I. On-line evaluations – During Summer II online evaluations will be piloted. Full roll out will take place fall semester. Students will have to complete the evaluation in order to view their grades for the class of record.

II. Study abroad – x courses – It is critical to designate any abroad program as an “X” in order to ensure proper charges for the class for out of state students.

III. Summer “PLUNGE” Program – Discussion about summer program for students who need a more intense introduction to the college experience to ensure their academic success. Nelljean and Debbie will work on a name for the program. Proposed to state summer 14. Discussion about number of credit hours students would be expected to take varied from 12 to 6 credit hours. Courses that were discussed as important to the experience were English 101, Math 130I, University 105, and perhaps a writing seminar that could be carried out to Fall I and Fall II. Barbara recommended a course with library research as a portion. Discussion of a leadership credit offered on weekends by Student Affairs Leadership staff. Nelljean will work on developing curriculum and Debbie will work on program or “out of class” experience.

IV. Honors Program – Dr. Ruse will be attending next Dean’s Council meeting to share Honors Program plan for the coming year and QEP information. Nelljean and Dan will work together on the development of long term program development and potentially a position description for the hiring of a permanent Honors Program Director.

V. Student business cards – Debbie presented an idea the President met with her and Bill Plate on regarding his office providing students business cards. The cards would be available to students and they would have to access them through a portal via Career Services page and/or Wall Center page. Student information would be checked through the Office of the Vice President for Student Affairs. Bill is working on design and the group recommended the design that SGA officers currently have and taking of the University address. There was some concern expressed about how students would use the cards and most everyone felt that there should be an educational component attached to students being able to access the cards, especially if they have the university logo. Students should have a complete understanding of what it means to be part of our professional community and what expectations come with that.

VI. Update on credit hour production decreases – Please send reasons for drops in credit hour production to the Provost as soon as possible so he can address any concerns regarding decreases in these numbers by the administration or the board.

VII. Update on retention (Preliminary) by college and major (Please provide a short written summary for low/high retention majors as I am getting a lot of questions about this)

VIII. Bonus pool (if approved by BOT in July) - $500,000 available for bonus pool. Everyone agreed to move forward with this since it is in the budget. There was a 2% cost of living
increase in the CCU budget for next fiscal year but the state budget has no salary increase for state employees. Everyone agreed a 1% increase for all employees was reasonable and strongly support that.

IX. Compression – Please submit to Provost any real dollar cuts/savings you have implemented in your college or area as soon as possible. Discussion regarding compression and decision based on projected enrollment for the University and where that leaves our projected budget. Enrollment of new freshmen is down and retention of current students is up which make us almost even in enrollment compared to last year. Provost will forward presentation that was given to the Board of Trustees to deans for their information.

X. Non-Classified Staff Performance Overviews- please turn in to Susan Talbot immediately.

XI. Online Learning Initiatives-

 Asking for $100,000 possibly more for startup for online course development. Money for new courses and for courses that need to be revamped. There will be specific expectations laid out for use of money including things like a minimum number of times the course must be offered, faculty required to share information and present course to other faculty. Discussion about OL courses and program development and perhaps connecting money for this course development to overall program development. Ed will work on a proposal for a model for identification of OL degree programs and courses.

 Provost said he is looking for 3 or 4 MOOCs (Massive Online Open Courses) to be developed from a variety of areas and made available on our University webpage. Barb recommended that interested faculty could attend a Technology and Teaching conference in Atlanta in the fall where they will have programs about MOOCs, hybrid courses and online delivery.

 Discussion led by Barbara and Ed about the structure for OL at CCU. A few recommendations were made and there was an agreement that Ed Jadallah should have oversight of DL and have a title of Dean of Spadoni College of Education and Vice President for Online Learning or Dean and Associate Provost for Online Learning. Ed and Barbara will work on adjusting their proposal and send out for review.

Respectfully Submitted,

Deborah Conner, Vice President for Student Affairs