Coastal Carolina University
University Research Council Minutes

Monday, October 22, 2012
Singleton Dawsey Conference Room

Members Present:
Steven Bleicher for Dan Ennis, Paul Gayes, Edward Jadallah, Varavut Limpasuvan, James Luken, Michael Roberts, Sara Sanders, Zan Wiggins

Members Absent:
Ralph Byington, Gary Loftus, Wink Prince, Charmaine Tomczyk, Cheryl Ward, Bruxanne Hein

Meeting was called to order at 3:30 PM by Mike Roberts

1. Approval of Minutes

   Steven Bleicher moved to approve the minutes from the September 22, 2012 meeting. Minutes were approved as read.

2. NSF Workshop

   Mike Roberts updated the committee on the NSF event and per a message from Karen Fletcher she had spoken to seven of the attendees about Grants and that the event definitely helped build a stronger relationship between the Office of Research Services and interested faculty members.

3. Graduate Student Incentive

   Jim Luken reported that he had received two graduate student grant proposals for Fall 2012. Committee received a paper copy of each proposal and also Jim will be sending out an e-mail with the proposals attached so committee will have time to review each one and make their recommendation.

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<tr>
<th>STUDENT</th>
<th>REQUESTED</th>
<th>RECEIVED</th>
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<tbody>
<tr>
<td>Matt Curtis (Coastal Marine and Weland Studies)</td>
<td>$1600</td>
<td>$1250</td>
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<tr>
<td>Angela Pilson (Master of Arts in Writing and MAT)</td>
<td>$750</td>
<td>$750</td>
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<td>Larry Bunch – MAT/Art Students (National Conference on Art Education)</td>
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4. Proposal Writing Grant Award

Mike Roberts reported on Bruxanne’s behalf that there was seven proposals for the Proposal Writing Award received. Bruxanne will review the proposals and make her recommendations for funding award by the end of the week and if anyone on the committee is interested in reviewing the proposals they are to contact Bruxanne. The question was also brought up if the committee would consider funding 2 awards this year because of the number of proposals that was received. The committee discussed the option and agreed that it was a good idea for funding for two or more. Mike Roberts will take the request to the Provost.

5. Other Business

a) Professional Enhancement Grants

Mike Roberts brought to the attention of the committee that there was a need to encourage more Faculty to apply for a Professional Enhancement Grant. Mike mentioned that Karen Fletcher had just started working with faculty assisting them where needed. There was much discussion among the committee and all agreed there was a need. Mike Roberts called for a motion to recommend to make it a requirement that Faculty attend a Professional Enhancement Grants workshop with the Office of Research Services before applying for an Enhancement Grant. Paul Gayes made motion and was seconded by Varavut Limpassuvan. All in favor.

b) Jim Luken asked the committee if there was a Database where information was collected and tracked for Grant Awards. There was much discussion within the committee how individual departments kept record of grants and the difficulty of tracking down the students. Mike Roberts will follow up with Bruxanne to see if Grants ERA is an option that could be used with the collection of information.

The meeting was adjourned at 4:00 PM