Members Present: John Beard, Carolyn Bender (for Lori Church), Jennie Cassidy, Margaret Fain, Michael Latta, Holly Legg, Jim Luken, Tim McCormick, Chris Mee

Members Absent: Steve Harrison

Welcome

Tim McCormick, Chair, convened the meeting at 8:00 a.m. in the Dawsey Conference Room and welcomed all present.

Meeting Minutes

The minutes from the meeting on August 28, 2013 were distributed. With no corrections being made, a motion to approve the minutes was offered by Margaret Fain, seconded by John Beard, and approved by the committee.

Assessment Day Review

John Beard reported that there were approximately 60 attendees for Assessment Day. The attendees were surveyed about their satisfaction with Assessment Day and had 43 respondents. Overall, responses were positive. John stated that he would like to try and make the day shorter if possible with an ideal morning schedule of 8-11 a.m.

Enrollment Update and Other

Total enrollment as of Monday morning was 9,244 students. The ‘Other’ category was down considerably by 38% due to Teacher Cadets that need to be entered in the system. Once added the number for that category will increase drastically. Scholars Academy is also included in that category.

SACS Update

The University is currently working on the compliance document for the level change focusing on the PhD program but the standards will have to address all university business. The site visit for the level change will be March 17-19, 2015. Also being written is the prospectus for the Education Specialist degree. In 2018, the Fifth Year Report will be submitted. The next reaccreditation visit will be in 2022.

2012-2013 Reports and 2013-14 Plans

The 2012-13 assessment reports are due October 1 with the report to be approved by November 1. The 2013-14 final assessment plans are due on November 1. Preliminary assessment plans for 2014-2015 are due March 15. All due dates can be found at [www.coastal.edu/tealonline](http://www.coastal.edu/tealonline).
Student Learning

The Student Learning Oversight Committee has met twice. John Beard reported that he has a setup for the review of the 2012-13 assessment reports. The goal will be for the committee to finish the reviews by Thanksgiving break. The Committee has discussed the possibility of looking at different tools for assessing student learning such as CLA+ and ETS. These assessments look at critical thinking, problem-solving, and communication skills.

Student Development

Jennie Cassidy reported that the Student Development Oversight Committee completed a SWOT analysis during the first few meetings. The top threats and weaknesses were not having time to do assessment and having a difficult time communicating the issues. The Committee is also working on closing the loop on the leadership assessment and determining what the next step will be.

Administrative Units

The Administrative Units Oversight Committee is in the process of reviewing the 2013-14 assessment plans. Feedback will be submitted to

New Business

Senior Exit Survey has been made available to the December graduates. The survey will close on December 4. The survey was revised with the help of Michael Latta for this administration cycle.

Discussion began about the succession plan for the UWAC committee and who will be the chair-elect with the understanding they will assume the chair for the 2014-15 academic year. Any recommendations for the chair-elect should be sent to Tim McCormick, Chris Mee, or John Beard.

Next Meeting

The next meeting for the University-Wide Assessment Committee is scheduled for October 30, 2013 in the Dawsey Conference Room at 8 a.m.

Adjournment

With no further items to discuss the meeting adjourned at 8:57 a.m.