Members Present: John Beard, Lori Church, Margaret Fain, Steve Harrison, Michael Latta, Holly Legg, Tim McCormick

Members Absent: Jennie Cassidy, Jim Luken, Chris Mee

Welcome

Tim McCormick, Chair, convened the meeting at 8:00 a.m. in the Dawsey Conference Room and welcomed all present.

Meeting Minutes

The minutes from the meeting on October 30, 2013 were distributed. With no corrections being made, a motion to approve the minutes was offered by Steve Harrison, seconded by Lori Church, and approved by the committee.

NSSE, Senior Exit Survey and Other Reports

The NSSE survey only had 17 of the 85 questions that related back to the previous administration of the survey. There were four themes within the NSSE: Academic Challenge, Learning with Peers, Experiences with Faculty, and Campus Environment. CCU was on par and sometimes above its peer groups in most cases. With first-year students, learning communities, service learning, and research with faculty being rated as important. 72% of seniors said that learning communities, service learning, research with faculty, internships, study abroad, and culminating experiences was important to them.

Senior Exit survey had a 34% response rate. The survey was administered to the graduating seniors from fall 2013. The survey was redesigned for this administration to include questions to determine importance and satisfaction of personal experiences while the student was at CCU. Michael Latta will complete a gap analysis of the data. Some of the positive prevailing themes from the comments included location, size, campus, faculty, and advising. The negative prevailing themes from the comments included parking, quality of fellow students, construction, and advising.

Faculty were asked to track absence of freshmen in all 100 and 200 level courses during fall 2012. Of the students with less than 5% of absences, 95% had a GPA of 3.50 or higher. 78% of those same students were retained to fall 2013.

Student Learning

John Beard reported that the University-Wide Assessment Committee – Student Learning met to decide how to determine what the best assessment reports were for the 2012-13 reporting cycle. The committee used a rubric to measure the best reports and had 13 in the finalist group. Those reports were then ranked into the top 5. The Committee was in fairly good agreement about the
number one assessment report. Byington has agreed to recognize the top assessment reports again this year.

**Student Development**

The University-Wide Assessment Committee – Student Development will be focused on changing the internal timeline for assessment reporting. The committee has also worked on ranking goals to focus on during the meeting and will continue working on leadership development.

**Administrative Units**

As of the last meeting, there were three 2012-13 assessment reports that had not been submitted. The University-Wide Assessment Committee – Administrative Units is currently in the process of reviewing the 2012-13 assessment reports. The committee was broken into four review groups to complete this task.

**Core Curriculum**

Margaret Fain reported that a proposal for endorsement from Faculty Senate has been sent out. After receiving feedback from faculty, the proposal was pulled and the Core Curriculum Committee will be conducting open forums and meeting with departments. The Core Curriculum Committee hopes to have a proposed core submitted to the Faculty Senate for the March/April meeting.

**Next Meeting**

The next meeting for the University-Wide Assessment Committee is scheduled for January 29, 2014 in the Dawsey Conference Room at 8 a.m.

**Adjournment**

With no further items to discuss the meeting adjourned at 9:21 a.m.