

Coastal Carolina University Career Services Center

March 19, 2013

Upcoming Events



Come network with employers for full/parttime positions and internships. Open to all majors!

For more information and to view an updated list of employers, go to

www.coastal.edu/career.

Professional Dress Requirements for Spring Career Fair

The Spring Career Fair on March 27th gives students the opportunity to network with over 80 employers who are looking for bright professionals to join their organizations. Dressing professionally is critical to making a good impression on employers and representing CCU proudly. Students are encouraged to make an appointment with Career Services prior to the Career Fair for advice on professional dress and other matters of professional decorum.

At the Career Fair check-in, Career Services will have emergency items on hand such as breath mints, dental floss, lint roller, and safety pins. Dress according to these guidelines listed below to ensure success and admission to the Career Fair. <u>Please Note: students who do not comply with the Career Fair dress code will not be admitted to the event at the discretion of Career Services Representatives.</u>

Do:

- Men-wear a suit in a dark color with a dress shirt, tie and belt
- Ladies-wear a suit in a dark color, a jacket and skirt, or a dress with a jacket

- Consider the attire appropriate for you career field, while maintaining a professional appearance
- Make sure that your clothing fits well, is free of stains, and is not wrinkled
- Wear conservative shoes with a heel lower than 3 inches, closed toe shoes are preferable to sandals for ladies
- Cover tattoos and remove piercings other than earrings and limit ear piercings to two per ear
- Make sure your nails are neat, trimmed and painted a conservative shade

Don't:

- Wear a skirt that is shorter than your fingertips
- Wear tops that reveal cleavage
- Wear shoes with more than a 3-inch heel
- Wear loud jewelry
- Chew gum

Make an appointment with Career Services for professional dress and decorum assistance no later than Monday, March 25, 2013 by calling 843-349-2341. For additional information on preparing for the Career Fair, go to www.coastal.edu/media/administration/careerservices/jobs/careerfairprep.pdf.



When: April 5-6, 2013

Where: Wells Fargo Auditorium, Charlotte, NC

This is your chance to meet with representatives from some of the sporting industry's finest organizations. Students, recent graduates and professionals looking for a career change, will have the opportunity to learn, engage and network in this unique setting dedicated to career development. TPG has put together some of the best professionals from various sports organizations to form expert panels and teach YOU how to obtain a career in sports.

Featured Panels:

Sales & Marketing - Sports Media - Presidents - Events Management NBA Operations - Psychology of Sport

*Please RSVP to Sara Wise at swise@coastal.edu if you're interested in attending Visit www.TPGSportsGroup.com for updates on 2013 speakers





Attention Communication, English, & Journalism Students! Interested in a career in Broadcast?

- Network with broadcast professionals
- Learn about specific careers within broadcasting
 - Gain valuable information about the industry
 - Participate in information interviews

13th Annual Collegiate Job Fair

Thursday, April 4, 2013 1:00 - 3:00pm

SC National Guard Armory, Columbia, SC

REGISTRATION IS REQUIRED. E-MAIL MELISSA BRAUNSTEIN AT

mbraunst@coastal.edu

Please RSVP by March 28th

Featured Jobs

Employer: American Acceptance Corporation

<u>Job Title</u>: Administrative Assistant <u>Location</u>: Myrtle Beach, SC

<u>Description</u>: Handle all administrative functions: Answering multi-line phone system. Accessing confidential credit bureau files. Verifying loan information. Process loan information. Data entry.

Maintain integrity of filing system. Accepting cash/check/debit card payments on loans.

Requirements: Ability to multi-task. Good communication skills, verbal and written. Basic accounting

skills. Ability to accurately handle cash and deposits. Exceptional organizational skills.

How to Apply: E-mail resume to Darryl Bayne at dbayne@american-acceptance.com. Please include job

title in subject line.

Employer: Mr. Video Productions **Location:** Myrtle Beach, SC

<u>Description</u>: Seeking an individual to run sales table at a cheer competition on the weekend of March 22nd. You would be representing Mr. Video Productions, the leader in live-event videography. Salary \$10.00/hour

<u>Requirements</u>: Candidate will be required to work: Friday, March 22nd from 3 pm-8 pm; Saturday, March 23rd from 7 am-11 pm; and Sunday, March 24th from 7 am-10 pm at the Myrtle Beach Sheraton Convention Center.

How to Apply: If interested, please contact Cheryl Hart at stastnyc@cox.net.

Employer: Inlet Square Mall

Job Title: Dancing Easter Bunny, March 23rd 10:00 am-11:00am

Location: Murrells Inlet, SC

<u>Description</u>: Help Bring in the Easter Bunny!

How to Apply: Contact Ann Kyle at akyle@crpcommercial.com or 843-651-6990.

To view these jobs and more, see Chants JobLink at www.coastal.edu/career.

Featured Internships

Employer: American Red Cross - Coastal South Carolina Chapter

Job Title: Public Relations/Marketing Intern

Location: Myrtle Beach, SC

<u>Description</u>: Interns will have the opportunity to work with special events, prepare press releases, and

market and promote lifesaving skills classes such as CPR/First-Aid.

Requirements: Desired majors: Health Promotion, Communication, Marketing **How to Apply:** E-mail resume to Nancy Conley at conleyn@usa.redcross.org.

Employer: Ocean Lakes Family Campground (The Jackson Companies)

<u>Job Title:</u> Marketing Intern <u>Location</u>: Myrtle Beach, SC

<u>Description</u>: Assist in producing marketing and printed materials, including layout, editing, and proofreading; organize critical marketing data and archives; assist with photography and video; and assisting with special events.

<u>Requirements</u>: Must be proficient on a Mac in Adobe Illustrator, Photoshop, and Word; must have strong writing, social media, and comprehension skills; must be organized, self-motivated, detail-oriented, and possess a positive attitude. Desired majors: English, Communication, Marketing, Graphic Design

<u>How to Apply:</u> E-mail resume to Barb Krumm at <u>bkrumm@oceanlakes.com</u>. Please include job title and that you are applying for the Summer 2013 semester.

To view these internships and more, see Chants JobLink at www.coastal.edu/career.

Helpful Hints



Want to stand out from the crowd? Check out the Career Fair tip sheet at www.coastal.edu/media/administration/careerservices/jobs/careerfairprep.pdf

Career Services Center Coastal Carolina University Indigo House (843) 349-2341

www.coastal.edu/career







