

Coastal Carolina University Career Services Center

October 2, 2012

Upcoming Events

Upcoming Campus Visits:

Total Quality Logistics Information Session

October 3, 2013; 12:30 pm - 1:30 pm

Career Services Center - Indigo House 108

Pizza and soda will be provided on a first-come, first-serve basis (**seating is limited to 20**). If you would like to attend this session, you **MUST RSVP** to yvonne@coastal.edu by **Tuesday, October 2, 2012.**

<u>NOTE</u>: If you are unable to attend the session above, there will be an **afternoon session** from **2:00 pm** – **3:00 pm** in the Wall building first floor lobby near the Auditorium.

TQL is a fast-paced, energetic transportation sales organization and is currently the nation's 3rd largest third party logistics firm. Built on values of flawless customer service and dedication to innovative technology, TQL is committed to hiring only the most elite candidates.

As TQL continues to expand nationwide, they are looking to grow their business by hiring confident individuals who will work hard to reach success. Their team environment, unlimited earning potential and dedication to your success through training and development provides an ideal setting for any entry-level candidate looking to start a successful sales career.

Job Seeker's Stumble: Thanks but No Thanks



Thomas arrived on time and appropriately dressed in a suit and tie for his logistics management interview with Ms. Bennett, Director of Human Resources. He was familiar with the company and prepared to ask questions that showed his interest in the firm. In short, he did a great job of making a positive impression.

Unfortunately, as Thomas was leaving the office, he turned to Ms. Bennett, shook her hand, thanked her for her time, and handed her a sealed envelope. Surprised, she

asked, "What is this?"

Thomas responded proudly, "That is my Thank You letter."

Ms. Bennett was surprised but recovered quickly, thanking Thomas for his time and walking him to the door. Later, when she reviewed the letter she discovered a short, generic, hand-written note that said:

Dear hiring authority,

I appreciate your taking the time to meet with me today to discuss your position. Your insight into the position and the organization's needs was most helpful. I am confident that I will be able to be a strong asset for you company. Please do not hesitate to call me. Sincerely,

Thomas C. Joseph

How to Avoid this Stumble

While this candidate had the right idea to submit a Thank You letter after the interview, he faltered by providing a generic, pre-written letter. When crafting a Thank You letter, personalize it to the employer by mentioning your top skills discussed in the interview and reiterating your enthusiasm for a certain aspect of the job. Thank You letters should be sent within 24 hours after the interview.

Adapted from **Job Search Bloopers** by Laura DeCarlo and Susan Guarneri

Featured Jobs

<u>Inployer</u>: Santee Cooper <u>Job Title</u>: Applications Analyst <u>Location</u>: Moncks Corner, SC

<u>Description</u>: Reviews, analyzes, interprets, and modifies programming systems including coding, testing, debugging and installing to support the organization's application systems. Consults with users to identify current operating procedures and to clarify program objectives. May be expected to write documentation to describe program development, logic, coding, and corrections. Writes manual for users to describe installation and operating procedures.

Requirements: Requires a Bachelors degree in Computer Science or related degree. Experience with Work Management Systems, Environmental Compliance Applications, and Star Schema concepts are desired, but not required. An ideal candidate will possess strong analytical, problem-solving, and conceptual skills enabling creative solutions to business and technical problems. This individual must have solid interpersonal and communication skills and the ability to work effectively with management, clients, and various technical personnel with IT so that all facets of the system are interpreted and implemented correctly, while maintaining professional and harmonious relationships.

How to Apply: Apply online at www.santeecooper.com

Employer: Springleaf Financial Services

Job Title: Management Trainee

Location: Myrtle Beach and Conway, SC

<u>Description</u>: During training you will gain valuable experience through computerized and on-the-job training for all aspects of managing, lending, servicing and collecting. Trainees will learn all aspects of: Personal Loans; Retail Financing. Trainees will learn how to: Build solid relationships with customers (individual and business) and employees; Develop, manage, and operate a branch office; Successfully solicit and sell our products through customized sales techniques; Handle entire loan processing cycle; gaining experience evaluating loan applications, performing risk analysis and underwriting, making credit decisions, and administering loan closings. At the completion of the training program, trainees will be prepared to lead and develop a team of engaged employees in a branch office, champion the ultimate customer experience, and build current and new customer relationships.

Requirements: Candidates must possess: A four-year college degree; High energy and a drive to succeed; Strong interpersonal and communication skills; The desire to work with people; Sales and leadership ability or experience; Proven problem-solving skills; Bilingual English/Spanish skills (a plus). How to Apply: Visit our website at www.springleaffinancial.com. Scroll to the bottom of the page to Company Information. Click on Careers. Select View Branch Opportunities. Directly under Branch Opportunities, click on the link labeled View Current Branch Opportunities. Select your location. Proceed with the application process.

To view these jobs and more, see Chants JobLink at www.coastal.edu/career.

Featured Internships

Employer: Taxpectations

Job Title: Accounting Assistant Intern

Location: Myrtle Beach, SC

<u>Description</u>: The Intern will gain professional "hands-on" experience by working with Peachtree, Quickbooks, and spreadsheets in Excel; assist with daily, weekly, and monthly personnel and business client accounting; accounts receivable and P&L statements, some payroll, and tax work. Salary \$7.50/hr.

Requirements: Desired majors: Accounting

How to Apply: E-mail resume to Wendy Cassera at wcassera@gmail.com.

<u>Imployer</u>: Myrtle Beach State Park <u>Job Title</u>: Marine Educator Intern <u>Location</u>: Grand Strand Area

<u>Description</u>: Several Interns needed. Seeking friendly, outgoing, and enthusiastic Interns who like working in a creative environment while teaching park visitors about the natural resources of Myrtle Beach State Park. The Intern must enjoy being around kids!

Requirements: Desired majors: Marine Science, Biology, Chemistry, Physics, Interdisciplinary Studies,

Education, Communication.

How to Apply: E-mail resume to Ann Malys Wilson at awilson@scprt.com.

To view these internships and more, see Chants JobLink at www.coastal.edu/career.

Words of Wisdom



Career Services Center Coastal Carolina University Indigo House (843) 349-2341

www.coastal.edu/career







