Note: The remarks of the Senators and others are summarized and not verbatim. The taped recording of this meeting is available in the Faculty Senate office or in the University Archives.

PRESENT: Janice Black, Monica Fine, Bomi Kang, Lee Shinaberger, Jay Teets, Sam Wathen, Kimberly Carroll, Todd Cherners, Caroline Knight, Vin Porter, Lindsey Pritchard, Aneilya Barnes, Deborah Breede, Adam Chamberlain, Yun Sil Jeon, David Kellogg, Steve Madden, Stephanie Miller, Denise Paster, Tripti Pillai, Gwendolyn Schwinke, Renee Smith, Chris Todd, Dan Turner, Jesse Willis, Ogul Arslan, Sara Brallier, Brian Bunton, Erin Burge, Rajendra Dahal, Wanda Dooley, Vladislav Gulis, Jennifer Jackson, Fang-Ju Lin, Megan McIlreavy, Kevin McWilliams, Erin Rickard, Sherer Royce, Dustin Thorn, Sandy Wilson, Margaret Fain, Allison Hosier, Ellen Arnold, Keshav Jagannathan, and John Beard.


ABSENT: Lola Adebayo, Richard Martin, Tom Secrest, Suheir Daoud, Mark Flynn, and Jenna Hill.

APPROVAL OF MINUTES: Approval of the July 10, 2013 minutes were moved by Brian Bunton and seconded by Aneilya Barnes. Motion passed (47 in favor, 0 not in favor).

CONSENT AGENDA: none.

PRESIDENT, PROVOST AND OTHER ADMINISTRATIVE REPORTS:

Provost Byington:

The Provost welcomed everyone back, expressed greetings from the Administration, and made the following announcements:

- Visit the Provost’s web page at [www.coastal.edu/provost](http://www.coastal.edu/provost). The following items have been added:
  1. Notes from the Dean’s Council meetings.
  2. An Academic Calendar with information that is primarily for the faculty concerning promotion and tenure dates, post tenure dates, and scholarly reassignment dates.

- Coastal Carolina University Dashboards can be accessed by using your CCU login and password at [www.coastal.edu/dashboards](http://www.coastal.edu/dashboards). The Dashboard provides performance indicators, enrollment numbers, etc. that are informational with the hopes of becoming more for goal setting in the future.
Retention is strong at 63.4 percent. It is up about 1.6 percent overall. The Freshman class is down by about 90 or more students. The retention rate that we have been reporting is the Freshman retention number. The other rate is our overall retention, which is also up at 83 percent compared to 81 percent last Fall. Greg Thornburg, Interim Vice President for Enrollment Services, was available at the meeting to answer questions if needed.

Two retention committees will be established to concentrate on our retention efforts and to address areas of improvement. One retention committee will focus on all students (Freshman and beyond) and trying to get them to graduate, and within a reasonable amount of time. This committee will be chaired by Nelljean Rice. The second retention committee will focus on retaining the whole student (residence life, recruitment, intermural sports). Debbie Conner and Ed Jadallah will each co-chair this committee. Invitations will be sent out soon to be a part of these committees.

Nelljean Rice will be managing our efforts on recruitment for transfer students by focusing on programs that we want to market at the technical schools and community colleges in both in-state and out-of-state. She will be getting contacts, trying to identify what the interests are, and helping to develop something that will be attractive to the students who end up seeking educations for our competitors.

The pay raise information has come out and everyone should have received their letters by now. The Provost thanked everyone for all of the well wishes that he has received.

An e-mail was sent to all faculty and staff related to OSHA training. Although it may not seem to relate to each one of us, it is a requirement for everyone. This training was driven by accidents on campus that has cost the University as well as injured students and employees. There are 11 modules with short videos, each with a simple quiz to complete that can be found on Blackboard Learn at http://www.coastal.edu/blackboard/.

The Provost stressed that it is important to him to maintain open communications and he would like to continue the open dialogue with the faculty. He asked that the senators be sure to share this with their Department Chairs and Deans.

At this time the Provost opened the floor for questions:

Question: Would you be willing to come and visit with individual departments?
Answer: Yes. He asked that you please contact Susan Talbot (ext. 2086) to schedule an appointment.

Question: What types of information is on the Dashboard?
Answer: Currently, it is informational data in the categories of Admissions, Enrollment, Financial Aid, Human Resources, Philanthropy, and University Housing. We are hoping to have more data on trends in the future.

Michael Ruse, Associate Provost/Director of the University Honors Program:

- Michael Ruse addressed the senate concerning the future of the Honors program and the eventual formation of an Honors College. Currently, there are roughly 72 students who are looking for honors classes by special arrangement. He is working on changing the processes for special
arrangement for the future. Moving forward, he is asking that professors develop an alternative honors syllabus for their course. They can take their standard syllabus, list what makes the course more challenging and honors worthy, and highlight that in yellow. The syllabus should then be e-mailed to Michael Ruse at either mruse@coastal.edu or honors@coastal.edu, and to the student. The student will then e-mail the professor and Michael Ruse accepting the terms of the syllabus. At that time, the student is moved to an honors section of the course. This will not change the Blackboard or grading. The Honors program will keep the syllabus in an archive and can easily register future students. If you do not have time to create this syllabus, have the student see Michael Ruse.

- We are moving towards creating an Honors College that will help us to compete in the state. The initial move is to reform our honors curriculum. The honors curriculum must now be grounded in the majors in order for the federal government to see the Honors program as a true program. Approximately 28 percent of our honor students get Pell or Stafford funding. He met with Department Chairs in early April and asked them to look at their curriculums. He provided a template to every Department Chair and these write-ups are very short. It will be something that stands below the major and will read “Honors Degree in the major” with the details of what the honors students will have done to fulfill the requirements of the Honors program. This is how we become a legitimate program within every major and for the Federal government to pay. Dr. Ruse would like to have this information ready to be presented to the Advisory Council by late October. As of today, he has only received five. He offered to meet with the Departments and subgroups to discuss how to do this transitioning, if needed.

- The Honors Advisory Council will also be reformed. Dr. Ruse is proposing a three course sequence for all of the incoming freshman; HONR 101, then an HONR 200 sequence that will be an interdisciplinary course, but the students will be able to fill any one of three or four core requirements depending on which number they take in that common class. The content of the curriculum will need to be worked out between the Departments and the Honors Advisory Council. The goal is to get the honors curriculum up and running by Fall 2014.

- Finally, a call will go out asking for individuals who may be interested in working the Honors program, the honors students, and/or anyone interested in possibly running the Honors program. This position could possibly be either a Dean or Associate Dean level position. The plan now being investigated is that by Fall 2015 the Honors and University College merge and be renamed Honors University College of Coastal Carolina University. This time frame target is partly due to the fact that our new dorms will available at this time, and there will be a beautiful building with 177 beds set aside for Honors. This will be a great asset in promoting the Honors program.

EXECUTIVE COMMITTEE REPORT:

Steve Madden, Chair, presented the Executive Committee Report.

A. Administrative Actions numbered 34 through 38 were generated and approved without stipulations. For the complete listing, refer to the September 4, 2013 Order of Business.

B. The senate was notified of a Statement of Correction for MSCI 395. Refer to the September 4, 2013 Order of Business for complete details.
COMMITTEE REPORTS: none.

OLD BUSINESS: none.

NEW BUSINESS:

A. Library Advisory Committee

1. Motion to dissolve the Library Advisory Committee. Motion passed (40 in favor, 2 not in favor, 5 abstain).

B. Amy Edmunds, Lecturer in Health Sciences, gave a report on the Campus and Community Research Collaborative. This is a faculty-centered initiative to bridge community organizations as collaborative research partners. She invited everyone to attend their launching event on Friday, Oct. 4 from 11 a.m. until 2 p.m. in the Kline Hospitality Suite of Brooks Stadium. There will be speed dating activities to become acquainted as well as a buffet luncheon. She encouraged faculty to complete or update their profiles on the Faculty Expertise Guide. A handout with further information and instructions on how to add profiles to the guide was left by the door to take on upon leaving. To update existing profiles, please contact Mona Prufer at mprufer@coastal.edu.

ANNOUNCEMENTS:

A. Keshav Jagannathan informed the senate about the Faculty Liaison committee with the Board of Trustees.

Over the past year, the Academic Affairs Committee of the Board of Trustees, the Provost, and the Faculty Senate Chair have held discussions about the Faculty Liaison Committee that the Board of Trustees agreed to create as part of its charge, and as a subcommittee of the Board. There will be 8 individuals on this committee who will be elected at large and rank will not matter within the colleges. There will be one representative from each of the five colleges elected at large; one from the library elected at large; one from amongst the senators; and the ex officio would be the Chair of the Faculty Senate. Associate Deans will be sent an e-mail asking that elections be held and the Faculty Senate will hold their election for their representative at the October 2 meeting. The goal is to have the elections done by the October Board of Trustees meeting, October 10-11.

With no further business, the meeting adjourned at 5:23 p.m.

Respectfully submitted,
Monica Streicher, Faculty Senate Recorder

Approved by Deborah Cunningham Breede, Faculty Senate Secretary