Once a Tornado Warning has been issued for the Conway or Red Hill area, take immediate action and preparedness efforts as listed below.

1. Indoors:
   a. Take immediate shelter on the ground floor of buildings in windowless interior rooms, corridors or hallways and alert others to do the same
   b. Assist the disabled in moving to shelter
   c. Sit close to corridor walls and cover your head and face with your arms
   d. If possible, monitor local media for weather updates

2. Outdoors:
   a. Move quickly and seek shelter in the ground floor of a building. Caution: Always avoid power or utility lines and trees as they can be energized.
   b. Know your safe assembly location
   c. If you cannot quickly find shelter, get into a vehicle and buckle your seatbelt and try to drive to the closest shelter

3. Driving or in an automobile:
   a. Drive to the closest shelter
   b. If flying debris occurs while you are driving, pull over and park then:
      i. Stay in your vehicle with the seat belt on and put your head down below the windows and cover your head with your hands.
      ii. Or, if you can get noticeably lower than the level of the roadway, exit your car, and lie in that area, covering your head with your hands

4. After the storm passes, evaluate the situation and, if emergency help is necessary, call Public Safety.

5. Report damage to Public Safety or Facilities Management. Note: Gas leaks and power failures create special hazards. Please refer to Utility Failures Procedures.

6. If the building evacuation (Fire) alarm is sounded, or when told to leave by University officials, walk quickly to the nearest “SAFE EXIT” and ask others to do the same. Assist the disabled in exiting the building.
7. Once outside, move to the assembly area away from the affected building. Keep streets and walkways clear for emergency vehicles and crews. Know your safe area assembly location.

8. Do not return to an evacuated building unless told to do so by a University Safety Official.