SUMMARY:

CCU Student Health Services has an explicit statement of patient rights and responsibilities.

POLICY:

I. Policy
CCU Student Health Services has an explicit statement of patient rights and responsibilities that is communicated to all patients through a variety of avenues.

II. Purpose
To ensure that all patients are treated with respect, informed of their options and rights as a patient, and appropriate patient responsibilities.

III. Procedure
A. The CCU Student Health Services’ Patient Rights and Responsibilities statement explicitly describes patient rights and responsibilities (see attachment 1).
B. The CCU Student Health Services’ Patient Rights and Responsibilities statement is posted in the waiting area and is made available to everyone in brochure form.
C. Information about patient rights and responsibilities is disseminated through brochure distribution to appropriate campus offices, student group presentations, freshman orientation, and wellness programs.
CCU Student Health Services
Patient Rights and Responsibilities

CCU Student Health Services patients have a right to:

**Humane Care and Treatment.** All staff members in the Student Health Services will treat you with respect, dignity, and consideration, and without discrimination as to race, color, religion, age, sexual orientation, ability, national origin, economic status, or political beliefs, and with consideration of your cultural, social, and religious preferences.

**Participate in Your Health Care and Treatment.** You are a full partner in your own health care. You have the right to complete current information necessary to make an informed decision about procedures and treatments, including the Refusal of Care/AMA form and/or resolution of any conflicts about care decisions. You have the right to change providers (Consult with Director of Student Health Services).

**Conflict Resolution.** The Director of Student Health Services and medical providers shall ensure that your questions, complaints, and concerns are heard, and appropriate actions taken to attempt to resolve the conflict. Other Student Health Services staff members may be involved in this process.

**Know Your Health Care Providers.** The name and function of any person responsible for your care and anyone involved with your care will be provided to you. Specific information about staff training, credentials, and experience is available to you through the Office of the Director of Student Health Services.

**Privacy and Confidentiality.** All case discussions, consultations, examinations, and treatments are confidential and will be conducted with discretion. The specific information about your health history and current health status contained in your health record will not be released to any unauthorized individual without your written consent, except where permitted/required by law, in compliance with Privacy Standards set forth in the Health Insurance Portability and Accountability Act (HIPAA) of 1996 and the Family Education Rights and Privacy Act (FERPA).

**Access.** Student Health Services has accessible entrances, doorways, restrooms and water fountains, to ensure access for all. A TDD (Telecommunication Device for the Deaf) is available at the front desk to handle telephone calls from/to hearing impaired patients. Interpreters are available from Disability Services and other University sources to assist patients experiencing language or communication barriers.

**Accurate Information.** You will be given complete and accurate information, to the extent known, concerning your diagnosis, treatment, and the prognosis for illness, injury, or any other health-related condition.
Security of Self and Others. You have the right to feel safe and secure when you are in the Student Health Center. Your valuables and belongings will be protected and secure during your visit.

Fee Information. You have access to information about fees for the services you receive. An itemized statement of charges is provided to you at the end of your visit for the services you have received. The medical record staff and medical providers will address questions regarding charges and fees.

Participation in Research Projects. You have the right to know if any aspect of your care is being used for research, investigational studies, or clinical trials. You have the right to refuse to participate without jeopardy to your health care.

Pain Management. You have the right to communicate any issues of pain or pain management with your medical provider. All concerns about pain issues will be taken seriously and addressed appropriately.

CCU Student Health Services patients also have a responsibility to:

Communicate with Your Health Care Provider. It is important that you provide full, honest, and accurate information about your illness or problem to allow proper evaluation and treatment. Let your health care provider know if your condition worsens or if your recuperation does not follow the expected course for recovery.

Ask Questions. Ask specific questions about your current illness or other health problem, your health care provider’s treatment recommendations, and additional treatment costs.

Voice Your Concerns. Your comments, complaints, and ideas are valued and can be submitted in person or in writing and will be reviewed and considered by the Student Health Services staff.

Treat Others Courteously. Student Health Services staff members and other patients are people, too; please treat them with the courtesy and respect they deserve.

Use Medications Properly. Do not give medications prescribed for your needs to others.

Pay For Any Charges You Accrue. It is your responsibility to pay for any charges you accrue.