I. CALL TO ORDER – Dave Evans

II. ROLL CALL – Steve Sheel

III. APPROVAL OF October 6, 2004 Minutes

IV. EXECUTIVE COMMITTEE REPORT

The Faculty Senate Executive Committee submits the attached Committee Structure Recommended Changes for Senate approval. (pages 2 – 5)

V. PROVOST AND OTHER ADMINISTRATIVE REPORTS

VI. COMMITTEE REPORTS

Dan Ennis, Chair, Academic Affairs Committee submits the attached requests for Senate approval (page 6)

VII. PENDING BUSINESS

VIII. NEW BUSINESS

Dennis Dinge submits two resolutions for consideration by the Senate (page 7)

IX. ANNOUNCEMENTS

X. GOOD OF THE ORDER

XI. ADJOURNMENT
A. Committee Structure Recommended Changes:

1. pg. 29. 3. Terms of Service. “The term of service…will be two years except where noted.” to “The term of service…will be three years.”

2. pg 30. 6. “Committee Chair Responsibilities.” To “Committee Leadership Responsibilities.” “Unless stated otherwise, the Chair is elected from among the voting members who are in at least their second year of service or who have served a previous term on the committee.” To “Unless stated otherwise, the Chair is elected from among the voting members who are in at least their third year of service or who have served a previous term on the committee. The Vice-Chair is elected from among the voting members who are in at least their second year of service or who have served a previous term on the committee and will automatically become Chair in their third year of service to that committee.”

3. pg 29. 3. Terms of Service. “The specified term of service…ends on the first day of classes of the new academic year with the exception of Committee Chairs…” to “The specified term of service…ends on the first day of classes of the new academic year.”

4. pg 20. Academic Affairs. “Ex Officio:…Director of Admissions and Financial Aid” to “Ex Officio:…Vice President of Enrollment Management”

5. Change Buildings and Grounds (pg 21), Calendar (pg. 21), Faculty Grievance (pg 22) and International Programs (pg 24) membership to one from each College and Library. Adjust memberships to accommodate (e.g., Calendar: 4 to 5 and Grievance: 5 to 6).

6. Change Nominations and Elections (pg 24) from four to three, eliminating the member appointed by the Senate Chair.

7. pg 22. Faculty Grievance. “in case of such a conflict of interest, the Chair of the Senate appoints a temporary replacement. Also, in cases of member’s inability to serve, such as approved absence from the University, the Chair of the Senate appoints temporary replacement.” Add to the end of each of these sentences: “maintaining the Colleges’ representation.”

8. Faculty Grievance (p. 22) Membership: Change from “Five” to “Six” faculty (five – one elected from tenured faculty of each College and the Library; one tenured representative from the Faculty Welfare and Development Committee who is elected at large for a one year term).

9. pg. 27. Student Retention and Assessment. Strike “elected to two-year term with a staggered start to insure continuity”. “Chair: The Chair shall be a faculty member…” to “Leadership: The Chair and Vice-Chair shall be faculty members.”
B. Oversight of multi-step processes

Add to “Duties of the Chair” (pg. 17/18) “(7) Oversight of multi-step processes on behalf of the Senate Executive Committee.”

1. Proposed Change in Faculty Grievance Procedure (V.C., starting on pg 50)

PROCEDURE

STEP2: To be considered formally, a grievance must be filed in writing with the Provost within three working days following receipt of the written decision of the Dean. The Provost will notify the Chair of the Faculty Senate that a grievance has been filed, providing the grievant’s name and brief statement of the grievance. A copy of the ...

STEP3 (p.51). If an appeal is filed with the President, the President will convene the Grievance Committee to conduct a review, and to investigate the grievance. The Chair of the Grievance Committee will notify the Chair of the Faculty Senate that the appeal has been filed. The Chair of . . .

. . . and to take any other action deemed necessary. The Committee’s quorum is its full five members (or substitutes appointed by the Chair of the Faculty Senate). The Committee will reach a finding and make its recommendation, with the Committee’s majority vote, to the President within . . .

. . . The grievant, the Provost, the Chair of the Faculty Senate, and appropriate committee chairs will be notified of the President’s decision . . .

2. Proposed Change in Revocation of Tenure Procedure (VI.D.1.n, starting on pg 62). After it becomes evident to the President that termination may be desirable, there must be discussions between the faculty member and the President with the intention of arriving at a mutually agreed upon resolution. The President will notify the Chair of the Faculty Senate that such a meeting has been called and informed of any resolution resulting from it.

If the President and the faculty member…remain confidential. The Chair of Faculty Welfare and Development will inform the Chair of the Faculty Senate whether the Committee recommended termination or not to the President.

The Committee will inform in writing…specific charges. The letter will also inform the faculty member of the right to request a hearing before the Promotion and Tenure Committee and will be copied to the Chair of the Faculty Senate.

(Insert before the paragraph starting: “The Committee may hold joint prehearings…”) The Chair of the Faculty Senate will be informed by the President whether a faculty member has chosen to request a hearing with Promotion and Tenure or not. If a hearing has been requested, the Chair of Faculty Senate will be informed of the day
and time by the Chair of Promotion and Tenure, as well as the recommendations made to the President after the hearings have been held.

The decision by the Academic Affairs Committee…notification of termination. The Chair of the Faculty Senate will be informed at all steps whether an appeal to the Academic Affairs Committee has been made or not, as well as the results of this appeal if pursued.

3. Proposed Change in Administrative Hire Procedure (IV.B, pg 14). Change “The faculty will be consulted on any election or appointment to the Office of President, Provost, and other administrative positions reporting directly to the President or the Provost. Through an appropriate committee, the faculty will then communicate its views to the President and the Board of Trustees.” To “Whenever an election or appointment to an administrative position that either reports to the Office of the President (i.e., Provost, Executive Vice President, Vice President for Student Affairs, Vice President for University Relations, University Counsel, Vice President for University Advancement, Vice President for Organizational Development and Human Resources, or Athletic Director or other positions that may be formed via consolidation or expansion) or the Office of the Provost (i.e., Associate Provosts, College Deans, Dean of the Library, Vice President for Enrollment Services, or Associate Vice President for Grants, Contract Administration and Research Planning or other positions that may be formed via consolidation or expansion) is anticipated, the President, in the former cases, or the Provost, in the latter cases, and the Senate Executive Committee will oversee the selection of and the accompanying charge to the respective search committee. The Chair of the Faculty Senate will be apprised at all levels throughout the search process, reporting to the Senate when appropriate. When a decision to hire or appoint is made, the appropriate office will inform the Senate Executive Committee. In the case of the hiring of a President, the Senate Executive Committee will be involved at every step of the search and hiring process and will present the views of the faculty to the Board of Trustees prior to a decision to hire being made.”

C. Specifying the Process by which Changes in the Promotion and Tenure Regulations are Approved.

Rewording of P&T Full Faculty process (IV.D, pg 15). Strike last sentence: “No changes in promotion and tenure…and by subsequent approval of the Board of Trustees.” Replace with: “Any change in promotion, tenure and/or post-tenure review regulations must be approved first by the Promotion and Tenure Committee, then submitted to the Faculty Senate for approval. Approved changes are then submitted to the Administration for action. After the Administration and Senate have agreed on the changes, they are submitted to the full faculty at either the next regularly scheduled meeting or a special session called by the Provost. The deliberations of the full faculty are either to approve or disapprove the proposed changes. If the changes are voted down, then they go back to the Senate for further deliberations and the process begins again.”
VI.E. Promotion and Tenure Procedures (pg 67)

1. “No changes will be made in the promotion and tenure regulations described herein except by vote of the full voting membership of the faculty of the University as described in Section IV.D of the Faculty Manual and by subsequent approval…”
Academic Affairs Committee submits the following for Senate approval:

1. Proposals from the College of Natural and Applied Sciences
   a. Department of Mathematics and Statistics
      1. **Request for Change in Undergraduate Course**: MATH 131, Trigonometry/Analytic Geometry. Change title of course from Trigonometry/Analytic Geometry to Trigonometry. **Justification for request**: Appropriate name for the course.
      2. **Request for Change in Undergraduate Course**: STAT 315, Statistical Methods I. Change title of course from Statistical Methods I to Regression Analysis. **Justification for request**: The course is not recognized properly by other departments, colleges, universities (transfer) by its current name.
      3. **Request for Change in Undergraduate Course**: STAT 316, Statistical Methods II. Change title of course from Statistical Methods II to Experimental Design. **Justification for request**: Appropriate name for the course.
      4. **Request for Change in Undergraduate Course**: STAT 317, Statistical Methods III. Change title of course from Statistical Methods III to Nonparametric Statistical Methods. **Justification for request**: Appropriate name for the course.

2. Spadoni College of Education
   a. Department of Health, Physical Education, and Recreation
      1. **Request for change(s) proposed for Degree Program**: Change required courses in Mathematics area of Core Curriculum from Mathematics/Statistics – Choose Option II to Mathematics – Choose one of the following options – Option I or Option II. Proposed Catalog Description: Core Curriculum (44-52 credits), Mathematics – Choose 1 of the following options 6-8, Option I, Option II. **Justification for change**: Problematic to require Option II, statistics as the required second math. Highly sequenced curriculum, scheduling difficulty, and faculty desire same math flexibility specified in catalog for most Coastal students.
**Resolution 1:**
The following was passed on September 24th by the USC - Aiken Faculty Senate. I propose we pass the same resolution.

Whereas the administration of Benedict College has imposed a mandatory grading policy on all of its faculty, and

Whereas, this policy has removed the professional discretion of professors to determine their own grading standards, and

Whereas, professors who refused to adopt this policy were summarily fired, and

Whereas, such action clearly violates academic freedom and the tradition of faculty discretion in manners of grading that have helped make higher education in the United States the envy of the world,

Be it resolved that the Faculty Senate of Coastal Carolina University strongly supports the Benedict faculty who stand by the principals of academic freedom and professional discretion and condemns the Benedict administration for imposing a grading policy and for punishing faculty who failed to comply.

**Resolution 2:**
I propose the following resolution to the Faculty Senate.

Whereas, it is vital to student success that they be properly prepared with the required prerequisite knowledge upon entering the classroom, and

Whereas, the “Effort Equals Achievement” policy put forth by the administration at Benedict College provides no requirement that such knowledge has been acquired,

Be it resolved that the faculty senate of Coastal Carolina University requests the administration to reevaluate the merits of transfer credits from Benedict College due to the likelihood that academic standards at Benedict College have been eroded to the point where proper prerequisite knowledge can no longer be guaranteed.

End of Resolution

**Background:** As has been widely reported in the State newspaper two science teachers were recently fired at Benedict College for refusing to pass students who did not understand the material but who did attend class. Under the effort equals achievement program the Benedict president is requiring faculty to give students who attend class a grade of C without regard to their knowledge of the course material. It also came to light at the last state AAUP meeting that Faculty Bonuses at Benedict are now being based of the ratio of A's and B's to C's and D's. Honestly we can no longer assume a C means a C or says anything about the knowledge of a transfer student. Jim Henderson attended the AAUP meeting with faculty from around the state including Benedict and can provide further background information to the senate.