
ABSENT: Greg Krippel, Maria Bachman, Jim Henderson, Chris Hill

APPROVAL OF MINUTES: February 2, 2011 minutes were approved with the stipulation that Marvin Keene had arranged for a substitute who was unable to attend the meeting.

(moved by John Navin and seconded by Brian Bunton)

There was a question concerning whether Dr. Chris Hill was a member of the Senate representing the College of Science. The Chair informed the Senate that he is waiting for confirmation from the Associate Dean of Science as to who will be replacing Dr. Hill.

CONSENT AGENDA: None

PROVOST AND OTHER ADMINISTRATIVE REPORTS:

Executive Vice President Dyer

- Gov. Haley’s position on funding for higher education has evolved. She has indicated that the seven institutions in our category, which are public comprehensive and are not affiliated with the University of South Carolina, will start being funded based on certain criteria including retention, graduation rates, and things of that nature.

Provost Sheehan

- The three final candidates for the COHFA Dean search will be coming to the campus soon. Announcements will be coming within the two weeks following spring break. Dr. Sheehan encouraged widespread participation concerning this extremely important position. He thanked the committee members for their role in the task of the seven interviews that took place in Charlotte, NC.
The deadline for catalog changes is April 6, 2011, the next Faculty Senate meeting. Upon a review of past Administrative Actions, there have been errors made in what has been voted on and we are working on getting those ready for the next meeting.

At the Board of Trustees meeting a number of P&T decisions were approved, we were successful in introducing merit money for the faculty, and a tuition rate for next year was approved.

The E³ QEP (Enriching Educational Experiences Quality Enhancement Plan) initiative to enhance student learning has been approved.

The Administration (Deans, Provost, and President) will not be carrying forward any additional proposals for promotion from Associate Professor to Professor until they have elaborations from the colleges that articulate in an operational way what is meant by “sustained” and “outstanding.”

EXECUTIVE COMMITTEE REPORT:

Michael Ruse, Chair announced that the following Administrative Actions were received without stipulation.

AA 17: New Minor in Creative Writing
AA 18: Addition of courses to the Middle Eastern Studies Minor
AA 19: Removal and additions to the Music Minor
AA 20: Removal and additions to the Bachelor of Arts in Music program
AA 21: New Bachelor of Science in Health Administration Completion program with amended change that BSHA 380 became CBAD 374
AA 22: All items on the Consent Agenda from the February meeting

Quality Enhancement Plan: The Chair invited those who wish to take part in the design/development phase of the Quality Enhancement Plan to contact him through his regular email address at mruse@coastal.edu.

Senate Procedures: The Chair announced that from here on when senators make a motion or second a motion they should identify themselves so that the minutes can reflect who initiated senate action.

COMMITTEE REPORTS:

None

OLD BUSINESS:

None
NEW BUSINESS:

Academic Affairs Committee:

Motion to accept a new minor in Environmental Studies (moved and seconded from committee)

a. Environmental Studies Minor

**Catalog description:** Minor in Environmental Studies utilizes a multidisciplinary approach to help students develop their understanding of important environmental issues and potential solutions to these challenges. Students will develop a basic scientific understanding of how ecosystems function and how people interact with the natural environment. Students will also examine environmental issues from a variety of perspectives by taking courses about the natural environment in a variety of disciplines such as Economics, Philosophy, Politics & Geography, Recreation and Sports Management, and Sociology.

**Objectives & Student Learning Outcomes:**
The Environmental Studies Minor is designed to provide students with a better understanding of the natural environment and help them make environmentally sustainable decisions and develop environmentally oriented programs. The program is designed to complement other programs at Coastal Carolina University. For instance, a business major may complete an Environmental Studies Minor in order to understand how firms can develop environmentally sustainable programs that will help their long-term profitability. Similarly, a politics major may wish to complete an Environmental Studies Minor in order to better understand environmental issues that affect regional or national politics. The program has the following objectives:

1. Teach students about environmental issues such as global warming, desertification, deforestation, loss of biodiversity, etc. and encourage them to examine these complex issues from different perspectives including scientific, economic, philosophical and political.
2. Encourage students to examine their moral obligation and society’s obligations towards the natural environment.
3. Help students develop environmentally oriented solutions in their field of study (business, politics, sociology, etc.) that would lead to long-term sustainability.

**Students who complete an Environmental Studies Minor will be able to:**
1. Explain how ecosystems function, how people depend on the natural environment, and how people affect the natural environment.
2. Identify and discuss various regional and global environmental challenges from a multidisciplinary perspective.
3. Create a synthesis amongst the different perspectives on the environment and provide a balanced opinion about environmental issues.
4. Explore solutions to environmental challenges by utilizing a multidisciplinary approach.
**Justification:** Public awareness about environmental issues such as pollution and global warming is growing. For instance, President Obama recently announced his plans to significantly raise the use of renewable energy in the United States. Consequently, education programs about the environment are rising in popularity. Many students at Coastal Carolina University are interested in studying about the environment, but are not necessarily interested in taking many science classes, which they would have to take if they opted to complete an Environmental Science Minor. The Environmental Science Minor is designed for science majors and requires a total of 49-50 credits, which makes it extremely difficult to take it in conjunction with a non-science major. Many non-science majors may wish to complete an Environmental Studies Minor in order to improve their credentials. For example, a business major may wish to complete an Environmental Studies Minor in order to work for an eco-friendly company.

In a recent survey (n = 51) conducted in FYE classes, 29.4% of participants noted that they would either definitely (11.8%) or probably (17.6%) take a multidisciplinary environmental studies minor if it was offered at Coastal Carolina University. This minor will complement other initiatives at Coastal Carolina University such as our sustainability initiative and could provide an educational background for student eco-representatives. Moreover, since all of the courses that are proposed as part of the minor are already offered at Coastal Carolina University, there is no need for additional funds in order to start this minor.

**Program Cost:** Since all the courses that are included as a part of the minor (with the possible exception of SOC 480: Environmental Sociology) are already scheduled to be offered at Coastal Carolina University on a regular basis and usually have the capacity to admit more students there is no initial cost to starting this minor. However, in the future there may be a need to dedicate additional resources to this minor if demand for the minor grows and new courses are created to accommodate students in the program or in order to compensate the future coordinator of this minor.

**Logistics:** If approved, the Environmental Studies Minor will be housed in the Provost Office. The coordinator will advise students in the program and will report directly to the Provost Office. The Provost Office is the best place to house this minor since it is multi-disciplinary in nature and cannot be categorized as a business minor, an applied sciences minor or a humanities minor. Currently, the University College does not have the resources necessary to support this minor and the Dean of the University College has declined to house this minor in the University College. The Provost Office has both the resources and the experience to support a multi-disciplinary program as it housed both the Honors Program and Interdisciplinary Studies in the past. The Provost Office has selected Dr. Daniel C. Abel, Associate Professor of Marine Science, to serve as the first coordinator for the program. Dr. Abel is the Director of Sustainability at Coastal Carolina University and has been instrumental in developing this minor. The proposed program was designed in consultation with over a dozen faculty members and approved by the Curriculum Committees of the Colleges of Applied Sciences, Business, and Humanities & Fine Arts.

**Relationship to other institutions:** Several universities in South Carolina offer environmental programs, but only the University of South Carolina offers an Environmental Studies Minor that is similar to the program proposed here. Much like the program proposed here, students who take an Environmental Studies Minor at USC must take a basic Introduction to the Environment Class and then take a variety of courses in subjects such as politics, geology, economics and philosophy. For more information about this program please go to http://www.environ.sc.edu/EnvironmentalStudiesMinor.htm. USC also offers a B.S. in Environmental Science and a M.S. in Earth and Environmental Resource Management, which are designed for science students. Clemson University offers a B.S. in Environmental and Natural Resource Management as well as a M.S. and a Ph.D. degree in Environmental Engineering and Earth Sciences. All of these are science degrees that are designed for environmental engineers and scientists. The College of Charleston offers a
B.S. in Geology and Environmental Science, which is a science degree. Francis Marion University offers a concentration in Environmental Science exclusively for students who seek a degree in physics, biology or chemistry.

Although there are other academic programs about the environment offered throughout South Carolina most of them are designed for science majors. USC offers an Environmental Studies Program, but it is a major research institution. Furthermore, the Environmental Studies Minor is designed to complement other majors at Coastal Carolina University, not to compete with other environmental programs throughout the state and does not require CHE approval. Given the rising popularity of environmental studies and the strong demand for a program on the environment at CCU (see the Justification Section); an Environmental Studies Minor will make Coastal Carolina University more competitive with its peer institutions in the area.

**Environmental Studies Minor**

Curriculum

**Required Foundation Courses (not counted as part of the minor)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>BIOL 121/121L</td>
<td>Introduction to Biology (Core Objective 3)</td>
<td>4</td>
</tr>
<tr>
<td>CHEM 111/111L</td>
<td>Introduction to Chemistry (Core Objective 3)</td>
<td>4</td>
</tr>
<tr>
<td>POLI 101</td>
<td>Introduction to World Politics (Core Objective 5-B)</td>
<td>3</td>
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</tbody>
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TOTAL CREDITS REQUIRED................................................................. 7

**Other Recommended Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ECON 101</td>
<td>Survey of Economics</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>OR ECON 201 (Macroeconomics) &amp; ECON 202 (Microeconomics)</td>
<td>6</td>
</tr>
<tr>
<td>SOC 101</td>
<td>Introduction to Sociology (Core Objective 7)</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 112/112L</td>
<td>General Chemistry</td>
<td>4</td>
</tr>
<tr>
<td>POLI 201</td>
<td>American National Government (Core Objective 6)</td>
<td>3</td>
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**Required Course (Science Foundation)**

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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ENVI 201/201L</td>
<td>Introduction to Environmental Science</td>
<td>4</td>
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TOTAL CREDITS REQUIRED........................................................................ 4

**Multidisciplinary Perspectives (At Least 14 Additional Credit Hours)**

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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ECON 320</td>
<td>Environmental &amp; Natural Resource Economics</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><em>(Prerequisite: ECON 101 or ECON 201 or Instructor’s Permission)</em></td>
<td></td>
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<tr>
<td>ECON 333</td>
<td>Economics of Energy</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><em>(Prerequisite: ECON 101 or ECON 201)</em></td>
<td></td>
</tr>
<tr>
<td>SOC 480</td>
<td>Environmental Sociology</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><em>(Prerequisite: SOC 101)</em></td>
<td></td>
</tr>
<tr>
<td>POLI 420</td>
<td>Global Environmental Politics</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><em>(Prerequisite: POLI 101 or Instructor’s permission)</em></td>
<td></td>
</tr>
<tr>
<td>POLI 453</td>
<td>Regulatory Policies</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><em>(Prerequisite: POLI 201 or Instructor’s permission)</em></td>
<td></td>
</tr>
<tr>
<td>PHIL 319</td>
<td>Environmental Ethics</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><em>(Prerequisites: None)</em></td>
<td></td>
</tr>
<tr>
<td>HPRO 333</td>
<td>Environmental Health</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><em>(Prerequisite: HPRO 121)</em></td>
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</table>
RSM 379 Principles of Ecotourism ......................................................... 3
(Prerequisites: None)
ENVI 399 Independent Study/Internship* ................................................... 1-4
(Prerequisite: Approval of Instructor and Department Chair)

Other courses will be added in the future such as ENVI 202: Methods in Sustainability based on
demand and availability of resources.
Other courses as approved by the Environmental Studies Minor Coordinator.

TOTAL CREDITS REQUIRED (outside the university core).............................18*

+ Pre-requisite will be changed so students with CHEM 111 could take the course. ENVI
201/201L may be replaced by a less rigorous class in the future if there is sufficient demand.

* Students must complete a total of at least 18 credits outside the university core. Students can
complete the minor by taking ECON 320, POLI 420, PHIL 319, RSM 379 and ENVI 399 with
no additional prerequisites.

Motion was approved unanimously.

General motions for changes to Senate bylaws and the Faculty Manual:

Motion 1: Reduce Senate Representation to 15% of Each College (moved by Yoav Wachsman —
requires 2/3 majority and seconded by Tessa Weinstein)

Beginning August of 2011 each college/library at Coastal Carolina University will reduce the percentage
the faculty representation to the Faculty Senate for each college/library from 20% to 15% of its faculty,
but no fewer than 2 faculty members. If 15% of the faculty does not equal a whole number, the portion
will be rounded to the nearest integer.

Motion was approved unanimously.

The Chair handed over the gavel to Vice Chair Tankersley for the following three motions.

Motion 2: Add the following language about committee representation to the Faculty Manual
page 16 (moved by Michael Ruse — requires 2/3 majority and seconded by Elizabeth Howie)

If a college/library does not have sufficient numbers of faculty for full representation on Regular
(Standing) Faculty Committees, the Dean in consultation with the Executive Committee of the Faculty
Senate will determine which committees will have representation and at what level that representation
will be.

Motion was approved unanimously.

Motion 3: Add the following language concerning evaluation of part-time faculty to the Faculty
Manual page 30 — new wording is highlighted (moved by Michael Ruse and seconded by
Elizabeth Howie)
All faculty members will be evaluated by their Department Chair/Supervisor and/or Dean as determined by College/Library policy. Department Chairs/Supervisors, Deans, and other administrators will each be evaluated by their immediate supervisor. **Part-time Faculty will be evaluated based on their assigned duties as per College/Library policies and procedures. The frequency of these evaluations will be no less than once per year.**

**Motion was approved unanimously.**

Motion 4: Amend the section concerning the contents of tenure and promotion files concerning the Chair/Supervisor evaluation letter page 44—new wording is highlighted (moved by Michael Ruse --- requires approval of the Faculty, President, and Board of Trustees and seconded by Elizabeth Howie.)

e. All annual reports, evaluations (including the Chair’s/Supervisor’s evaluation of the candidacy/file which will be placed in the file at least five calendar days prior to submission to the Dean so that the candidate has the opportunity to include a reply to the evaluation letter as part of the file), and supporting documents as per College/Library policies;

**Page 45 Delete underlined wording:**

The Dean of the College/Library will confirm that the file is complete and confirm any credit towards tenure by signing the completed Coastal Carolina University cover sheet for Promotion and/or Tenure.

Justification of additional wording: There was some confusion as to whether it was required that the Chair/Supervisor includes an evaluation of the candidacy/file. It was the intent of the ad hoc Faculty Manual Rewrite Committee that such an evaluation is required.

Justification of deletion: Some Colleges had the Chair’s letter placed in the file after the candidate submitted the file so it was necessary for the Dean to confirm that the file was complete (included the Chair’s letter). Passage of the inclusion above places sole responsibility to ensure that the file is complete upon the candidate.

**After discussion, a motion to amend by retaining the following language was made by Dr. Aneilya Barnes and seconded by John Reilly: “confirm that the file is complete and” (page 45).**

After discussion the motion to amend failed.

The main motion passed.

**Family Friendly ad hoc Committee**

Motion: The Faculty Senate Family Friendly Ad Hoc Committee moves that the Faculty Senate endorse the Proposal accompanying the agenda and thereby recommend that Coastal Carolina University establish an on-campus, child development center providing slots for 58 full time and 24 after school children by the fall of 2013 (moved and seconded out of committee).
After discussion, a motion to amend that the Faculty Senate will endorse the Proposal with the understanding or requirement that once the executive committee has done its work that it come back to the Faculty Senate for its approval or disapproval. (moved by John Navin and seconded by John Yannessa)

After discussion, the amendment was withdrawn.

Motion to amend: The Faculty Senate forwards the proposal of the Faculty Senate Family Friendly ad hoc Committee to the Administration as information, and requests that the Administration form the Executive Committee outlined in the proposal so that they can study and develop a plan for a child development center and submit that plan to the Faculty Senate for a vote. (moved by John Navin and seconded by Dennis Edwards)

Motion to extend the Faculty Senate meeting by 10 minutes was made by Holley Tankersley and seconded by Aneilya Barnes and passed unanimously.

Motion approved with amendment (the amendment as stated supersedes the original motion by removing endorsement)

QUASI COMMITTEE OF THE WHOLE:

Due to time constraints the Chair did not ask the Senate to go into Quasi Committee of the Whole.

OTHER:

The Chair announced that Senate elections will be held in April and that those interested in positions on the Executive Committee should review the responsibilities cited below:

a. The Chair of Faculty Senate is elected by the Faculty Senate to a two-year term and has the following duties:
   1. to oversee all senate business and to preside over the meetings of the Faculty Senate and the Executive Committee;
   2. to monitor and coordinate senate committee progress and reporting (See #7 Committee Reports in this section);
   3. to forward Senate actions, recommendations, and resolutions to the appropriate administrative office and to notify Senators of all Administrative Actions taken on Senate actions, recommendations, and resolutions;
   4. to be a representative of the Faculty, and as such may not serve on any regular (standing) faculty committees or college promotion and tenure committees;
   5. to serve as an honorary, non-voting member of the Board of Trustees.

b. The Vice Chair of Faculty Senate is elected by the Faculty Senate to a two-year term and has the following duties:
   1. to manage and update the contents of Faculty Senate Website in conjunction with the Faculty Senate Recorder;
   2. to collect and compile minutes and agenda of regular (standing) faculty committees for posting on the website;
3. to preside over meetings of the Senate in the absence of the chair;
4. to succeed and to complete the term of the Chair of the Faculty Senate if a chair is unable to complete the term of office. In such cases a new Vice Chair of Faculty Senate will be elected to serve the remainder of the term.

c. The Secretary of Faculty Senate is elected by the Faculty Senate to a two-year term and has the following duties:
   1. to maintain the current senate list, to take roll call at each Faculty Senate meeting and verify a quorum;
   2. to approve the transcribed minutes of Faculty Senate meetings for distribution to all faculty within fourteen (14) calendar days of the meeting;
   3. to receive, sign, and notify the Chair of Faculty Senate of all Administrative Actions received from administration;
   4. to report multiple absences of senators to the Executive Committee of Faculty Senate beginning with the third absence;
   5. to distribute notice of special meetings (as specified below under 3.b. Special Meetings).

d. The Parliamentarian is appointed by the Chair of Faculty Senate from the membership of the Faculty and has the following duties:
   1. to maintain a familiarity with Robert’s Rules of Order and the Faculty Manual;
   2. to assist in ensuring that parliamentary procedure is followed at senate meetings;
   3. to meet with the Executive Committee of the Faculty Senate.

e. The Faculty Senate Recorder is appointed by the Provost and has the following duties:
   1. to establish and meet all senate deadlines in consultation with the Chair of the Faculty Senate;
   2. to call for, compile & distribute agenda items and supporting materials to all faculty, the President, and the Provost by the deadline;
   3. to tape and accurately transcribe the minutes of the Senate and the general faculty meetings for the Secretary’s and Provost’s approval, and to distribute them to all Faculty;
   4. to prepare the Administrative Actions related to senate business (with the exception of those from the Graduate Council), to submit them for approval signatures to Faculty Senate Secretary, then the Provost, and then the President;
   5. to report Administrative Action approvals or recommendations to the Faculty Senate Chair and the Office of the Registrar once all approval signatures have been obtained and to maintain and update (monthly) the electronic Administrative Action index;
   6. to update and maintain the accuracy of the Faculty Senate Website, and the senate computer including current lists of Senators and members of regular (standing) faculty committees, agenda, and minutes at the direction of the Vice Chair;
   7. to archive all original paper copies of Faculty Senate business, the General Faculty meetings, and any special meeting of the Faculty Senate of the General Faculty in conjunction with the University Archivist for the University Archives.

The Chair announced that administrative evaluations will be conducted in late April and encouraged all faculty to fill out the evaluations. The system requires a login but all evaluations remain anonymous.
The Chair mentioned that the creation of standing days and times for all regular (standing) faculty committees has not been very successful. Only a few committees have done so and reported to the executive committee. The Faculty Manual stipulates that we will establish and post these dates on the senate website. If the committees are not going to do so then we must delete that part of the manual or we will not be in compliance with our own governance procedures.

ANNOUNCEMENTS:
None

GOOD OF THE ORDER:
None

ADJOURNMENT: 6:10 p.m.

Respectfully submitted,

Approved by Elizabeth Howie,
Acting Secretary

Monica Streicher,
Faculty Senate Recorder