Graduate Council Meeting Minutes  
Coastal Carolina University  
February 4, 2015

Members Present:  Spadoni College of Education – Linda Anast-May, Emma Savage-Davis; Edwards College of Humanities and Fine Arts – Richard Johnson, Brian Nance, Joe Oestreicher, Tripti Pillai, Donald Sloan; Wall College of Business Administration – Janice Black, John Mortimer, Ken Small; 
College of Science – Richard Peterson; Registrar – Dan Lawless; Director of Graduate Studies – James Luken; Kimbel Library - Cathy Goodwin; Faculty Senate – Richard Viso

Absent:  Spadoni College of Education – Jeanne Cobb, Ed Jadallah; College of Science – Varavut Limpasuvan

Special Guest:  Associate Provost for Global Initiatives – Darla Domke-Damonte  
Spadoni College of Education – Alena Andrei

The meeting was called to order by Dr. James Luken at 11:45 a.m. in the Dawsey Conference Room, Edward Singleton Building

Old Business:

A.  Approval of December 3, 2014 Graduate Council Minutes

Minutes were approved by Graduate Council

B.  Graduate Photos

The graduate photo shoots have been a huge success. We have gotten some really great pictures of graduate students in the classroom. Dr. Luken thanked everyone for their participation in this process.

C.  Senior Privilege

The Senior Privilege petition for undergraduate students to take graduate courses has been changed to Transitional Study. This has been reviewed by the Deans and the Provost. The Registrar believes the clarification that a student is a senior level student still needs to be on the form. Some questions came up on how to determine that the student is adequately prepared for graduate study. The Graduate Program Director must sign the form but some of them discussed the option of requiring additional supporting documents such as a writing sample from the student requesting permission to take courses in the MAW program. Maybe add some notation that additional documents may be required by the course department. There was some discussion on the name change to Traditional Study. Some members did not think Transitional Study was the correct term for this form. Language will be reviewed by Dr. Luken and presented again at next meeting.

D.  SACS Visit

Just a reminder that the SACS review for the change of the University from a level 3 to a level 5 institution is March 16th – 20th.

New Business:

A.  Changes in Catalog for International Students Admission

Changes in recruitment and admission for international students presented by Darla Domke-
Damonte to make admission decisions earlier. Catalog changes to be made as follows:

1. Remove the student’s financial circumstance as admission requirement. The financial documentation may be submitted after accepted before Visa paperwork is processed.
2. Expand the range of qualifying documents for international students to support the English language proficiency. This would include an additional range of tests and also a bachelors degree earned from a regionally accredited U.S. institution of higher education in the last 3 years.
3. Include in catalog statement regarding conditional admission. This would allow students to know they are accepted under certain conditions, especially the completion of the English language requirement. Statement to read as follows:

   Applicants who meet all admission requirements for their respective programs, except for the English language requirement (#2 above) and required levels of any standardized tests that would need to be completed in English will be issued a conditional letter of admission valid for one calendar year which includes specific detail of the materials that need to be submitted to move to full acceptance and matriculation into the respective graduate degree program.

Changes for catalog approved by Graduate Council

B. Spadoni College of Education
   1. Request for Change in Policy ACAD-106
      The Spadoni College of Education is proposing to cross-list 600 level courses with 400 level courses. Typically it has been cross-list 500 to 400. The 600 level course would make an easier transition for students to start graduate studies as transitional study. The work in 600 level courses would be more rigorous than 500 level courses. Objectives will be the same but curriculum would be different.

      This was tabled for now to allow Dr. Luken to discuss the change with the Provost.

C. College of Science
   1. Request for Changes to Existing Courses
      1. BIOL 536 Animal Behavior: remove co-requisite BIOL 536L
      2. BIOL 561 Ornithology: remove co-requisite BIOL 561L

Changes on courses approved by Graduate Council

D. Edwards College of Humanities and Fine Arts
   1. Request for Approval of New Course
      GEOG 502 Human Geography (3) This course will explore the basic concepts, methods, and schools of thought in human geography, the branch of geography focused on the geographic aspects of human behavior and the interaction between humans and the world around them. Students will explore major sub-disciplines with human geography including population, urban, economic, cultural, and political geography. F, S, SU

      Course was approved by Graduate Council
E. **Graduate Academic Petition**
   One general petition was presented. Petition were approved. Then the motion was made for Graduate Council not to review and approve petitions. Going forward they will be approved by the Director of Graduate Studies and presented to Graduate Council as information only (consent agenda).

   Motion approved by Graduate Council

F. **Open Discussion**
   1. Question was asked regarding when Graduate Faculty stipends will be deposited. No notification has been sent out.
   2. Question was asked why graduate students cannot teach lower level classes. Dr. Luken explained that they can but must be under supervision of a faculty. This can only be changed by rule change by Faculty Development Chair.

   Dr. Luken to check on these questions for faculty and report.

Meeting adjourned 1:10 p.m.