SUMMARY:

This policy sets forth the days on and the conditions under which office-acceptable jeans can be worn to work.

POLICY:

I. Definitions:

A. Office-acceptable jeans are defined as dark or colored denim that is NOT distressed, cut off, ripped, stonewashed, paint-splattered, skintight, excessively baggy, sequined, bedazzled, faded or frayed, and does not contain cutouts or patchwork. Please refer to the illustration at the end of this policy for clarification.

B. Office-acceptable tennis shoes or sneakers are defined as clean and in good repair.

II. This policy applies to administrative employees, academic and administrative support employees, staff members and student workers at Coastal Carolina University.

III. Every Friday will be considered “Spirit Day.” Office-acceptable jeans and tennis shoes are allowed to be worn on Spirit Days as long as a Coastal Carolina University-logoed shirt is worn with them. Acceptable logoed shirts include only blouses or collared shirts with a Coastal Carolina University logo, and do not include t-shirts or sweatshirts. Individuals who choose not to wear a University-logoed shirt will not be permitted to wear jeans or tennis shoes on Spirit Day.

IV. The last Friday of every month will be a “Dress-Down Day,” for which any office-appropriate blouse or collared shirt worn with office-acceptable jeans and/or tennis shoes is permitted.
V. The President may, from time to time, designate other days as Spirit Days or Dress-Down Days in the interests of employee morale or school spirit.

VI. The following exceptions apply to the jeans policy:

A. Individuals employed in areas where safety equipment or other uniform or dress considerations are in place due to Occupational Health and Safety Standards or other business-related reasons must adhere to those safety standards deemed appropriate by the Department Head. This may preclude the wearing of jeans or tennis shoes.

B. Based on departmental goals and functions, other types of jeans may be determined to be unacceptable. Such distinctions will be at the discretion of the Department Head or Department Supervisor.