



**Strategic Planning Steering Committee
Seventh Committee Meeting
November 29, 2007**

MINUTES

Present: Will Garland, Chair; Chris Mee; Lauren Brajer; Gib Darden; Milton Miles, Jerome Christia; Carl Schwartzkopf, Sallie Clarkson; Dave Evans; Maria Bachman; and Charles Jordan. Also attending were Emma Savage-Davis, Center for Education and Community, and Darla Domke-Damonte, Coordinator of Strategic Planning.

Chair Will Garland called the meeting to order at 6:35 p.m. He called for acceptance of the minutes of the November 8 meeting. Dave Evans moved to accept and Maria Bachman provided a second. There was no discussion, and the minutes were accepted as submitted.

Chair Garland recognized Dr. Emma Savage-Davis for the Public Input section of the meeting. Dr. Savage-Davis asked that the committee keep in mind as it was working that developing students was not just an academic task but also that CCU needed to be committed to helping them to learn to contribute to society.

Chair Garland then moved to Old Business and asked for final committee comments and input into the subcommittee reports. Sallie Clarkson noted that she would be sending additional comments to Darla for inclusion in the Strengths and Weaknesses document, but there was general consensus that the external analysis and peer and aspirant documents were in good form.

Chair Garland asked Darla Domke-Damonte to brief the committee on the progress of the mission statement development. She noted that the Faculty Senate Strategic Planning Committee had met the previous day and made a few changes to the document, that the members of that committee were finalizing deliberation and discussion, and that they would make final recommendation to the Faculty Senate on Friday, November 30. Chair Garland noted that the Student Government Association would vote on the revised mission statement on Monday, December 3 and that it was hoped that Faculty Senate would vote on the revised mission statement on Wednesday, December 5. The revised mission statement then needs to go to the Board of Trustees for endorsement, and then to CHE. Darla noted that she had already received informal support from CHE on the mission statement revision. There being no further discussion, Dave Evans recommended that the Strategic Planning Steering Committee vote to recommend the adoption of the revised mission statement. Jerome Christia seconded the motion, and the motion passed unanimously.

Chair Garland then moved discussion to organizing the institutional priorities identified at the November 8 meeting into a rubric that could be acted upon to develop specific working groups in Spring 2008. The following were adopted by the committee after some discussion:

- Academic:
 - Meeting the Educational Needs of Our Students and Community (Items 1, 3, 8)
 - Ensuring Student Success (4)
- Administrative:
 - Ensuring Faculty and Staff Success (5)
 - Ensuring Financial Viability and Sustainable Resource Management (2,7)

Further, the committee noted that Item 6 from the Priorities noted in the November 8 meeting seemed to be needing attention across all of the areas. After discussion, the committee moved to adopt these University Initiatives as the Initiatives about which future planning, objectives and assessment would be discussed. Darla Domke-Damonte was tasked to work through the President's Office to set up these task forces for the Spring 2008 semester.

Chair Garland then noted that under new business the meeting scheduled for Monday, December 10 would be cancelled as there would be nothing new to bring before the committee before that time. The schedule for meetings was set for Spring 2008 semester for the whole committee as: Thursday, January 31; Thursday, February 28; Thursday, March 27; and Thursday, April 24, all of which will occur in Wall Board Room at the same time as the current meeting schedules. Chair Garland also noted that each Strategic Planning Committee member would be appointed to serve on one or more of the task forces set up for the Spring 2008 so that broad representation and interaction would be assured.

There being no further business, the meeting was adjourned at 7:45pm

Respectfully submitted, December 7, 2007
Darla Domke-Damonte