



Policy Title:	Special Event Security
Policy Number:	UNIV-432
Revision Date:	January 2016
Policies Superseded:	1803; FINA-503
Policy Management Area(s):	Department of Public Safety

SUMMARY:

The Department of Public Safety is responsible for providing security at all functions on campus and at those functions sponsored by a University organization within the department's jurisdiction.

POLICY:

I. RESPONSIBILITY

- A. The Department of Public Safety is responsible for providing security at all functions on campus and at those functions sponsored by a University organization within the department's jurisdiction. Neither other law enforcement agencies nor contract guard services may be used unless approved by the Department of Public Safety.
- B. Departments/units planning special events such as athletic events, parties, concerts, and rallies must contact the Department of Public Safety to coordinate safety and security needs.
- C. The Chief of Public Safety is responsible for predicting security needs at a function according to the following criteria: nature and location of the event; expected attendance (ticket sales and projected attendance of non-students); availability of alcoholic beverages; and any security problems experienced at previous events held by the sponsoring group.