SUMMARY:

Each dean’s performance is evaluated annually by the Provost.

POLICY:

I. Policy

Each dean’s performance is evaluated annually by the Provost based on the goals and objectives of the respective academic college or division, their relation to the mission of the university, and his/her own professional goals in the teaching, research and public service within the respective discipline, academic administration and/or public outreach services.

II. Procedure

a. Each summer the Provost sends a memorandum to each dean who reports directly to him/her. The memo requests a document citing their College/Division Goals and their Personal/Professional Goals for the forthcoming year.

b. The Provost reviews these goals and responds in writing to each dean regarding the stated goals. He/she may request adjustments or priorities to specific items and provide other feedback that may facilitate or encourage the accomplishment of their stated goals.

c. A dean may choose to meet with the Provost at anytime throughout the year to discuss these annual goals statements.