Graduate Council Meeting Minutes  
Coastal Carolina University  
December 3, 2014

Members Present:  Spadoni College of Education – Linda Anast-May, Howard Coleman for Jeremy Dickerson, Emma Savage-Davis; Edwards College of Humanities and Fine Arts – Jennifer Boyle for Triphi Pillai, Jason Ockert; Wall College of Business Administration – John Mortimer; College of Science – Varavut Limpasuvan, Richard Peterson; Registrar – Dan Lawless; Director of Graduate Studies – James Luken; Kimbel Library – Cathy Goodwin; Faculty Senate – Richard Viso

Absent:  Spadoni College of Education – Ed Jadallah; Edwards College of Humanities and Fine Arts – Donald Sloan, Richard Johnson; Wall College of Business – Ken Small

Special Guest: College of Science – Will Jones, Sathish Kumar

The meeting was called to order by Dr. James Luken at 11:45 a.m. in the Dawsey Conference Room, Edward Singleton Building

Old Business:

A.  Approval of November 5, 2014 Graduate Council Minutes

Minutes were approved by Graduate Council

B.  Catalog changes
Each college needs to make sure that curriculum descriptions on websites and the online catalog match.

C.  Update on Financial Aid Issues
Financial Aid Office has been bringing us up-to-date on federal regulations for financial aid.
1.  Federal financial aid is available only for courses that are part of a degree program. This policy has been in place but not universally enforced. This policy will be enforced going forward. If a student is using a graduate class as Senior Privilege (transitional) for undergraduate credit toward their degree, this course will be covered.
2.  The gainful employment issue will be coming up. The Federal Government will likely require submission of student employment figures after graduation.

D.  Graduate Photo Shoots
A video by Joe Winslow on the M.Ed Learning and Teaching/Instructional Technology degree has been posted to the graduate website. All directors should review and work with Kristin to post their own videos about their programs. The gathering of pictures of graduate students in classes is continuing.

New Business:

A.  College of Science
   1.  Request for Approval of New Course
   BIOL 596 History of Biology (3) This course will examine how the science of biology has progressed through time to arrive at the level of knowledge we have now. The focus will be on two areas: evolution and genetics. Other areas of interest will be explored.
Course was set up for the Master of Arts in Teaching program and will be offered on demand.

New course for College of Science approved by Graduate Council

2. **Request for Approval of New Degree Program**
   **Master of Science in Information Systems Technology with concentration in Security and Analytics (MISTSA)**

   Presented by Will Jones and Sathish Kumar this program is to prepare future leaders in the areas of information security and data analytics through critical examination of both academic and practical applications of various segments of the information security and data analytics industry. The faculty seeks to challenge, engage, and cultivate students in becoming skilled and knowledgeable information security and data analytics professionals.

   Degree program and 15 new courses for program approved by Graduate Council as a total package.

B. **Spadoni College of Education**
   1. **Request for Approval of New Courses**
      College of Education requesting new courses for Special Education. Courses will be used for new proposed Master of Education in Special Education and to meet the need for the teachers at the local and state level to use for recertification. Courses are cross-categorically to serve students with all disability categories.

      **EDSP 600 Applied Behavior Analysis**
      **EDSP 606 Instructional Design in Special Education**
      **EDSP 610 Characteristics of Students with Severe Disabilities**
      **EDSP 615 Instruction of Students with Severe Disabilities**
      **EDSP 620 Language and Communication Skills of Students with Severe Disabilities**
      **EDSP 630 Single-Case Research**
      **EDSP 635 Advanced Topics in Special Education**
      **EDSP 697 Practicum in Special Education**

      All courses approved by Graduate Council

C. **Edwards College of Humanities and Fine Arts**
   1. **Request for Approval of New Course**
      **MALS 699 Independent Study** (1-3) (Prereq: Admission to MALS program and MALS 600) Guided by a faculty mentor, a student conducts an intense study of an issue salient to one’s scholarly interests. A maximum of 3 hours of 699 may be applied to the completion of the graduate degree. Course must be used for elective credits and must not be used to fulfill core program requirements. As Needed.

      Course was approved by Graduate Council

D. **Graduate Academic Petition**
   We have one graduate academic petition from a student in the College of Education to bring forward requesting a waiver of the course EDSP 692 in the degree program. The student was in the old Special Education program (phasing out) which waived the EDSP 692 if the student had
taken the undergraduate EDSP 392 course. The student was initially told when entering the program that the EDSP 692 would be waived (advisor no longer at CCU).

General Petition was approved by Graduate Council with stipulation that the correct number of credit hours required to complete program are met.

E. **Graduate Faculty Evaluation**
   The University is moving to online course evaluations. In the past, any course with less than 6 students was not evaluated. Some members feel all courses need to be evaluated or graduate faculty will be missing evaluations for tenure or assessment. Dr. Luken will check into this process and how it was decided which courses get evaluated.

F. **New Technology Program for Graduate Online Applications**
   The University has contracted with a perceptive software company, Image Now, to set up an online workflow process within the next year. This will be done in phases. Phase I includes graduate studies. One of the items is an online graduate application. Each program director needs to review their current application and determine if they really need all of the admission information as requested.

Meeting adjourned 12:50 p.m.