I. CALL TO ORDER – Michael Ruse, Chair

II. ROLL CALL – Susan Slavik, Secretary

III. APPROVAL OF MINUTES – May 7, 2010

IV. CONSENT AGENDA – attached for approval

V. PRESIDENT, PROVOST AND OTHER ADMINISTRATIVE REPORTS

Charmaine Tomczyk, Faculty Ombuds

- The latest Ombuds report (Jan – June 2010) is now posted on the website www.coastal.edu/ombuds. The Ombuds office will be moving to SANDS Hall 111 (the post office bldg) effective mid-July.
- The Undergraduate Research Competition is scheduled for April 2, 2011. Faculty are encouraged to promote submissions from their students and to consider serving as Faculty judges to rate the presentations at the competition. Faculty interested in participating with the event should contact Charmaine at charmain@coastal.edu or 349-2403 or visit SANDS 111 (after July 15). For more information about the evaluative criteria for rating presentations, please see http://www.coastal.edu/inquiry/2010/competition.html

VI. EXECUTIVE COMMITTEE REPORT

Michael Ruse, Chair to present Executive Committee Report.

AA 27 Changes to Music degree program
AA 28 Amendments to Faculty Manual concerning committee chair responsibilities, promotion, alternative qualifications
AA 29 Consent agenda from May Senate meeting
AA 30 Graduate items – AA30 is null and void
AA 31 Changes to Faculty Code of Conduct – Faculty Manual (Harassment and Sexual Orientation/ gender identity)
AA 32 Absence policy for student-athletes

VII. COMMITTEE REPORTS

VIII. OLD BUSINESS
Modification of course schedule for Spring, 2011. Monday, Wednesday, Friday classes to run up until 4:00 pm on main campus and 4:30 pm on East campus.

Change of Senate meeting dates to the first Wednesday of the month at 4:30 pm effective Spring, 2011.

IX. NEW BUSINESS

Academic Affairs Committee

a. Change in policy for academic forgiveness

Motion to change the current policy of Academic Forgiveness. The change is underlined in the paragraph below.

**Request:** Change in page 53, #2 under second paragraph.

**Academic forgiveness for Former Coastal Carolina Students**

Academic Forgiveness means that a student’s past failures are forgiven to allow the student to resume her/his college career with a realistic possibility of completing a degree. In essence, the program will allow the calculation of a grade point average (GPA) based on the student's performance in courses taken after being granted forgiveness. A student must meet the following conditions to apply for academic forgiveness.

1. The student was separated from Coastal Carolina for at least 48 consecutive months and had less than a 2.0 cumulative grade point average on work completed at Coastal.

2. The student must be readmitted to Coastal Carolina University, must declare a major, and must complete at least 24 hours of graded course work.
   - The 24 hours of graded coursework must meet the progression requirements of the student's declared academic program.
   - The cumulative GPA on the 24 hours of graded coursework completed after readmission must be 2.0 or better prior to applying for academic forgiveness.

3. After readmission to Coastal Carolina, the student must earn a cumulative GPA of at least 2.0 and meet the progression requirements of their declared academic program.

4. The student must apply in writing for academic forgiveness prior to application for graduation.

5. The student has not previously been granted academic forgiveness.
A student who has met these conditions and desires academic forgiveness must submit a written request for academic forgiveness to the dean of the student's major. After verification of the student's eligibility, the dean will forward all information to the Provost who will inform the Registrar of the decision.

Once academic forgiveness has been granted, the following apply to the student's academic record:
1. All curriculum requirements will be in accordance with those in force at the time the student was readmitted.
2. The student may not receive Academic Honors upon graduation.
3. The student's grade point average for graduation purposes is recalculated beginning in the semester in which the student was readmitted to Coastal Carolina.
4. Courses in which the student received a grade of C or above prior to being readmitted and granted academic forgiveness may be used for academic credit, but are not used in the calculation of the grade point average.
5. ACADEMIC FORGIVENESS GRANTED will appear on the academic record of any student granted academic forgiveness.
6. The permanent academic record (transcript) will remain an unmodified record of all work attempted at Coastal Carolina.

Justification for change:

The spirit of academic forgiveness is to provide a student the opportunity to return and successfully complete a degree without the burden of a poor GPA from prior attendance at Coastal Carolina University. One interpretation of the prior statement of requirement number two above, required the returning student to increase their cumulative GPA above a 2.0 before receiving academic forgiveness. This has been very difficult for a student to accomplish. For instance, if the student’s cumulative GPA is very low (i.e., 1.5), the student may take several semesters before raising the GPA above a 2.0. Therefore, this change to the policy suggests that the returning student be required to earn a minimum 2.0 GPA on only their first 24 hours after readmission before receiving academic forgiveness. The committee may consider a higher GPA, i.e., 2.25.

Committee action: Proposal approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

2. College of Business

Motion to accept new undergraduate program

Department of Accounting, Finance, and Economics

a. Actuarial Science and Risk Management Minor

Proposal for a new undergraduate program
Title of proposed program and degree: Actuarial Science and Risk Management
Catalog description: The Actuarial Science and Risk Management is a specialized program offered in the Accounting, Finance and Economics department. The minor will expose students to advanced risk management techniques used in modern business transactions, financial derivative pricing, and prepare student to sit for the Actuarial Science financial math (FM) exam. A second Actuarial Science minor, developed around the Actuarial Science probability (P) exam, resides in the Math department. Proposed starting date (semester and year of initiation): Fall 2010

Committee action: Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

b. Accounting: CMA Track

Changes proposed for an undergraduate program

Requested changes: Change in catalog description: Proposed catalog description:
ACCOUNTING MAJOR

V. MAJOR REQUIREMENTS

A grade of C or better required in major requirements.

CPA Track (27 Credits) CBAD 330, 331, 332, 333, 345, 437, 439, 440, 483 ...................................27

CMA/ Financial Management Track (24 Credits) CBAD 333, 434,461,462,463,465,468.........................21

AND

CBAD 330 or CBAD 466.................................3

Justification: This change is necessary because the topics tested on the CMA exam were recently changed to add more of a emphasis on finance. Impact on existing academic programs: None Anticipated semester / academic year to be effective: 2010-2011

Committee action: Proposal approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.
c. B.S.B.A. Emphasis

Changes proposed for an undergraduate program

Request changes: Other: This change involves the creation of two new specialization tracks in Financial Services and Wealth Management with the Finance major. Both of these tracks require 18 credit hours. Catalog description: Proposed catalog description:

V. Major Requirements (18 credits)

A grade of C or better is required in all major requirements.

CBAD 461, 466.............6

Financial Management Track (12 credits)

CBAD 333, 462, 465, 468.............12

Financial Services Track (12 credits)

CBAD 462, FIN 471........6

CBAD 465, 467 (Choose one).........3

CBAD 463, 470 (Choose one) ........3

Wealth Management Track (12 credits)

CBAD 464, 465, 469, 70..............12

Justification: The Department of Accounting, Finance and Economics at Coastal Carolina University wishes to create two new areas of specialization with the Finance Major. The creation of the Financial Services Track and the Wealth Management Track will allow the student to obtain a more focused preparation in these fields of Finance. Both of these specialization tracks will require 18 hours. This is the same number of hours as the existing 18 hour major. The field of Finance is characterized by rapid technological and institutional change, which has been accelerated in recent years. These shifts have changed the nature of the work done by professionals employed in the areas of Financial Services and Wealth Management. These changes are evident in the local market, including Horry, Marion, Charleston, and Georgetown counties, as well as across the state of South Carolina. The specialization tracks are designed to provide the student with appropriate skills and knowledge for the two fields. Impact on existing academic programs: These two tracks use existing course with the single exception of FIN 471: Managing Financial Institutions. Because one obsolete course will no longer be taught, the total required faculty teaching hours will be unchanged. No other major or minor required the now obsolete course. All courses which are
required by other existing majors and minors will continue to be offered. **Anticipated semester/academic year to be effective:** Fall 2010-2011

**Committee action:** Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

3. **College of Science**

Motion to accept new program

a. **Actuarial Science Minor**

**Changes proposed for an undergraduate program**

**Requested changes:** Prerequisites: from STAT 201/201L, MATH 160, 161 to MATH 160, 161
**Number of credits:** from 31 to 18
**Required courses:** from MATH 260, MATH 320, STAT 412, STAT 413, STAT 419, STAT 420 to MATH 329, STAT 412, MATH 403, Choose one of (MATH 260, MATH 320, MATH 344, STAT 315, or STAT 320)

**Other:** Change title to “Actuarial Science P”

**Justification:** The exams for actuarial sciences have changed. We have adjusted this minor to target the actuarial sciences P exam (probabilities). The finance department will be developing a minor to address the actuarial sciences FM exam (financial mathematics).

**Impact on existing academic programs:** These changes should make this minor accessible to more students and very attractive to finance majors. **Anticipated semester/academic year to be effective:** Fall 2010.

**Committee action:** Proposal was approved as written and will be submitted to Faculty Senate for the July, 2010, meeting.

4. **Motion to place Core Goal 1b on a one-year suspension** for the academic year 2010-2011. During this time, the Core Curriculum Committee will be seeking resolution to these problems and will welcome input from faculty, students and administration regarding the issues of validity, availability and accessibility for Core Goal 1b.

*By definition, a one-year suspension means that students entering under the 2010-2011 catalog, be they freshmen or transfers, will not be held responsible for meeting the requirements of Core Curriculum Goal 1b. They will still be required to meet all other Core Curriculum Goals and graduation requirements for the University and the Major in order to graduate.*

**Ad hoc Faculty Manual Rewrite Committee**

5 Motions to amend the Faculty Manual (Note: New language is highlighted in yellow and deletions are highlighted in red,)

2009/2010 Faculty Manual page 10
3. Meetings

a. Regular meetings

The Faculty Senate will meet according to a standing day and time properly announced and posted on the website of the Faculty Senate. Changes to the standing day and time will be determined and published prior to the scheduling of classes for the semester that the dates become effective. The Senate meets on the first Friday of each month during the academic year from September to December and February to May, and once in the summer. The time and place of each meeting will be determined by the Executive Committee of the Senate. Each meeting will not exceed one and one-half hours unless extended by vote of the Senate. The attendance of half of the Senate membership plus one (simple majority) will constitute a quorum. Every faculty member has the right to attend these meetings and address the Senate; however, issues before the Senate will be decided by vote restricted to members of the Senate. Except where noted, all motions before the Senate require a simple majority vote for passage.

2009/2010 Faculty Manual page 11

5. Attendance

Senators who cannot attend are responsible for arranging for a substitute from the College/Library which they represent and to inform the Executive Committee of the name of the substitute prior to the meeting. Substitutes will have the rights and privileges of the Senator they are representing. Senators who fail to attend fifty percent (50%) or more Senate meetings in an academic year in person without good cause, will forfeit their seats on the Faculty Senate. Good cause is determined by the Executive Committee of the Senate to whom appeals can be made by the Senator who stands to lose the seat for non-attendance. No member of the faculty may act as a substitute more than three times in an academic year unless they are appointed to be a substitute for a faculty member unable to attend a number of meetings due to modified duties or scholarly reassignment. Appointments will be made by the appropriate Dean or Department. The Executive Committee will be informed of any such appointment.

From faculty responsibilities 2009/2010 Faculty Manual page 18
All faculty members must:

In order to maintain academic credibility and consistency in classroom procedures, all faculty members are expected to:
  a. Write and distribute a syllabus for each course taught. All syllabi must include the course description from the catalog, course objectives, student learning outcomes, grading procedures, the statement of community standards from the code of student conduct, and attendance policies. (Refer to the University Catalog statement on "Class Attendance.")

From Tenure criteria 2009/2010 Faculty Manual page 42

  a. Copies of all teaching evaluations: student and/or peer and/or administrative, (When applying for the rank of Professor, the file will include all annual evaluations and teaching evaluations since achieving the rank of Associate Professor. Library Faculty generally will not have teaching evaluations in the file but may include teaching evaluations and/or evaluations from faculty that address teaching effectiveness or service quality in their areas of responsibilities when applicable;)

2009/2010 Faculty Manual page 19

4. Code of Faculty Conduct and Academic Responsibility (Passed Faculty Senate 5/7/2010)

Faculty members are expected to maintain a working environment free from harassment or discrimination based on race, color, gender, sexual orientation, age, creed, or national origin. Faculty members must maintain the highest standards of academic/creative honesty and professional ethics. Violations of these standards include, but are not limited to, breach of confidentiality in matters concerning tenure and promotion, hiring, matters of personal privacy protected by law, regulation or university policy, assigning grades based on considerations other than the academic, creative, or performance criteria outlined in the course syllabus, claiming intellectual achievements which are not of one’s creation, misrepresenting the nature of publications or creative works by claiming that published or creative works are blind refereed or juried when they are not, claiming to serve as an officer or board member of a professional society or association when one is not, including another’s intellectual/creative contributions in one’s works without assigning proper credit, knowingly falsifying or altering university records/documents. These and other such forms of misconduct may be grounds for suspension without pay, other sanctions such as mandatory counseling, denial of tenure and/or promotion, loss of employment during the
probationary period, and may also constitute grounds for the forfeiture of tenure. A faculty member may be terminated for cause at any time during the probationary period (see section V. H. below for Forfeiture of Tenure regulations and what constitutes termination for cause).

(later in same section.)

Procedures: When a faculty member is alleged to have violated the code of conduct, the Chair/Supervisor should be informed of the violation and presented with evidence of the violation as soon as possible. If the alleged violation includes discrimination, harassment or is of a sexual nature the EEO Officer must be informed by the Chair/Supervisor. If the alleged violation concerns research misconduct, the Chair/Supervisor will report it to the Chair of the University Research Council to determine if the violation should be investigated under the Research Misconduct Policy procedures.

X. QUASI COMMITTEE OF THE WHOLE

Quality Enhancement Plan

XI. OTHER

XII. ANNOUNCEMENTS

XIII. GOOD OF THE ORDER

XIV. ADJOURNMENT