University-Wide Assessment Committee  
March 25, 2015  
8:00 a.m., Dawsey Conference Room

Members Present: John Beard, Jennie Cassidy, Jennifer Hughes, Holly Legg, Jim Luken, Caroline Madden, Chris Mee, Carol Osborne, Aggie O’Brien-Gayes

Members Absent: Margaret Fain

Welcome

Jim Luken, Chair, convened the meeting at 8:00 a.m. in the Dawsey Conference Room and welcomed all present.

Meeting Minutes

The minutes from the meeting on January 28, 2015 were distributed. With no corrections being made, a motion to approve the minutes was offered by Jennie Cassidy, seconded by Jennifer Hughes, and approved by the committee.

Strategic Plan Addendum

Chris Mee reported that two new objectives have been added to the Strategic Plan Addendum in the area of graduate studies. She also stated that there should be a new Strategic Plan process beginning soon.

SACSCOC Visit

The SACSCOC visit went very well. The vote from the committee was good with no recommendations. The visiting committee report will be voted on at the June SACSCOC Board meeting. The University will be notified after that. The next step for the University is to complete the Fifth Year Report on 17 standards and the QEP Impact Report. Then the next reaffirmation will be in the year 2022.

TEAL Online Revisions

The committee began looking at TEAL Online to determine what changes need to be made. Below are some of the changes that the committee would like to see.

- Remove the option to attach a budget file.
- Add a help document
- Ability to add tables, charts, graphs to the text boxes
- Print preview for reports needs to be better and not so small
- Headcount of majors for last ten years added to under mission statement – populated for them
- Have annual reports and assessment reports combined
- Remove taxonomic scheme, metric, source of data, area of assessment, and responsible unit/committees
- Add descriptions/explanations under each heading to explain what is needed in each box
• Add to report a box for results or data
• Addition of rubrics to the system if possible

Next Meeting

The next meeting for the University-Wide Assessment Committee is scheduled for April 29, 2015 in the Dawsey Conference Room at 8 a.m.

Adjournment

With no further items to discuss the meeting adjourned at 9:02 a.m.