COASTAL CAROLINA UNIVERSITY  
AY 2012/2013  
FACULTY SENATE MINUTES  
July 10, 2013  
Wall Building, Room 309  
1:30 PM  

Note: The remarks of the Senators and others are summarized and not verbatim. The taped recording of this meeting is available in the Faculty Senate office or in the University Archives.  


APPROVAL OF MINUTES: Approval of the May 1, 2013 minutes were moved by Brian Bunton and seconded by John Marcis. Motion passed (38 in favor, 0 not in favor).  

CONSENT AGENDA: All items on the July 10, 2013 Consent Agenda passed.  

PRESIDENT, PROVOST AND OTHER ADMINISTRATIVE REPORTS:  

Provost Byington:  

• The Provost began by thanking everyone for the opportunity and well-wishes that he has received. He is grateful for their support and is looking forward to this upcoming year.  

• The Provost highlighted some of the items that he is planning to take to the Board of Trustees meeting next week:  
  1. He stated that the legislature did not require a mandatory salary increase this year and effective July 1, 2013 there will be a half of a percent increase for employees in their retirement contributions. He met with the leadership of the AAUP and the Faculty Senate for input on proposals for salary increases. He will request a one percent cost of living adjustment across the board to base pay at the meeting next week. And in January, he will propose another half of a percent increase across the board to base pay if we are successful in keeping the retention rate above 65 percent. Currently, retention is looking positive at 66.4 percent.
2. The model for faculty compression will have some adjustments that will include stipulations that relate to competitiveness. The total amount of the payout plan will be about $610,000. If we were at 81.8 percent of that it would be roughly about a half of a million dollars of compression adjustments. This plan is for faculty who are competitive and compressed in terms of salary, and adjustments will be made for those that are meritorious. A compression cap of $9000 will be established. It is for someone who is compressed by at least that amount, is competitive and in the merit pool. They would be in the top end of the pool and then an adjustment would be made for the 81 percent payout.

The Provost provided the definitions for **competitiveness**:
- Assistant Professors/Librarians in their first 6 years at rank.
- Associate and Full Professors/Librarians in their first 6 years at rank.
- Associate and Full Professors/Librarians with 7 or more years in rank whose most recent post-tenure review was exceptional.
- Instructional staff with the title of teaching lecturer, lecturer, instructor in their first 6 years and those who have been promoted to senior teaching lecturer or senior instructor.

The following is accrual to base pay pending the Board of Trustees approval:

**Across the board (all faculty and staff)**
- 1 percent cost of living increase
- .5 percent increase in January pending retention numbers

**Faculty Compression**
- Competitive + Compressed + Meritorious (up to $9000)
- Compressed + one of Meritorious or Competitive (up to $4500)

3. The Provost will be discussing the creation of an office of distance learning with the Board of Trustees and the committee of Academic and Student Affairs. It will be named the Coastal Office for Online Learning. Input has been received from the Distance Learning committee and the deans for establishing the structure, goals and objectives. The proposal will be to create the committee and give it leadership. We will also be asking for an increase in the budget line item of $100,000 to develop online courses and to enhance existing online courses. We will be looking at programs that are sensible for distance learning and try to have a targeted approach with developing these online courses. It will also include some MOOCs (Massive Open Online Courses). The idea of putting a couple of MOOCs out there will give us that presence that we need to have as a university.

**Stacie Bowie, Vice President and Chief Financial Officer:**

- Stacie presented her report explaining how the budget is created, each component of it, and what is updated. The worksheet she presented is the one she uses for the Board of Trustees meetings each quarter. The 2012-2013 Operating Budget can be found on the following website at [www.coastal.edu/finance/budget](http://www.coastal.edu/finance/budget) under Budget Information.
EXECUTIVE COMMITTEE REPORT:

Keshav Jagannathan, Chair, presented the Executive Committee Report.

A. Administrative Actions numbered 30 through 33 were generated and approved without stipulations. For the complete listing, refer to the July 10, 2013 Order of Business.

B. Statement of Correction: corrections were made to CBAD 364 and CBAD 373. For complete details, refer to the July 10, 2013 Order of Business.

COMMITTEE REPORTS:

A. Tom Hoffman, Chair, Faculty Welfare and Development committee reported on faculty compression and the Faculty Climate Survey. Tom may be contacted individually concerning his/her personal compression information in order to protect confidentiality.

OLD BUSINESS: none.

NEW BUSINESS:

A motion was made to extend the meeting by no more than 30 minutes was made by Greg Krippel and seconded by Kyle Holody. The motion passed unanimously.

A. ad hoc Code of Ethical Conduct Committee

1. Motion to endorse the CCU Code of Ethics. (Moved by Julinna Oxley and seconded by John Marcis.) The motion passed (26 in favor, 9 not in favor, 4 abstain).

B. Academic Affairs Committee

1. Motion to approve revisions to the 2012-2013 Faculty Manual, page 16, section F. 1. Concerning the Academic Affairs Mission Statement. The motion passed (34 in favor, 0 not in favor).

C. Executive Committee

1. Motion to approve revisions to the 2012-2013 Faculty Manual, pages 44-45, section D.1.e. to clarify language on credit toward tenure. The motion passed (37 in favor, 0 not in favor).

D. University Honors Program

1. Motion to remove item numbered 3 in the minimum admission criteria of the Honors Program in the undergraduate catalog requiring submission of an application to the Honors Program that will include an essay and letter of recommendation from a high school teacher because no review procedures or review body were formed to process written applications for new freshman applicants. (Moved by John Marcis and seconded by Wes Fondren.) The motion passed (30 in favor, 7 not in favor).
2. Motion to revise the undergraduate catalog language concerning exemption from HONR 101. (Moved by John Marcis and seconded by Janice Black.) **The motion passed unanimously.**

**QUASI COMMITTEE OF THE WHOLE:** none.

**ANNOUNCEMENTS:** none.

**OTHER:**

- Keshav Jagannathan presented a resolution expressing appreciation and recognizing Melanie McKitrick (Academic Affairs), Monica Streicher (Faculty Senate), and Susan Talbot (Office of the Provost) for their contributions to the University. (Moved by Kyle Holody and seconded by Paul Peterson.) **The motion to accept the resolution passed unanimously.**

- Steve Madden (incoming Chair of the Faculty Senate), asked everyone to take a moment and join him in recognizing Keshav Jagannathan (outgoing Chair of the Faculty Senate), a person who has great character and who has put his life and soul into helping the faculty and this university for the last two years. **“This may be his last day as Chair, but he will be with us for a long time.”**

With no further business, the meeting adjourned at 3:25 p.m.

**Respectfully submitted,**
Monica Streicher, Faculty Senate Recorder

Approved by Deborah Cunningham Breede, Faculty Senate Secretary