Graduate Council Meeting Minutes  
Coastal Carolina University  
September 3, 2014

Members Present: Spadoni College of Education – Linda Anast-May, Jeremy Dickerson; Edwards College of Humanities and Fine Arts – Triphi Pillai, Richard Johnson, Jason Ockert; Wall College of Business Administration – Ken Small, John Mortimer; College of Science – Rick Peterson, Varavut Limpasuvan, Richard Viso; Kimbel Library – Cathy Goodwin; Registrar – Dan Lawless

Absent: Spadoni College of Education – Ed Jadallah; Edwards College of Humanities and Fine Arts – Don Sloan; Faculty Senate – Erin Burge

Special guest: Prashant Sansgiry, College of Science; Emma Savage-Davis, Spadoni College of Education

The meeting was called to order by Dr. James Luken at 11:45 a.m. in the Dawsey Conference Room, Edward Singleton Building

Old Business:

A. Approval of May 7, 2014 Graduate Council Minutes

Minutes were approved by Graduate Council

New Business:

This month’s meeting was an information session. The following topics were discussed.

A. Introductions

All members introduced themselves, new and old

B. Review of Procedures

Dr. Luken presented review of Graduate Council and Procedures for benefit of all new members.

C. Graduate Council Meeting Time

Dr. Luken discussed the date/time meeting for Graduate Council. Was it a good time for everybody on Council? Everybody agreed date/time was ok.

D. Graduate Studies Update

a. New person in Graduate Studies (Kristen Olsen) who will work with Program Directors on marketing graduate programs.

b. Graduate Council informed of Sacs visit in March 2015 for approval of University mission statement change due to level changes; 3-5 for the Ph.D Marine Science Program and to level 4 for the Education Specialist Program.

c. Financial Aid changes for Graduate Students for enrollment verifications and loan deferments Full time – enrolled in 9 hours or any student working on their program thesis; part time – 5 hours. This is the status used by the Registrar’s Office to report enrollment to the National Student Clearinghouse.

d. Number of Graduate Assistants was increased from 88 to 130 in Fall 2014. All graduate assistants will pay in state tuition.
E. Thoughts/Things to Review for New Year

b. Courses going out of date. We currently use the 6 year time limit. How long should a course be valid before going out of date?
c. Each program needs a clear statement of expelling of students. Each Program Director needs to write statement regarding academic expectations, what to do when students have violated standards in program such as cheating, plagiarism, threats, etc.

F. Open Discussion

The following items were suggested for Graduate Office and Program Directors to work on:

a. Marketing of graduate programs
b. Recruitment tactics for graduate students
c. Use of social media for programs
d. Online application for graduate programs

Meeting adjourned 12:45 p.m.