Members Present: John Beard, Jennifer Hughes, Tiffany Kovacs, Dan Lawless, Holly Legg, Caroline Madden, Tim McCormick, Chris Mee, Thom Mezzapelle, Anne Monk, Rein Mungo, Jennifer Overholt-Mau, Greg Thompson

Members Absent: Joanna Dalton, Anne Monk

Opening Remarks

Caroline Madden, Chair, convened the meeting at 2:00 p.m. in the Dawsey Conference Room and welcomed all present.

Meeting Minutes

The minutes from the meeting on March 3, 2015 were distributed. A motion to approve the minutes, with minor corrections, was offered by John Beard, seconded by Jennifer Overholt-Mau, and approved by the committee.

2015-2016 Assessment Plans

Preliminary assessment plans for 2015-2016 were due March 15. There were still six departments that need to submit those plans. Chris Mee will contact the few areas that have not made any revisions to the plan.

TK20 Demonstration

Several members of the four University-Wide Assessment Committees took part in a demonstration of TK20, an assessment system to possibly to take the place of TEAL Online. There are still four other systems to demo. The Tk20 system was very inclusive for the types of areas that are covered. It included an assessment feature, faculty credentials, course evaluations, surveys, strategic planning, faculty performance, etc. This company started as an assessment tool. The system had the ability to pull data to generate reports. If chosen, the University would start small and possibly add more modules over time. A list of other universities that use the system was given by the company.

Administrative Unit Contributions

The committee needs to come up with recommendations to send forward for Administrative Units. The question was asked about whether or not there is a need for an Assessment Coordinator for administrative units? It was concluded that it would be difficult for one person to be an Assessment Coordinator for the administrative units as the areas are so different.

Committee members need to determine what were the major accomplishments of the units in supporting the University? Some members stated that fighting fires is a big part of the day to day for each unit that never gets assessed.

Committee members should bring any recommendations to the next meeting.
Old Business

The assessment awards luncheon is scheduled for Thursday, April 23 at 11:30 am in Kline Hospitality Suite.

Next Meeting

The next meeting of the University-Wide Assessment Committee – Administrative Units will be May 12, 2015 at 2 p.m. in the Dawsey Conference Room.

Adjournment

With no further items to discuss, the meeting adjourned at 2:50 p.m.