

## Creating Learning Modules

Create a learning module to organize and deliver course content to Students. After you have created a learning module, you can add content by selecting items from one or more tools, such as a quiz from **Assessments**.

1. From the *Learning Modules* screen, click **Create Learning Module**. The *Create Learning Module* screen appears.
2. Enter a title and description.
3. Next to *Item Visibility*, select one of the options: *Show Item* or *Hide Item*.
4. Complete the **Table of Contents** section.
5. Click **Save**. The learning module is saved. Now you can add content to the learning module. For more information, see *Adding Content*.

## Adding Content

You can add course content to a learning module. This allows you to place related content in the same learning module so Students can access the content from one place in your course. You can add the following content to a learning module:

- files
- assessments
- assignments
- chat or whiteboard rooms
- discussion topics
- media library collections
- web links

### Adding Files:

1. From the screen for the learning module you want to add content to, click **Add Files**.
2. If the file(s) you want to add is already contained in your course File Manager, select the file(s) from the list on the right, then click OK. The file(s) will appear in the learning module.
3. If the file is located on your computer, click the MyComputer icon, and browse for the file(s) on your computer. (You may upload up to 10 files at a time from your computer.) Once you select the file(s), click Open. The file(s) will appear in the learning module.

### Adding Content Links:

1. From the screen for the learning module you want to add content to, click **Add Content Link**. A menu appears.
2. Click the tool with the content you want to add. For example, to add a quiz, click *Assessments*. The menu option expands.
3. Select an item from an inventory of all the items that belong to the tool, and then click **Add Selected**. The item is added to the bottom of the table of contents.

**Tip:** To select multiple items, hold the Ctrl key (Windows users) or the Command key (Mac users) while selecting the items.