COASTAL CAROLINA UNIVERSITY EMERGENCY PROCEDURES

PsYCHOLOGICAL EMERGENCY

<table>
<thead>
<tr>
<th>To report a campus emergency:</th>
<th>Calling on a campus phone</th>
<th>Calling off-campus</th>
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<tbody>
<tr>
<td>CCU Public Safety (PS)</td>
<td>Ext. 2911</td>
<td>843-349-2911</td>
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<tr>
<td>When PS is not available</td>
<td>Ext. 9-911</td>
<td>911</td>
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Know the locations of the Emergency Call Boxes and use them in the event of an emergency.

When an administrator, faculty member, or student is aware of an individual with a psychological emergency, one should assess the level of crisis and respond using the following as guidelines:

When an individual is making or threatening an attempt on his or her life you should:

- Notify Public Safety of the situation immediately and clearly state that you need assistance; give your name, location, and description of the individual(s) involved. Public Safety will call Counseling Services for assistance.

- Appear calm and confident that you can help the individual.

When an individual has given thought to ending his or her life but has not initiated or threatened to initiate a suicide attempt, they might have a plan and means for carrying out that plan, and/or might have experienced depression, traumatic situations or behavioral changes, you should:

- Remain with the individual.

- Appear calm and confident that you can help the individual.

- If a student, contact Counseling Services or Public Safety. After regular business hours, a student can speak with the Counselor-On-Call who can be reached by calling Public Safety.

- If an employee, refer the employee to Human Resources, the employee’s supervisor, or Public Safety.