Staff Advisory Council
Minutes
Thursday, May 14, 2015, @ 10:30am
Edwards 164

Members Present: Allison Tanner, Bill Edmonds, Matthew Crawford, Bertha Fladger, Lisa Dent, Sandy Cannone, Robyn Diven, Melissa Todd, Dana Booth, David Betsch, Dan Lawless and Lisa Bernadyn.

Members Absent: Samantha Kite, Lynn Silver, Kevin Bowers and Judy Davis.

Approval of Minutes: A motion to accept the April 23, 2015 minutes was made by Dana Booth and seconded by Sandy Cannone. The minutes were approved by the members.

Old Business

Follow up discussion on the following items:

- Suggestion: “The HTC limited membership is a terrific opportunity for family members/significant others of faculty and staff at CCU. This allows people directly tied to the CCU community (through relationships) to enjoy a symbiotic relationship with the University - they enjoy the benefits of the health facilities while the University enjoys the benefits of the membership dues. However, the provisions of the membership are not the best service to the faculty/staff with whom those holders are connected. The provisions state that holders of this limited membership cannot utilize the gym between 10 am and 8pm. This means that staff/faculty members associated with these membership holders can only go to the gym together before 10 am and after 8pm. Staff members especially who are bound by 8:00-5:00 schedules and cannot be at work early to enjoy the gym during those times do not benefit from this arrangement. What faculty/staff member wants to leave the University at 5, drive all the way home, and come back after 8 pm? Could this provision be changed to after 5 pm to better serve this group of constituents?”

D. Lawless shared the following response from Jody Davis, Director of Campus Recreation. “Thanks for your question regarding time limited memberships for the HTC Student Recreation Center. We currently offer a free membership to all faculty/staff of the University. We monitor our hours through the turnstiles. Our peak hours for the Center are 4:00p.m. until 9:00p.m. Our hours during the middle of the day 11:00a.m. - 2:00p.m. are the fastest growing on our schedule. During our "peak" hours it is not uncommon for each piece of cardio equipment to be in use. If we were to open up those hours then students would not have machines to workout on during the peak hours. The time limited membership allows unlimited usage on the weekends (Saturday and Sunday) and unlimited usage during the Summer months as well as Holidays. This was the best we could to protect student space and make sure that with the continued growth that we would have space to provide for the incoming students. Our current growth rate is 5-7% a year. This is an exception in our industry and we expect to continue this trend because of the 1270 beds that are being added right outside our door. We are 100% funded by student fees so our main mission is to make sure we can provide student's the space that they require to workout. Thanks again for contacting me with this question and please let me know if further explanation is needed to clarify this response.”

D. Lawless did send an email to Jody Davis, Director of Campus Recreation, on June 3, 2015 asking if it is possible to reevaluate each semester or annually to see if the flow of usage could accommodate a change in hours for spouses/significant others. Mr. Lawless also asked if there are any restrictions for pool usage.

- “We really appreciated getting our carpets cleaned in the Wall building this week. However, it appears that no one was notified that this was going to take place. Is it possible to send out an email in the future, so that we can pick up our stuff up off the floor prior to them being cleaned? Thanks”
S. Cannone forwarded this suggestion to Buddy Hendrick, Director, Facility Operations Facilities Planning and Management. Ms. Cannone did report the current contract for carpet cleaning will come to an end in July.

- “There are parking spaces that are held during normal business hours (Fac/Staff spaces) for various events around the Student Union. This makes it difficult for staff members to park and I often have to stay after dark. Could the people that come to certain events that these spaces are reserved for park at a lot on the outer part of campus and have a trolley reserved to take them to the event?”

M. Crawford will follow up on this suggestion with Mike Cook, Parking Services Supervisor. Mr. Crawford will also inquire to see if a sign can be placed on the cones so when parking is reserved, it can state who the parking is reserved for.

It was discussed that individual departments hosting events should make a sign informing the attendees of parking reserved for them.

M. Crawford shared he spoke with Phillip Moore, Major of Operations of Public Safety. Mr. Crawford reported Major Moore sends an email when parking spaces will be reserved. It is then up to the department to let the individuals attending the event know the parking spaces are reserved for them.

- “Currently, there isn’t any representation on this council for advising. With the number of new advisers on campus I think it is imperative that they be represented and have a place to raise their questions, concerns and suggestions.”

D. Lawless shared this suggestion with Kim Sherfesee, Director of Human Resources.

- “It would be greatly beneficial for the university to look into various ways of incorporating Trikkes into the daily life of its entire community. There are PALS classes offered for Trikkes, but there is no visible information regarding access to them like there is for bikes.

Part One of this suggestion is to recommend a program similar to the Coastal Cycles program, if there is not one in development or already established. Coastal's branding can be applied, and similar locking mechanisms can be appropriated to secure them around campus. Bike racks around campus could be replaced or modified to accommodate locking Trikkes.

Part Two promotes Trikkes for use by faculty and staff for ease of transportation and wellness. Departments and colleges would own a number of Trikkes, especially in place of golf carts for when passengers or cargo are not needed. If obtainable and feasible, there are small carriages that can be attached to a Trikke for cargo. There are also electric Trikkes available.

This initiative could also include fun challenges where participating departments and colleges can see who uses their Trikkes the most or farthest in a month, weather and schedules permitting. Capable technology would have to be included for tracking data for this or similar ideas, and incentives and rewards may be added.

Part Three offers an optional "Coastal Trikke Tour" for visitors who are able and interested. Quick training can be offered at the start of the tour.

Part Four recommends a Campus Recreation adventure or challenge with Trikkes on campus and/or at accessible off-campus locations.

Part Five is simply that Chauncey deserves his own Trikke.”
A. Tanner reported she left a message for Dr. Darden, Chair of Kinesiology, Recreation and Sport Studies, and is waiting for his response. Ms. Tanner also spoke with Ms. Davis in Campus Recreation regarding this suggestion and shared the trikkes belong to Dr. Darden’s department and are used for academic use. Ms. Tanner will follow up with Dr. Darden.

- “It would be awesome to paint the podium in Wheelwright Teal, Gold or Black instead of Conway High School Green.”

A. Tanner spoke with Porter Medley, Director Scheduling and Event Services, and Marc McIntyre, Director University Event and Production Services, and shared that it is the oldest lectern on campus. The green matches the green within the auditorium. The only other colors utilized on campus for lecterns are black and cherry. Black cannot be used in Wheelwright because the proscenium is black and it would blend into the background. A cherry lectern is available for when it is on stage and the green one is used at floor level.

**New Business**

**Suggestion Boxes:** There was no suggestions.

- **Web Page Comments:** There was no suggestions.

**Additional Discussion items by members:**

- It was discussed to remind people of the I Spy program, this program is a communication tool for CCU faculty and staff to recognize outstanding actions and behaviors of their co-workers.

  D. Lawless spoke with Lamonica Yates, Director, Training and Development, and shared there will be a year end recognition and this program will be promoted in the upcoming year

**Adjournment:** The meeting was adjourned at 11:00 pm.

**Next Meeting:** The next SAC meeting will be held June 4, 2015 in Edwards 164.