

October 22, 2013

**Upcoming Events** 

## Health, Hospitality, Sports and Recreation INTERNSHIP FAIR

Wednesday, October 23, 2013 10:00am – 2:00pm Williams-Brice Kimbel Arena

AMERICAN HEART ASSOCIATION & AMERICAN RED CROSS – COASTAL SOUTH CAROLINA BOYS AND GIRLS CLUB OF THE GRAND STRAND BRIGHTWATER SENIOR LIVING COMMUNITIES / THE LAKES AT LITCHFIELD CAPTAIN'S QUARTERS RESORT – VACATION MYRTLE BEACH CITY OF CONWAY PARKS. RECREATION & TOURISM♦CITY OF NORTH MYRTLE BEACH PARKS AND RECREATION♦ COASTAL CAROLINA UNIVERSITY COUNSELING SERVICES CONWAY MEDICAL CENTER WELLNESS AND FITNESS CENTER 
DUNES VILLAGE RESORT 
ENTERPRISE HOLDINGS / ENTERPRISE LEASING COMPANY SE. LLC FAMILY OUTREACH OF HORRY COUNTY GET SOME SPORTS OPERATIONS MARKETING, ETC. ♦ GRAND STRAND MIRACLE LEAGUES ♦ HILTON MYRTLE BEACH RESORT / EMBASSY SUITES HORRY COUNTY PARKS AND **RECREATION**♦HUNTINGTON BEACH STATE PARK♦KIAWAH ISLAND GOLF RESORT MARRIOTT VACATIONS WORLDWIDE – OCEAN WATCH MCLEOD HEALTH LORIS SEACOAST♦MERCY CARE♦MONARCH 544♦MYRTLE BEACH PELICANS♦MYRTLE **BEACH MARRIOTT RESORT & SPA AT GRANDE DUNES** ONE PUNCH FITNESS SANTEE COOPER S.C. DEPARTMENT OF PARKS, RECREATION & TOURISM SEA HAVEN, INC. ♦SELECT PHYSICAL THERAPY♦SERVICE OVER SELF, INC.♦SIGHTS **ADVERTISING♦SOS HEALTH CARE, INC.** ♦THE RIPKEN EXPERIENCE WAFFLE HOUSE, INC. WILMINGTON TREATMENT CENTER WINYAH RIVERS FOUNDATION/WACCAMAW RIVERKEEPER PROGRAM WYNDHAM VACATION **OWNERSHIP** 

## 8 Tips to Maximize Your Career Fair Experience

When you meet an employer at a Career Fair you only have a few minutes to connect for possible employment opportunities. But before that, there is a lot of preparation that needs to take place. To assist you, the Career Services Center had compiled a list of the top Career Fair preparation tips.

- 1. Dress to impress Dress as you would for an interview, preferably in a suit.
- Communicate what you have to offer Prepare a 30-second introduction highlighting your top skills and experience, as well as demonstrating your enthusiasm for working with that employer. Evaluate how your skills can make a contribution to the employer.
- 3. Research the companies in advance The Career Services Center posts a list of all the employers attending the Career Fair at <a href="www.coastal.edu/career/upcomingevents/">www.coastal.edu/career/upcomingevents/</a>. List the employers that you are interested in talking to and research the companies. Find out information such as products or services offered, the mission and goals of the company, and types of positions that may be hiring for.
- 4. Know what you are looking for Employers are interested in candidates who are focused and have a clear picture of their career goals.
- 5. Bring your resume Print more than enough copies of your resume on professional paper to bring to the Career Fair.
- 6. Ask questions The purpose of a Career Fair is to network and gather information. Use this opportunities to find out information like what qualification employers are looking for, how hiring is conducted, or what career opportunities exist within the company.
- 7. Collect information Stay organized and take notes on the employers that you meet with. Make sure to gather business cards for contact information.
- 8. Follow up Send a Thank You letter to each employer that you met with at the Career Fair. Personalize it with information that you discussed, attach your resume, and express your enthusiasm.

For more information on Career Fair preparation, go to <u>www.coastal.edu/career/careerfairprep.pdf</u>.

## **Featured Jobs**

Employer: Republic Finance

Job Title: Assistant Manager

Location: Myrtle Beach, Georgetown, Charleston, Florence, Sumter, SC

**Description:** Republic Finance is a consumer finance company that provides personal loans and associated products. We have been helping customers meet their financial needs since 1955. Today we are committed to serving over 75,000 customers in over 90 locations across 6 states. All Assistant Managers are involved in a 12 to 18 month training program to enhance skills and encourage internal advancement, preparing for the Branch Manager role. As an Assistant Manager, you will assist the Branch Manager with sales, overall account maintenance, credit and collections, customer service, finance and management functions including: Providing operational and administrative leadership for the branch team. Developing action plans to improve operational controls, mitigate losses, ensuring consistent customer service and a superior client experience. Handling entire loan processing cycle; gaining experience promoting and selling services, evaluating loan applications, performing risk analysis

and underwriting, making credit decisions, and administering loan closings. Performing personnel management functions.

**<u>Requirements</u>**: Preferably one (1) to three (3) years of experience in retail, customer service or a related field. Professional demeanor, positive attitude, strong communication and customer relations skills are a must. Ability to work well independently as well as a dedicated team member. Exceptional negotiation skills and ability to make satisfactory arrangements on delinquent accounts for future payments. Demonstrated ability to promote, sell, and market products/services. Excellent organization and time management skills. Ability to work in a fast-paced environment and manage multiple priorities. High level of creativity and flexibility in order to improve existing programs and develop new ones. Basic computer skills, familiarity with Windows and Office Suite.

How to Apply: Apply online at

http://www.careerbuilder.com/JobSeeker/Jobs/JobDetails.aspx?APath=2.21.0.0.0&job\_did=JB721W63 QNY7YJPVKN9&sc\_cmp1=js\_jrp\_jobclick&IPath=QHKVOC. After completing the application, please contact Mr. Cooper Simmons, Branch Manager, at 843-215-1300 to let him know that you have submitted the application online.

To view these jobs and more, see Chants JobLink at <u>www.coastal.edu/career</u>.

## **Featured Internships**

Employer: As-One Media Group
Job Title: Magazine Designer/Illustrator Intern
Location: Conway, SC
Description: The primary goal of this internship is to produce exceptional content for the magazine.
Duties: Develop all text, illustrations and photos into cohesive and innovative spreads for the print magazine; computer graphics design and layout; obtain basic photographs of subjects for stories; and work will all members and departments. Salary: Commission.
Requirements: Desired majors: Communication, Graphic Design, Marketing, English, Business Administration
How to Apply: E-mail resume to Wardell Brantley at wardellbrantley@yahoo.com.
Employer: Prudential Myrtle Beach Real Estate
Job Title: Marketing Intern
Location: Myrtle Beach, SC
Description: Intern will be working in the area of marketing through print media, Internet, and website

and social medias.

**<u>Requirements</u>**: Intern will need to have good computer and communication skills working with team members. Desired majorsL Computer Science, Communication, Marketing.

**How to Apply:** E-mail resume to Marvin Heyd at <u>marvin.heyd@pru-mb.com</u> with job title and Spring 2014 in subject line.

To view these internships and more, see Chants JobLink at <u>www.coastal.edu/career</u>.

Career Services Center Coastal Carolina University Indigo House (843) 349-2341 <u>www.coastal.edu/career</u>



