SUMMARY:

This policy outlines the process for procuring alarm or security systems for offices on campus.

POLICY:

I. SECURITY SYSTEMS ON CAMPUS

Any University official who deems it necessary or advisable to procure any type of alarm or security system, including security cameras, for protecting University facilities and/or equipment must notify the office of Environmental Health and Safety which will coordinate the assessment, design, specifications, procurement and installation, and other aspects of such a system. Although the appropriate official of the requesting Department/Unit is responsible for this action, the Director of Procurement and Business Services is responsible for ensuring that no procurement action is taken without compliance with this requirement.