The Chair requested that all Administrators please populate the side seats instead of the top rows for all Faculty Senate meetings.


SUBSTITUTIONS: Dan Turner for Tripthi Pillai.

ABSENT: Janice Black and Dodi Hodges.

APPROVAL OF MINUTES: The December 5, 2012 minutes were approved. (42 in favor, 0 not in favor, 2 abstain).

CONSENT AGENDA:

- John Navin requested UNIV 202: proposal for a new undergraduate course be removed and placed under New Business for discussion.
- Michael Ruse requested HONR 301, HONR 302, HONR 304, and HONR 305: proposals for new undergraduate courses be removed and placed under New Business for discussion.
- All remaining items on the February 6, 2013 Consent Agenda passed.

PRESIDENT, PROVOST AND OTHER ADMINISTRATIVE REPORTS:

Provost Sheehan:

- The Provost extended regrets from the President as he is in meetings in San Diego.
- The Provost thanked the faculty for the good response rate on the most recent round of attendance reporting. In an effort with Financial Aid, if a student was reported as not attending in one course, a notice was sent to all of their instructors for confirmation that the student had never attended. There were only three students who had to be deregistered. The process will be streamlined for easier usage moving forward.
- The Provost was pleased to report that the Fall to Spring retention rate for first-time freshman is up one percent.
- With the importance of the academic needs of the university being met, the state penny sales tax funding has been prioritized for the following three projects:
  1. New academic building symmetrical to Penny Hall that will be located on the opposite side of the Wall building.
  2. Student Activities Center 2; the Student Activities Center I project should begin in March.
  3. New academic building located between the Atheneum and Singleton buildings.
- A study from Institutional Research and Finance has recently been completed that calculated the ratio of students/faculty and the ratio of students/executive administrators over time in comparison to our peer and aspirant institutions. While CCU has improved and our ratio has gone down, we are still at 20 students/1 faculty member.
  - The student/executive administrator’s ratio data is:
    1. CCU: 350/1*
    2. SC comprehensive average: 156/1
    3. Peer institutions: 132/1
    4. Aspirants: 150/1
   * In Fall 2007 versus Fall 2011, CCU increased their student/executive administrative ratio from 180/1 to 350/1.
   This data will be taken to the February Board of Trustees meeting.
- The Provost recognized the celebration of a spy among the senators. Cynthia Storer was honored in one of our local newspapers of her past CIA profession to professor and for bringing those experiences into her classroom for education.
- The Provost announced a change in leadership in the Honors Program. Dr. Whalen has resigned and Dr. Ruse has agreed to step into the role in the interim. He will no longer continue his QEP role. Chris Mee and Robert Bulsza will continue their roles for the QEP. The Provost conveyed that Dr. Whalen deserves a lot of credit for doubling the size of the Honors Program in the five years he held the administrative role. The conversation to consider making the Honors Program into an Honors College began today at an earlier meeting with efforts of reinvigorating the program. The new status would help on the recruiting side that would compete with the Honor’s Colleges of USC, Clemson, and the College of Charleston. We must act quickly, sometime between now through mid-April or late-March, if we would like to make use of this in the recruiting of the Fall 2014 class because of publication deadlines. He also stressed that it is not only the recruitment component of it but also the coordination of the deans that will need to be considered. He welcomed any suggestions and/or responses.
- At the direction of the Board of Trustees, the Provost’s one-half million of the million in cuts required have been reviewed with the deans. Athletics is required to cut a quarter of a million from their budget and the Administration’s office is required to cut a quarter of a million from their budget for purposes of reassignment to faculty salaries/merits and faculty/staff compression efforts.

**The Provost opened the floor for questions:**

**Q:** A concern was made regarding the poor lighting and safety for students parking behind Baxley Hall especially during construction. Also, for students who will be darting across the street when the parking is made available across University Boulevard.
A: The Provost expressed that the administration is working on improving lighting and access safety. A new traffic signal will be positioned at the Lackey Chapel/University Boulevard intersection in late Spring or Summer. Another traffic signal will be positioned at the Hwy 544/Founders Drive intersection.

With no additional questions, the Provost thanked everyone for what they do and expressed how he will be looking forward to the upcoming conversations after the February Board of Trustees meeting.

EXECUTIVE COMMITTEE REPORT:

Keshav Jagannathan, Chair, presented the Executive Committee Report.

A. Administrative Actions numbered 08 and 09 were generated and approved without stipulations. For the complete listing, refer to the February 6, 2013 Order of Business.

B. There were two nominations for a one semester replacement for Vice Chairman that were submitted by email prior to the meeting: Deb Breede and Sherer Royce. Both candidates respectfully declined. A nomination was made from the floor for John Navin. Dennis Edwards moved to close the nominations and it was seconded by Ken Small. The motion to close nominations passed unanimously. Dr. Navin was elected Vice Chairman by acclamation.

COMMITTEE REPORTS: none.

OLD BUSINESS: none.

NEW BUSINESS:

Please refer to the February 6, 2013 Order of Business for complete details on the following:

A. Items removed from the Consent Agenda and placed under New Business for discussion:

1. Motion to postpone HONR 301, HONR 302, HONR 304, and HONR 305 proposals for new undergraduate courses pending departmental discussions (moved by Michael Ruse and seconded by Steve Madden). The motion to postpone pending departmental discussions passed (40 in favor, 1 not in favor, 4 abstain).

2. Motion to approve UNIV 202 All Media Class as a new undergraduate course (moved and seconded out of Academic Affairs). After much discussion, the motion passed (27 in favor, 10 not in favor, 8 abstain).

B. Graduate Council

1. Motion to approve the Marine Science: Coastal and Marine System Science; Ph.D. program. The motion passed (38 in favor, 5 not in favor, 2 abstain).
C. Faculty Manual revisions (moved by Deb Breede and Sherer Royce).

1. Motion to revise the 2012-2013 Faculty Manual, page 6, section III. A. 2. and page 42, section V. C. 2. 1 pertaining to Associate Faculty representation. The motion passed with a simple majority (42 in favor, 3 not in favor, 0 abstain).

2. Motion to revise the 2012-2013 Faculty Manual, page 9, section III. D. 1. pertaining to Associate Faculty representation. This motion involves a change in the bylaws in membership needs 75% vote of 49 member membership; therefore, requiring a majority vote of 37 to pass. The motion passed with a majority vote (38 in favor, 6 not in favor, 1 abstain).

❖ The Chair of Faculty Senate took the opportunity at this time to welcome all Associate Faculty.

D. Faculty Welfare and Development Committee

1. Motion to revise 2012 Faculty Manual, page 18, section III. F. 10. This motion involves a change to the bylaws; therefore, requiring a majority vote of 37 to pass. The motion passed with a majority vote (37 in favor, 4 not in favor, 2 abstain).

2. Motion to revise 2012 Faculty Manual, page 18, section III. F. 10 on the condition that motion B. 1. pertaining to Associate Faculty representation passed. This motion required a simple majority to pass.

The following concern under discussion for this motion was:
- Allowing an Associated Faculty member on the Faculty Welfare and Development Committee to have input and a vote on scholarly reassignment for faculty who are tenure-tracked when they do not have the same responsibilities.

Clarifications:
- It was clarified that committees are recommending bodies and the Provost makes the final decisions.
- Senator Dennis Edwards asked that it be put in the record that during this discussion no one ever said that Associate Faculty would not be able to do or evaluate research, but the concern was of asking someone to write the review of the duty of a faculty member that is tenure-tracked but does not have the same responsibilities as the tenure-tracked faculty.

Renee Smith called the question and discussion and Dennis Edwards seconded it. The motion to call the question and discussion passed unanimously and a vote was taken.

After much discussion, the motion passed with a simple majority (31 in favor, 15 not in favor, 0 abstain).

❖ The Provost offered his apologies as the Chief Academic Officer to all Associate Faculty for anything said during discussions of this motion that may have been personally offensive or hurtful in any way. He congratulated the Associated Faculty on the vote and offered his best wishes.

QUASI COMMITTEE OF THE WHOLE: none.
OTHER: none.

ANNOUNCEMENTS:

Deb Breede announced that everyone is welcome to attend the AAUP faculty forum on Thursday, February 7 in the Brook’s Stadium Kline Hospitality Suite from 2:30 p.m. to 5 p.m. Topics will include safety issues on campus, updates on construction, road improvements, traffic safety, suicide prevention, and ways to stay emotionally healthy. There will be more information about contingent faculty, understanding where they are and their contributions to the university.

With no further business, the meeting adjourned at 5:56 p.m.

Respectfully submitted,
Monica Streicher, Faculty Senate Recorder

Approved by Keshav Jagannathan, Faculty Senate Chair