University-Wide Assessment Committee  
April 28, 2014  
8:00 a.m., Dawsey Conference Room  

Members Present: John Beard, Lori Church, Margaret Fain, Steve Harrison, Holly Legg, Jim Luken, Tim McCormick  

Members Absent: Jennie Cassidy, Chris Mee  

Welcome  

Tim McCormick, Chair, convened the meeting at 8:00 a.m. in the Dawsey Conference Room and welcomed all present.  

Meeting Minutes  

The minutes from the meeting on March 26, 2014 were distributed. With no corrections being made, a motion to approve the minutes was offered by Margaret Fain, seconded by Steve Harrison, and approved by the committee.  

2014-15 Assessment Plans  

Make sure the preliminary 2014-15 assessment plans have been updated and entered into TEAL Online as soon as possible. The final plans will be due on October 1 this year.  

2013-14 UWAC Recommendations  

Each oversight committee needs to come up with one or two year-end recommendations to send to the Provost.  

Senior Exit Survey Spring Survey Administration  

The Senior Exit Survey had a 53.2% response rate at the time of the meeting and the survey closed at the end of the day.  

Student Learning  

The Student Learning committee is beginning to have discussion about using e-portfolios at Coastal. The committee will possibly poll departments to see if they feel e-portfolios would be useful for them. Also discussed were what other assessments have been used across campus that would be beneficial to other departments. The University currently pays for certain standardized testing. What and where are the results of the tests?  

The Oversight committee has also discussed what the recommendations are from each college for the end of the year. One recommendation was to make some updates to TEAL Online.  

Student Development  

The Student Development Oversight Committee will determine the final assessment awards winners by May 15. Top 5 currently are:
The Committee talked about gathering what each area are doing for assessment and emailing the list out.

From the EBI it was determined that students feel that faculty presence is lacking. University Housing is addressing this by developing a Faculty Fellow Program. This program will assign a faculty member to each area in Student Affairs where the faculty would attend some staff meetings to be a sounding board.

Steve Harrison also reported that the Committee had discussed how do the committees know that the recommendations that are sent to the Provost are being followed through? Also discussed was the best way to get decisions made from data instead of off the cuff. It was decided that the UWAC Committee would follow up on the recommendations that have been made in the past.

**Administrative Units**

The committee is in the final stages of determining the top two assessment award winners. These winners will be determined at the next meeting. Feedback from the review will also be sent to the departments within the next two weeks.

**Addendum to the Strategic Plan**

Added action items and responsible units, activities, and success criteria to the addendum to the Strategic Plan. Need any additional action items by June to get them added to the Addendum so that they can be taken to the Strategic Planning Committee.

**New Business**

The Committee needs to begin planning the Assessment Awards Luncheon. Awards will be ordered as soon as the winners are determined from the Administrative and Student Development Oversight Committee.

**Next Meeting**

The next meeting for the University-Wide Assessment Committee is scheduled for May 28, 2014 in the Dawsey Conference Room at 8 a.m.

**Adjournment**

With no further items to discuss the meeting adjourned at 9:05 a.m.