Note: The remarks of the Senators and others are summarized and not verbatim. The taped recording of this meeting is available in the Faculty Senate office or in the University Archives and Records Center.

PRESENT: Lola Adebayo, Janice Black, Monica Fine, Bomi Kang, Richard Martin, Tom Secrest, Lee Shinaberger, Sam Wathen, Kimberly Carroll, Todd Cherner, Caroline Knight, Vin Porter, Lindsey Pritchard, Nancy Ratcliff, Aneilya Barnes, Deborah Breede, Adam Chamberlain, Suheir Daoud, Yun Sil Jeon, David Kellogg, Steve Madden, Stephanie Miller, Denise Paster, Tripthi Pillai, Gwendolyn Schwinke, Renee Smith, Chris Todd, Jonathan Trerise, Jesse Willis, Ogul Arslan, Brian Bunton, Erin Burge, Rajendra Dahal, Michael Dunn, Vladislav Gulis, Jenna Hill, Jennifer Jackson, Fang-Ju Lin, Megan McLreavy, Kevin McWilliams, Erin Rickard, Sherer Royce, Sandy Wilson, Margaret Fain, Allison Hosier, Ellen Arnold, Keshav Jagannathan, and John Beard.

SUBSTITUTIONS: Corinne Dalelio for Mark Flynn, Alberto Perez for Cynthia Port, Jennifer Boyle for Dan Turner, Bill King for Sara Brallier, Pat Bohannan for Wanda Dooley, Crystal Cox for Jean French, and Amanda Siegrist for Dustin Thorn.

ABSENT: Jay Teets and Eliza Glaze (substituting for John Navin).

APPROVAL OF MINUTES: Approval of the September 4, 2013 minutes were moved by Keshav Jagannathan and seconded by Renee Smith. Motion passed (45 in favor, 0 not in favor).

CONSENT AGENDA:

- THEA 342: Voice and Speech was added to the Consent Agenda. The revision to make all sections of this course as Q designation was approved by Academic Affairs on Sept. 10, 2013.

- All items on the October 2, 2013 Consent Agenda passed.

PRESIDENT, PROVOST AND OTHER ADMINISTRATIVE REPORTS:

Provost Byington:

- The Provost announced the appointment of Fredrick Wood from the Department of Politics and Geography as the new Academic Integrity Officer. He also thanked Michael Pierce for the outstanding job he has done in this position over the past two years.

- The University has now moved to online evaluations. We have been working out some of the issues through the Fall I term. The original model was for the evaluations to be done as part of the grade retrieval process. However, our Faculty Welfare and Development Committee policy states that students must be notified 14 days prior to the end of the semester. The Provost has
asked the Faculty Welfare and Development Committee to consider that policy and whether that is something we want to have moving forward. With it being only two days since rolling this out, the response rate has been good. As of this morning, the percentages of students who have completed evaluations are 17 percent for the undergraduate level and 41 percent for the graduate level. The students can do their evaluations in class. They can take out their smartphones, and while the instructor steps out of the room, complete their evaluation.

**Question:** Is this through our Course Management System or a separate process?
**Answer:** It is a separate process. A notice does pop up in both Blackboard and Moodle reminding students to take their evaluations. This method saves a lot of time from an administrative standpoint.

- After speaking with Stacie Bowie yesterday, we have received final approval for our credit hour banking policy. If you haven’t had a chance to review it or haven’t heard anything about it, please talk to your Department Chair or Dean. We are now recognizing the work that is being done for internships, independent studies, and extra duties that faculty are called upon to do that are above their loads. They will now be able to accumulate those credit hours. Faculty will be offered 12, 24, or 36 credit hours and will be able to take either a cash payment of $1000, $2000, or $3000 or be able to take courses off, 1-2- or 3-credit hours. This will go into effect in January and is not retroactive.

**Question:** If you have 36 points for 3 credits, what about 48 points for 4 credit courses?
**Answer:** This was brought up earlier by the Deans. The time period these hours may be accumulated is over a three year window. Therefore, if one can accumulate 48 points in that time frame, then there shouldn’t be any resistance from any of the Deans for having that policy.

**Question:** What about faculty who manage scholars or people who are doing research?
**Answer:** It has to be credit hour generated courses and it has to be in addition to their current load.

**Question:** Is this also available to teaching associates?
**Answer:** I don’t think that we wrote that specifically in the policy. I can’t think of any reason why we would not pay for this, but it would generally be part of their current semester contract.

- Georgetown is interested in faculty members who have experience in crisis management for help in their current situation. They are looking for a team of two to three faculty members from any discipline. If you are interested or know of someone who may be, send an e-mail to Dr. Byington at Byington@coastal.edu.

- A meeting was held yesterday on the importance of increasing our high quality students, retaining them, and then graduating them. There is a group of students who come here and move on after a year or two and transfer to another institution. Historically, we attract students and we give them merit based scholarships. When students transfer in, we give them roughly an equivalent to a merit based scholarship. We are going to look at these students who are performing extremely well and reward them by extending these scholarships to these second year students.
There will be a Board of Trustees meeting next week. We will be making a proposal for another creative retention effort that the University will be undertaking, so stay tuned for more information on that.

We need to build effective budgets. In the four months that the Provost has been in the interim position, he has asked for approximately 6-10 budget adjustments for things that were not considered. He would like to take things like this and put them into the budget and know this is what it is going to cost next year, and to do these initiatives that we have and actually have them funded on the front end versus trying to have these great ideas come up and realize the budget was built back in April/May and it becomes difficult to make adjustments.

An announcement will be sent out about the upcoming open faculty meeting coming in early November. The Provost encouraged everyone to come with their questions and as always, his door remains open.

**Question:** Is there a cap on how many faculty can take sabbatical each semester?
**Answer:** Sabbatical is a two stage process. It goes to the Dean and the Faculty Welfare Development Committee for processing and they make their recommendations to the Provost Office. There is no cap/maximum.

**Question:** Will there be a second phase for faculty decompression?
**Answer:** When it was originally proposed it was an ongoing solution to the problem of compression. There is every intention from the Provost’s Office to continue to address compression, merit, and what we can for the cost of living.

**EXECUTIVE COMMITTEE REPORT:**

Steve Madden, Chair, presented the Executive Committee Report.

A. Administrative Action one was generated and approved without stipulations. For complete details, refer to the October 2, 2013 Order of Business.

**COMMITTEE REPORTS:** none.

**OLD BUSINESS:** none.

**NEW BUSINESS:**

A. The Chair opened the floor for nominations for the election of one Faculty Senate member for representation on the Board of Trustees Faculty Liaison Committee. A nomination for Aneilya Barnes was made by Renee Smith. A motion to close the nominations was made by Keshav Jagannathan and seconded by Tom Secrest. **The motion passed unanimously.** Aneilya Barnes was elected by acclamation.
Refer to the October 2, 2013 Order of Business for complete details on the following:

B. Distance Learning Committee

1. Motion to change the composition of the committee to reflect the new Distance Learning initiatives at Coastal Carolina University, better represent faculty needs, and support the new Office of Online Learning (COOL). The motion passed (45 in favor, 1 not in favor).

C. Report from Faculty Admissions Committee

Prashant Sansgiry lead a discussion concerning the requirement of incoming freshmen now having to submit the writing portion of either the ACT or SAT for entrance into Coastal Carolina University (AA-07 2012-2013). The Faculty Admissions Committee adopted a temporary modification for applicants for the Fall of 2014 due to the notice of this new requirement not reaching all applicants in a timely manner. The temporary resolution is “to be considered for freshman admission, applicants submitting an ACT test only with an ACT English subscore below a 20 are required to submit either an ACT writing score or the SAT test subscores.” This adjustment is for the 2014 academic year only.

With no further business, the meeting adjourned at 5:25 p.m.

Respectfully submitted,
Monica Streicher, Faculty Senate Recorder

Approved by Deborah Cunningham Breede, Faculty Senate Secretary