Members Present: John Beard, Lori Church, Jennifer Hughes, Holly Legg, Tim McCormick, Chris Mee, Thom Mezzapelle, Anne Monk, Sandy Williams

Members Absent: Matt Hogue, Tiffany Kovacs, Dan Lawless, Caroline Madden, Kim Sherfesee

Opening Remarks

Lori Church, Chair, convened the meeting at 2:00 p.m. in the Dawsey Conference Room and welcomed all present.

Meeting Minutes

The minutes from the meeting on January 7, 2014 were distributed. A motion to approve the minutes, with minor corrections, was offered by Tim McCormick, seconded by Sandy Williams, and approved by the committee.

2012-13 Assessment Reports

Holly Legg passed out the list of departments with the final rubric rating. The committee will review the top five reports to determine the top two reports for awards. Holly will send out the final rubrics to the committee this week with the expectation that the reviews will be completed before the next meeting. When Lori sends the email to the departments with their feedback, she will include information for a training session for the lower ranking reports. The committee would like to revamp the rubric for the next review cycle.

2014-15 Preliminary Assessment Plans

The 2014-15 preliminary assessment plans are due March 15, 2014. Please inform all administrative departments of this deadline.

NSSE, Senior Exit Survey, and other report

A gap analysis was created by Michael Latta of the fall 2013 Senior Exit Survey. The survey was administered to students graduating in December 2014. The response rate was 34%. Survey needs to only be administered to undergraduate students. This was the first administration of the newly modified survey. The same survey is currently being administered to the spring and summer graduates.

SACS Update

Chris Mee reported that we are continuing to work on compliance report and will be going to print in December. The site visit will be March 17-19, 2015.
Updates from UWAC

The Student Learning Oversight Committee has discussed the use of e-portfolios for students. Another South Carolina university uses an e-portfolio as a graduation requirement. The committee will need to gather more information about the system to determine if that assessment tool will be useful to the University.

Important Dates

Some important dates to remember in the upcoming weeks are:


These dates can be found at www.coastal.edu/tealonline.

New Business

John Beard asked the committee to help him compile data for the five-year University assessment plan that he will be writing. A reminder will be sent out before the next meeting to remind committee members to bring ideas for the next meeting.

Next Meeting

The next meeting of the University-Wide Assessment Committee – Administrative Units will be April 1, 2014 at 2 p.m. in the Dawsey Conference Room.

Adjournment

With no further items to discuss the meeting adjourned at 3:10 p.m.