations to the faculty members and students honored last night at the Convocation Ceremony.

Tomorrow is graduation and it is going to be hot. The ceremony will start at 8:30 a.m. so please be ready to line up by 8:15 a.m. This is the first year for giving students 8 tickets which in itself for some has created a dilemma. This is probably the last graduation with a single college at a time. We will need to go with smaller ceremonies.

Hunter Yurachek, Athletic Director, presented the new attendance policy for student-athletes.

Coach Yurachek asked for faculty assistance with monitoring absences of our student athletes. A new policy is being proposed where any athlete who has four or more unexcused absences will not be able to participate in 10% of the regular season games for that for that season. After much discussion amongst the senators they unanimously approved to:

Help monitor the absences of the athletes by reporting back by email to coach Yurachek each absence. After 4 absences that student-athlete would be suspended for 10% of the total number of games contained in the regular season of her/his particular sport.

EXECUTIVE COMMITTEE REPORT:

Michael Ruse, Chair, had a couple of announcements:

Administrative Action’s received

1. AA #11.1 Editorial changes to language concerning transfer credit from non-accredited institutions passed at the November meeting.
2. AA #19 Academic Affairs presented a change to the Philosophy Major program at the February Faculty Senate Meeting.
3. AA #20 Academic Integrity Code finalized at the March Faculty Senate Meeting.
4. AA #21 Motions made by Building and Grounds Committee completed at the March Faculty Senate Meeting.
5. AA #22 Academic Affairs presented new program and classes for Bachelor of Science in Nursing at the March Faculty Senate Meeting.
6. AA #23 Academic Affairs presented on Consent Agenda 13 course and program changes for College of Humanities, College of Education, and College of Science at the March Faculty Senate Meeting.
7. AA #24 Academic Affairs presented on Consent Agenda 6 course and program changes for University Academic Center, College of Humanities, College of Business, and College of Science passed at the April meeting.
8. AA #25 Academic Affairs presented a proposal for a new program from College of Humanities (Middle Eastern Studies Minor).

9. AA #26 Calendar changes for spring 2010 passed at the April meeting. Chair corrected this to read that AA#26 should have read spring 2011 not Spring 2010 in the agenda.

- Our July meeting will be on Wednesday July 7th, in WALL 309, at 1:30 p.m..
- The elections for Senate and Senate Committees continue; we already have results from 2 colleges. Chairs of standing senate committees will need to decide on a standing day and time for meetings so that new senators and committee members can ask their chairs not to schedule teaching schedules in the spring that conflict with meeting times.
- All Chairs need to enter their final committee yearly reports and these are to be posted on the Institutional Research site by following the Teal-online Link under the Committees link.

Motion to go to Quasi Committee of the Whole was approved.

QUASI COMMITTEE OF THE WHOLE:

- Discussed spring 2011 schedule changes to allow for additional sections since we have available space that is going to waste on our campus. The committee of the whole proposed that going to a MWF schedule up until 4:00pm should include a change to the T/TH schedule to allow for an extra class period by shortening the time between classes to 10 minutes and eliminating the 30 minute gap in the schedule in the afternoon.
- Faculty Senate for the spring 2011 will meet on first Wednesday of the month at 4:30 p.m.

Both were approved to go forward as motions for the Senate to consider under new business.

A motion to leave Quasi Committee of the Whole and return to regular Faculty Senate Meeting was made, seconded and passed.

OLD BUSINESS: None

PENDING BUSINESS: None

NEW BUSINESS:

Ken Small, Co-Chair, Academic Affair Committee to present:

Department of Music
a. Music Degree

Proposed changes for an undergraduate program

Proposed changes: Successful audition in order to be accepted into the music major.

Catalog description: Through diversity of course offerings and performance opportunities, the Department of Music provides a wealth of musical experiences for students of any major. The central focus of the Department is the synergy between exploration of the arts and the preparation of students who seek professional careers in the creation and interpretation of music. Students develop requisite learner-specific cognitive and psychomotor skills as well as a focused
aesthetic understanding of music that enables them to enter a career in a music-related field or further their exploration of the art in a graduate program. Deeply related to that focus is the Department’s commitment to elevate and sustain a study of music both as a necessary mode of understanding and a vibrant expression of the human experience. Acceptance to the BA in Music requires a successful audition with the Department. Audition requirements and procedures are available on the department website and from the department office. Students who have not yet completed this requirement will be designated "pre-music", which will meet prerequisites for all music major courses listed at the 1XX level.

I. CORE CURRICULUM (37-41 Credits)

Music Majors must fulfill Section 8 (Creative Expression) with one of the approved core courses with prefix ARTH, ARTS, or THEA.

II. FRESHMAN GRADUATION REQUIREMENT (0-3 Credits)

Minimum grade of C is required.

UNIV 110, The First-Year Experience ...........................................................3

UNIV 110 is required for all new entering freshmen and for new transfer students with fewer than 12 transfer credit hours unless the transfer student has satisfactorily completed a college transition course.

III. MUSIC FOUNDATION COURSES (16 Credits)

MUS 115, 116 Introduction to Music Theory I, II.................................................6
MUS 117, 118 Ear Training and Sight Singing I, II.............................................2
MUS 175, 176 Class Piano I, II (2 credits each).................................................4
Applied Lessons (2 credits each semester).......................................................4

IV. MAJOR REQUIREMENTS (44 Credits)

MUS 100 Department Recital (7 semesters).......................................................0
MUS 215, 216 Theory and Literature I, II.............................................................6
MUS 217, 218 Ear Training and Sight Singing III, IV.........................................2
MUS 253, 254 History of Western Music I, II (3 credits each)............................6
Applied Lessons (2 credits each semester).......................................................16
Ensemble (1 credit each semester).................................................................8
MUS 333 Conducting and Score Reading..........................................................2
MUS 334 /334B Choral /Instrumental Conducting ...........................................2
MUS 385 Form and Analysis..............................................................................3
MUS 400 Senior Recital......................................................................................0
Discipline Literature.........................................................................................3

V. REQUIRED SPECIALIZATION (8 Credits)

Piano Students:
MUS 414 Piano Literature....................................................................................3
MUS 415 Piano Pedagogy Intern.........................................................................1
MUS 416 Elem. Piano Pedagogy..........................................................................3

Voice Students:
MUED 163 Diction I............................................................................................2
MUED 164 Diction II...........................................................................................2
MUS 435 Vocal Pedagogy Intern.........................................................................1
MUS 436 Elem. Voice Pedagogy or....................................................................3
MUS 469 CHORAL LIT.......................................................................................3

(MUSIC EDUCATION)
OR
MUS 434A Vocal Literature.................................................................3
(NON MUSIC EDUCATION)
Instrumental Students:
MUED 165 Class Voice I.................................................................2
MUED 166 Class Voice II.................................................................2
MUS 469B Instrumental Lit.............................................................3
MUS 124M Marching Band (brass, woodwinds) ...............................3
MUS 124D Drum Line (percussion) .................................................3

A diagnostic and advisory review of the student's work will be conducted at the end of the sophomore year. This review will examine proficiencies in written and aural theory, keyboard skills, applied music and will determine the student's eligibility for upper level (junior-senior) courses.
A grade of C or above is required in all major courses.

VI. ELECTIVES (11-18 Credits) .......................................................11-18
TOTAL CREDITS REQUIRED .........................................................120

Justification: Both within the department and with our NASM accrediting body, there has been expressed a desire to raise the standards for admission to the music major. Currently, any student may declare a music major and sign up for majors–only courses. Auditions are requested, but are only required for those students seeking VPA scholarships. NASM requires sufficiently high entry standards to ensure a chance of success in the music program. In the letter from the NASM Commission on Accreditation following a Visitors’ Report and this department’s response, it states: "It does not appear that “admission standards [are] sufficiently high to predict the prospect of success in the program for which…student[s are] enrolling.” The music unit has documented its intention to initiate a “pre-music” designation for students without appropriate skills that would predict success, and has taken preliminary steps toward this end. This appears to be an appropriate solution, and the institution should provide official documentation that this “pre-music” designation is officially in place, or describe alternative solutions implemented to address the standard." In confirming the NASM requirement, the Department of Music feels that we can not only raise the standard of the average student by having an entry barrier, but having higher standards will, in the long run, help with recruiting. Impact on existing academic programs: This will have no impact on current students, who are in under earlier catalogs. Students who enter starting in Fall 2011 will be given the designation "Pre-Music" until they have successfully completed an audition with the department, at which point they will be music majors. The audition can take place at the time of matriculation, or any time thereafter. We expect most students will audition when they apply, in order to be eligible for a VPA scholarship, or at the time of their summer orientation sessions. Students who are "pre-music" upon matriculation may take the first year curriculum in music; this will allow these students to stay on track for the major while preparing an audition. Ultimately, if a student cannot pass an entry audition, he or she cannot complete the major. After an unsuccessful audition, the faculty members may advise the student as to whether to try again or look for another major. We feel this is necessary to raise the standards of the department, while giving entering students an opportunity to work initially with faculty to try to demonstrate that there is a likely chance that the student can complete the music degree. Proposed starting date: Fall 2011
Passed as written.

At 3:45 Vice-Chair Holly Tankersley took over for Chair Mike Ruse.

Michael Ruse, Chair, *ad hoc* Faculty Manual Rewrite Committee

Item removed from consent agenda:

(Note: In the section below the yellow highlight depicts new language and the underlined statements are to be deleted.)

Julinna Oxley asked that this be removed from Consent Agenda and place as new business.

Motion: That the following statement on discrimination be included in the section on Faculty Code of Conduct:

4. Code of Faculty Conduct and Academic Responsibility (Passed Faculty Senate 5/7/2010)

   Faculty members are expected to maintain a working environment free from harassment or discrimination based on race, color, gender, sexual orientation, age, creed, or national origin. Faculty members must maintain the highest standards of academic/creative honesty and professional ethics. Violations of these standards include, but are not limited to, assigning grades based on considerations other than the academic, creative, or performance criteria outlined in the course syllabus, claiming intellectual achievements which are not of one's creation, misrepresenting the nature of publications or creative works by claiming that published or creative works are blind refereed or juried when they are not, claiming to serve as an officer or board member of a professional society or association when one is not, or including another’s intellectual/creative contributions in one’s works without assigning proper credit, knowingly falsifying or altering university records/documents. These and other such misrepresentations may be grounds for suspension without pay, other sanctions such as mandatory counseling, denial of tenure and/or promotion, loss of employment during the probationary period, and may also constitute grounds for the forfeiture of tenure (see section V. h. below).

A motion to amend the first sentence to include gender identification, gender expression, disability, and veteran status was made, seconded and passed.

A motion to amend the first and second sentences to include “and expect to experience” was made, seconded and passed.

After editing, the amended text reads:

Faculty members are expected to maintain and expect to experience a working environment free from harassment or discrimination based on race, color, gender identification/expression, sexual orientation, age, disability, veteran’s status, creed, or national origin. Faculty members must maintain and expect to experience the highest standards of professional ethics and academic/creative honesty.

The motion passed as amended.

Michael Ruse, Chair, Faculty Manual Rewrite Committee
Motion 1. Amend the Faculty Manual to reflect the following policies concerning Committee Chair Responsibilities (Section III. E 6):

   6. Committee Chair Responsibilities
   Unless stated otherwise, the chair is elected from among the voting members who are in at least their second year of service or who have served a previous term on the committee. The election of the chair takes place no later than September 30. No person may serve more than two consecutive terms as chair.
   The chair brings reports and recommendations made by the committee to Senate meetings. At the end of each academic year, the chair presents a written report to the Senate summarizing the committee's yearly activities and recommendations. The chair is responsible for publishing dates and locations of all meetings including the agenda no later than 24 hours prior to the meeting as per university policy, for forwarding all committee minutes to the Vice-Chair of Faculty Senate once approved by committee, and for filing the end of the year report by the end of the academic year.
   In cases where the workload of a committee is excessive, the committee will elect a Vice-Chair who will perform strictly defined duties for that academic year. The Executive Committee of the Senate will be informed of such an election including information concerning which duties are to be performed by the Vice-Chair. If the increased workload is not of a temporary nature, the committee will vote to change the charge of the committee in the Faculty Manual to include a Vice-Chair, stipulating what duties the Vice-Chair will be responsible for. Such changes will be submitted to the Faculty Senate for approval. In no cases will a committee elect Co-Chairs.

   Motion 1 approved as written.

Motion 2. That the Faculty Senate consider the following changes to the tenure and promotion sections of the manual as editorial and approve these changes without passage by the Full Faculty and the Board of Trustees:

   C. Promotion
   As a general policy, the qualifications for appointment and promotion are set forth below. These requirements are not intended as justification for automatic promotion; conversely, justified exceptions may be made if warranted.

   After a promotion or appointment, one will be expected to serve a minimum of three years in that particular rank prior to being considered for tenure or promotion. This expectation can be waived in unusual circumstances. A faculty member who unsuccessfully seeks promotion to the rank of Professor or Librarian must wait two full years from the time of application before applying for promotion again.

   II. Non-tenure Track Appointments with Academic Titles: Rights and privileges applicable to non-tenure track appointments are outlined in the Faculty Manual (See section V. B. above). These appointments may be renewable and are not eligible for tenure. Continuation of these appointments does not constitute de facto tenure. (Note: The underlined text is to be deleted and replaced with the highlighted text)

   c. Senior Teaching Lecturer: To be eligible for the rank of Senior Teaching Lecturer, the faculty member must have 18 graduate hours in the relevant discipline, hold at least a master's degree, or equivalent, and
the faculty member must have 18 graduate hours in the relevant discipline, hold a master’s degree, or the established alternative qualifications, and must have an outstanding record of teaching and hold a full-time appointment at the rank of Teaching Lecturer or higher at the University for a minimum of six years. Appointment to this rank must be by promotion from Teaching Lecturer. Individuals holding this rank are not allowed to vote on issues concerning tenure and promotion policies and procedures for tenured and tenure track faculty.

F. Promotion to Senior Instructor and Senior Teaching Lecturer

1. A Teaching Lecturer may be identified as a candidate for Senior Teaching Lecturer by recommendation of the Department Chair and Dean after a minimum of two years of service at the title of Teaching Lecturer or higher. At the time of recommendation for candidacy, the Teaching Lecturer must specify in writing that she/he intends to seek Promotion within two calendar weeks beginning on the date of recommendation. Candidates who intend to seek Promotion will be provided with copies of the College and Departmental criteria and guidelines for Promotion. A letter of expectations including any changes in teaching load and service requirements will be drafted by the Dean and Department Chair and provided to the candidate. The voting rights of the candidate will be determined by Departmental and College policies. Candidates will not have voting rights at the University level. Candidates for Senior Teaching Lecturer are eligible for Promotion after at least six years at the title of Teaching Lecturer or higher.

Motion 2 approved as written.

Motion 3. That the following list of alternative qualifications be inserted at the end of Section C. Promotion I. Associated Faculty:

Alternative Qualifications include but are not limited to:
- Other degrees and concentrations
- Certificates or diplomas
- Professional licensure or certification
- Special training
- Documented excellence in teaching in the discipline
- Honors, awards or special recognitions
- Related work experience
- Other documented teaching competencies and achievements

Motion 3 approved as written.

Motion to extend meeting by 5 minutes.

Motion approved.

Student Life Committee:

Motion 1. Adopt the following changes to the Student Code of Conduct:
2010-2011 Changes to the Code of Student Conduct

- Add Table of Contents and Re-arrange the non-academic section to match the academic
- Definition of good standing
  A student is not in good disciplinary standing if he/she is currently suspended, on disciplinary probation or has past due sanctions.
- Change all references of Judicial Affairs to Student Conduct
- Add Academic Integrity Code
- Change all references of Campus Judicial Board to Student Conduct Board
- Clarify the current “driving under the influence” (CSC IV.C.3d)
  *The University prohibits driving while under the noticeable effect of alcohol.*
- Clarify definition of assault: (CSC IV.C.4)
  4. **Assault** - *The University prohibits*
     a. physical assault or abuse- actual or attempted physical striking of another.
     b. sexual assault or abuse- actual or attempted non-consensual sexual activity including but not limited to intercourse, or sexual touching by a person known or unknown.
- Add a section to drugs that addresses driving: (CSC IV.C.6c)
  *The University prohibits driving while under the noticeable effect of drugs.*
- Add Hostile Communication: (CSC IV.C.5)
  5. **Hostile Communication-** threatening another individual physically, verbally, or by any other means in a manner to make that individual reasonably believe that the threat or threats are likely to be carried out; harassment; intimidation; or coercion by any means including electronic communication. This includes any act which unreasonably interferes with or impedes others in the pursuit of their education or way of life.
- Modify Fraud definition to become “Misrepresentation of Information” (CSC IV.C.9)
  a. *The University strictly prohibits the possession or use of a false, forged, borrowed, or altered identification card of any kind or the use of the identification of another.*
  b. *The University strictly prohibits the alteration, falsification, or other misuse of a student’s documents or University documents, or records. Additionally, this may include but is not limited to the following: furnishing false information to the University or other parties, forgery, unauthorized alteration of any documentation, or misuse of a University official’s signature.*
- Modify Information Technology prohibited conduct (CSC IV.C.11)
  *Information Technology - The University prohibits unauthorized access to, or abuse of University network and computing systems, or any other violations of the University computer use policy including but not limited to:*
  a. Unauthorized entry into a file, to use, read, or change the contents, or for any other purpose.
  b. Unauthorized transfer of a file.
  c. Use of computing facilities and resources in violation of copyright laws.
- Add Nuisance prohibited conduct (CSC IV.C.19)
  *Nuisance – The University prohibits conduct of a student who uses, owns, occupies, or leases any building, or residence where the behavior or misconduct at that location either disturbs the public peace or violates University policies so that the building, business or residence may be viewed by the community or the University as a nuisance.*
- Add language about behavior expectations (CSC IV.C.21)
  *Students are required to engage in responsible social conduct that reflects positively upon the Coastal Carolina University community and to model good citizenship in any community.*
- Add statement about sanctions (CSC VI)
  *The University adheres to a minimum sanction policy for alcohol and other drugs. Exceptions to minimum sanctions must be approved by the DoS or designee.*
- Add definition of Warning (CSC VI)
Warning – A written notice to the student that the student is violating or has violated University policy.

- Add sanction of Residence Hall Suspension (CSC VI)
  Residence Hall Suspension – Separation of the student from the residence halls for a definite period of time, after which the student is eligible to return. Conditions for readmission may be specified.
- Add sanction of Loss of Housing (CSC VI)
  Loss of Housing – Permanent separation of the student from the residence halls.

Motion to extend by 10 minutes was made, seconded and passed.

Call for a quorum was made.

**Quorum was lost and the meeting was adjourned.**

ADJOURNMENT: 4:17 p.m.

Respectfully submitted,

Approved by Susan Slavik, Secretary

Moe Murphy
Faculty Senate Recorder