PRESENT: Ken Small, Dennis Edwards, Marvin Keene, Greg Krippel, Tom Secrest, Erika Small, Yoav Wachsman, Greg Geer, Denise Forrest, Dodi Hodges, Cathy Jones, Pat Piver, Nancy Ratcliff, Maria Bachman, Lisa Barboun, Aneilya Barnes, Deb Breede, Amanda Brian, Elsa Crites, Wes Fondren, Elizabeth Howie, John Navin, Joe Oestreich, Kate Oestreich, Carol Osborne, Julinna Oxley, Paul Peterson, Cynthia Port, Easton Selby, Terri Sinclair, Susan Slavik, Holley Tankersley, Amy Tully, Dan Abel, Sara Brallier, Brian Bunton, Steve Bush, Jason Eastman, Menassie Ephrem, John Hutchens, William Jones, Brent Lewis, Greg Martel, Fredanna M’Cormack, Colleen McGlone, Megan McIlreavy, Nick Pritchard, Tessa Weinstein, Jie Zhou, John Watts, Casey Schacher, Sallie Clarkson

ABSENT: Srini Venkatraman, Jim Henderson, Michael Ruse, Erin Burge, Erin Rickard, John Reilly, Sherer Royce, Chris Hill

APPROVAL OF MINUTES: November 5, 2010 minutes were approved.

CONSENT AGENDA:

All items on the consent agenda were approved.

PROVOST AND OTHER ADMINISTRATIVE REPORTS:

Executive Vice President Dyer

- Dr. DeCenzo has spoken to the Board of Trustees at the request of the Senate regarding salary increases. They are very sympathetic and will consider the request; however, please keep in mind the past and anticipated budget cuts that they are already predicting.

- Dr. DeCenzo is returning from Columbia and had a good presentation at the Commission on Higher Education for a couple of building projects. He warned that there was a negative conversation concerning Coastal Carolina University and the College of Charleston regarding out-of-state enrollments. Dr. Dyer stated that there are a lot of tentative things going on in Columbia right now and that we will continue to monitor them daily for the best interest of Coastal Carolina University, the people of South Carolina, and the students who come here to be educated.

Provost Sheehan

- Dr. Sheehan acknowledged and thanked all of the faculty for the smooth operation especially at this intense time of year. He looks forward to seeing everyone at graduation on December 11th at the Myrtle Beach Convention Center and noted that they are now charging for parking. However, we have negotiated an alternative and will not have to pay for parking in our usual parking areas.
• Notices will be distributed on the bulletin boards for students regarding the new class time structures beginning next semester. Dr. Sheehan also asked the faculty to please accept students who may arrive twenty minutes late during the first week of school.

• Parking will remain problematic as construction is not going as quickly as expected for the parking lot behind Baxley Hall. They will continue to monitor the situation.

• The tree stumps around the campus will be removed and the campus will be restored shortly.

GRADUATE COUNCIL:

Graduate Council, Deborah Vrooman, Interim Director of Graduate Studies presented the Graduate Council Bylaws approved at a meeting of the Graduate Council by a majority vote on November 3, 2010. These are for Senate information only.

EXECUTIVE COMMITTEE REPORT:

Holley Tankersley, Vice Chair presented the Executive Committee Report.

Jack Riley has been appointed Parliamentarian.

Senate meetings will be held on the first Wednesday of the month at 4:30 pm from February through May. Next year the standing meeting times will continue to be first Wednesdays so please check your teaching schedules for both this Spring and next Fall.

Elections for Executive Committee of the Senate will be held at the May meeting (Chair, Vice Chair, and Secretary). All 3 positions are open. We must elect a new secretary and Chair as Susan Slavik has served 2 consecutive terms and is ineligible, and Michael Ruse will not stand for re-election to the chair. All continuing and newly elected Senators who have tenure are eligible. The newly elected chair will receive a summer stipend of 7.5% of salary in order to undergo training with the outgoing chair during the summer.

COMMITTEE REPORTS:

Sharon Thompson, Faculty Athletic Director, Intercollegiate Athletics Committee reported on the CCU Student-Athlete Academic Summary for 2009-2010.

Philip Whalen, Chair, Family Friendly Committee, reported the results from a poll done last year in preparation for a proposal in progress for a child care development center at CCU.

OLD BUSINESS:

None

NEW BUSINESS:

Faculty Manual Ad Hoc Rewrite Committee
1. Motion to amend the charge of the University Promotion and Tenure Committee to include the prohibition of any member of faculty serving on one level of the tenure and promotion process from serving on another level of that process was made and seconded.

12. Promotion and Tenure
Membership: Nine faculty (two elected from each College and one elected from the Library).
Alternatives (5): one alternate will be elected annually from each college and the Library, the alternate will replace committee members who are recused or found ineligible in termination hearings (VI. D. n.). Additional alternates selected to serve as replacements should have served on the University Promotion and Tenure Committee or on a College Promotion and Tenure Committee previously.

Membership Conditions: Membership is limited to tenured Associate Professors/Librarians or Professors/Librarians who are not being considered for promotion during the years of service on this committee. Membership terms are three years. No member may serve more than three years consecutively. Chairs/Supervisors are not eligible to serve.

Motion approved unanimously.

Calendar Committee

2. Motion to adopt the following policy on religious observance was made and seconded:

A motion to amend the five day stipulation to two days was made and seconded:

Motion to amend was approved.

RELIGIOUS OBSERVANCE REASONABLE ACCOMMODATION POLICY

In accordance with the spirit of the South Carolina Religious Freedom Act, the University acknowledges that some students and employees may wish to observe religious holidays that are not included on the list of those official holidays recognized by the institution. With respect to employee leave time, class attendance and the scheduling of examinations and other academic work requirements, the University supports the concept of reasonable accommodation for religious observances. Interpretation of this policy shall be the responsibility of the office of University Counsel.

Students

Due to the observance of a religious holiday or day of religious significance that is not included on the official list of University holidays, any student who is unable to attend classes on a particular day or days or at a particular time of day shall be excused from taking any examination or performing other academic work assignments on such days or times. To allow instructors ample opportunity to make a reasonable accommodation, students shall make requests in a timely manner prior to the exam or work. The construction of “timeliness” shall take into account the date of the announcement of the exam or work. Requesting students shall be afforded an equivalent opportunity to make up the exam or academic work that was missed due to such absences. No penalties may be imposed against students who are accommodated. Faculty shall include a brief summary of this policy on course syllabi. The arbiter of any conflicts or controversies arising from this policy, whether initiated by students or faculty, shall be the Provost or his/her designee. Appeals may be taken directly to the President.
Employees

Any employee – faculty or staff – who desires to take time off from work to observe a religious holiday or day of religious significance that is not included on the official list of University holidays must provide written notice to appropriate supervisors a minimum of two (2) days prior to the intended absence. The absence may be: (1) charged to accrued leave, if available, (2) designated as an unpaid leave of absence, (3) charged against accrued compensatory time, or (4) made up with required work at an alternate time with the permission of the supervisor. The arbiter of any conflicts or controversies arising from this policy, whether initiated by the employee or supervisor, shall be the Director of Human Resources or his/her designee. Appeals may be taken directly to the President.

Religious Holidays

A list of primary sacred times for world religions can be found online at www.interfaithcalendar.org.

The main motion as amended was approved.

Academic Affairs Committee

3. Motion to Change the University Catalog concerning grade changes

Catalog Year: 2010-2011 Page(s) Affected: 48-49

Grade Changes

A grade may be changed by the instructor of record of a course for a period of one year after the completion of the course. In the case of a deceased faculty member, or in extreme cases and for cogent reasons, the Department Chair, in consultation with the Dean of the College offering the course and the University Registrar, may act in place of the instructor of record.

Prior to graduating, students may utilize the General Petition process to appeal a grade, provided the petition is submitted within three years of the term the course ended. After graduating, only the final semester’s grades can be appealed (within six months of the graduation date).

Note: Grades that resulted from a violation of the academic integrity code are not subject to the General Petition process.

Motion approved unanimously.

4. Motion to accept a new undergraduate minor in Medical Humanities

Medical Humanities Minor Department of Philosophy and Religious Studies

Proposed catalog description: The Medical Humanities Minor is intended for undergraduate students entering health care professions as well as traditional humanities students. It seeks to educate students on humanistic issues in the medical profession and healing arts from an ethical, literary, psychological, sociological, and historical perspective. Courses within the minor investigate the intellectual background of medicine and will teach students to recognize and understand the complexity of the interpersonal, cultural, bioethical, and political aspects of medicine, and to analyze and evaluate how contemporary
health services are organized and delivered. The minor is open to future medical practitioners majoring in the sciences, humanities majors interested in cultural study of medicine, and any other students whose major or career would be enhanced by an interdisciplinary study of humanistic elements of the healing arts. Students pursuing the Minor must consult with their major advisor and with the Medical Humanities Advisor to select courses that meet the program requirements. In addition to Biomedical Ethics (PHIL 317), which is required, students will choose five different electives from two areas below. Other appropriate courses may count towards the minor at the discretion of the Minor Advisor. **Date change is to be effective:** Spring 2011

<table>
<thead>
<tr>
<th>Required course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHIL 317 Bio-Medical Ethics</td>
<td>3</td>
</tr>
</tbody>
</table>

| Three (3) courses from Area 1:         | 9       |
| (choose courses from at least two disciplines) |

| Two (2) courses from Area 2:           | 6       |
| (choose courses from different disciplines) |

**Total Credit Hours:** 18

**Area 1 Courses:** (Choose 3 from at least 2 disciplines) COMM 311 Health Communication; ENGL 486: Literacy Studies in Health, Illness, and Aging (Offered Fall 2011); HIST 447 History of Western Medicine from Antiquity to the Renaissance; HIST 448 Early Modern Science and Medicine; HIST 493K Modern Medicine, Science, and the Body; PHIL 305 Contemporary Moral Issues; PHIL 311 Ethical Theory; PHIL 315 Technology and Human Values; PHIL 340 Philosophy of Science; POLI 371 Public Policy

**Area 2 Courses:** (Choose 2 from different disciplines) HPRO 310 Issues in Family Life and Sexuality; HPRO 333 Environmental Health; HPRO 347 Consumer Health Education; HPRO 382 Diseases and Disorders; HPRO 404 Nutrition; HPRO 420 Health Policy; HPRO 480 Women’s Health Issues; PSYC 333 Health Psychology; PSYC 410 Abnormal Psychology; SOC 360 Sociology of Medicine and Health; SOC 454 Sociology of Death and Dying; SOC 455 Sociology of Aging; SOC 457 Aging and Social Policy; SOC 460 Sociology of Mental Health; SOC 465 Sociology of AIDS; STAT 318 Biostatistics

*Motion approved unanimously.*

5. **Motion to accept a new undergraduate minor in Art Studio**

Minor in Art Studio – emphasis on photography

**Proposed catalog description:** Photography is an art form that is comprised of analytical thinking, intellectual growth, and craft. Within the photography curriculum the students will learn the skills of observation, photographic craft, and creative expression; all of which are necessary to function in a visual culture. Students who enter the photography curriculum will be exposed to a variety of photographic methods. These include, but are not limited to, the traditional darkroom, the digital medium, experimental methods, and alternative processes. By exploring these many photographic
methods the students will be prepared to face the diverse and evolving world of photography. Date change is to be effective: Fall 2011.

Motion approved unanimously.

QUASI COMMITTEE OF THE WHOLE:

None

OTHER:

None

ANNOUNCEMENTS:

- The online CCU journal Bridges has now been designated as a student research journal. The editorial committee will be considering student research papers - that are accompanied by a brief statement from a sponsoring faculty member explaining why the essay is a good example of research in its respective discipline(s) - on a rolling basis. Please consider inviting your students conducting research, senior thesis, and honors thesis projects. Contact: Scott Pleasant at sepleasa@coastal.edu or Bridges online at www.coastal.edu/bridges/about.html for further information.

- The new Adkins Field House has received LEED Gold certification. LEED, which stands for Leadership in Energy and Environmental Design, is the standard for green building and is administered by the US Green Building Council. LEED Gold is the second highest level of greenness. The Administration was acknowledged for its commitment to sustainability and especially the Office of Facilities Planning and Management for its leadership and vision. A special recognition was made to recognize the Buildings and Grounds Committee, which in 2005 wrote the CCU High Performance Green Building and Renovation Initiative, which is the basis for this building being green.

GOOD OF THE ORDER:

None

ADJOURNMENT: 3:29 p.m.

Respectfully submitted,

Approved by Susan Slavik, Secretary

Monica Streicher
Faculty Senate Recorder