University-Wide Assessment Committee
January 25, 2012
8:00 a.m., Dawsey Conference Room

Members Present: John Beard, Jennie Cassidy, Margaret Fain, Steve Harrison, Holly Legg, Jim Luken, Tim McCormick, Chris Mee, Anne Monk

Members Absent: Teresa Burns, Lori Church

Opening Remarks

Tim McCormick, Chair, convened the meeting at 8:00 a.m. in the Dawsey Conference Room and welcomed all present.

Meeting Minutes

The minutes from the meeting on December 14, 2011 were distributed. With minor corrections being made, a motion to approve the minutes was offered by Steve Harrison, seconded by Margaret Fain, and approved by the committee.

SACS Accreditation Update

The University is in the final stages of the SACS Reaccreditation process. The On-site Team has had the focused report for one week. The visit will be March 6 – 8 and if the On-site Team requests individual interviews, they will be scheduled 2 – 3 weeks prior to the visit. Chris Mee will email a list of potential questions that the SACS On-site Team may ask during the interviews. The committee would like to see the response sent to the Team for 3.3.1.

The campaign for the QEP will begin soon. The EL Fair is scheduled for February 16 in the Edwards Courtyard from 1 – 3:30 p.m. Donna Qualters - from Tufts University - will conduct a symposium and two workshops on Experiential Learning.

Senior Exit Survey

The Senior Exit Survey was administered to graduating seniors in Fall 2011 with a 26% response rate. It was noted that there were some non-traditional students who completed the survey based upon some of the comments. There was a small percentage of students who indicated that they utilized the Learning Assistance Centers. This question may need to be rewritten to capture whether or not the students had utilized the Learning Assistance Centers throughout their college career. The committee decided to look at the survey to see if any other questions needed to be reworded to get better responses. Holly Legg will send the results of the Senior Exit Survey to the committee electronically.
Student Learning

Last semester the Student Learning Oversight Committee reviewed the 2010-2011 assessment reports. The findings were sent to the editors and deans for each report. The response from the committee now has been what to actually do with the results. This semester the committee will focus on creating a State of Student Learning for each college to present. The members have been asked to review the 2010-2011 assessment reports to pull together this college-wide report.

Student Development

The Student Development Oversight Committee started a benchmarking study to compare staffing needs to regular business hours in Student Development departments. The next meeting will focus on the reports from the focus groups. The committee is also still working on the research questions.

Administrative Units

Anne Monk reported that the Administrative Units Oversight Committee will focus on training for the remaining of the year. The trainings will begin in May for departments to include the editors of the reports as well as other within the department. These trainings should also include the Vice Presidents responsible for those areas. The committee is also looking for something to contribute to Assessment Day.

New Business

The 3rd Annual Assessment Day is the process of being scheduled. John Beard asked the committee for recommendations for presentations. He is looking for ideas that are innovative from each oversight committee.

Next Meeting

The next meeting for the University-Wide Assessment Committee will be on February 29, 2012 at 8:00 a.m. in the Dawsey Conference Room.

Adjournment

With no further items to discuss the meeting adjourned at 9:10 a.m.