Although the vast majority of students who seek assistance through The Math Learning Center do so for legitimate reasons, some, on occasion, request help with problems or questions that have been assigned as part of a take-home examination. Tutors are instructed to refuse help to students who request assistance with take-home exams. However, because tutors cannot always tell when a student's questions belong to an exam, they may inadvertently help a student do work that he or she is meant to do alone.

Despite our best efforts, we cannot prevent this abuse of the Math Learning Center without your help. If you give a take-home exam or assign other work for which you do not want students to receive tutorial support, please let us know. Contact Charles Whiffen at ext 6620 or cwhiffen@coastal.edu.

**TAKE HOME EXAMS**

**CLASSROOM VISITS**

Faculty members are invited to arrange for a Math Learning Center tutor to visit their class to introduce students to the Center, or to request Math Learning Center information cards or brochures to distribute to their students. To schedule a visit or get materials contact Charles Whiffen at ext 6620 or cwhiffen@coastal.edu.

**FALL/SPRING HOURS**

<table>
<thead>
<tr>
<th>Day</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sunday*</td>
<td>4 to 7</td>
</tr>
<tr>
<td>Monday</td>
<td>8:30 to 7</td>
</tr>
<tr>
<td>Thursday</td>
<td>8:30 to 3</td>
</tr>
<tr>
<td>Saturday</td>
<td>Closed</td>
</tr>
</tbody>
</table>

No appointment needed
*Sunday hours in Kimbel Library

Charles Whiffen
Coordinator, Math Learning Center
843-349-6620
cwhiffen@coastal.edu
The Math Learning Center in Prince 208 offers free assistance for students in most freshman and sophomore level math courses. No appointment is needed. The Center is staffed with peer tutors who have demonstrated excellence in math and tutoring skills. Most tutors are either majoring or minoring in math. Tutors explain concepts and work example problems for students. Tutors assist with homework problems but do not do students’ homework for them. Tutors will not knowingly assist with take-home quizzes or tests.

Nearly 2,000 students visit the Math Learning Center each year.
Students make over 6,500 visits per year and spend nearly 12,000 hours in the Math Learning Center.
The average length of a visit is just under two hours.
The Math Learning Center is open for 51.5 hours per week Sunday through Friday.
The Center employs approximately 15 student tutors during the fall and spring semesters.

Math Learning Center also has computers, calculators, textbooks, handouts, and learning aids for student use in the Center. Many students come to the Math Learning Center just to do their homework, knowing that a skilled tutor is close by. In addition, the Center conducts workshops on various topics throughout each semester.

The Math Learning Center, along with Structured Learning Assistance, Learning Assistance in the Sciences, Foreign Language Instructional Center, and Writing Center make up the Learning Assistance Centers, a part of University College.

Students in the following courses may also seek help in the Structured Learning Assistance (SLA) Program:
- Math 129L/130/130I College Algebra
- Math 132 Calculus for Business and Social Sciences
- Math 201 Math for Early Childhood and Elementary Education Majors I

SLA tutors attend classes, meet regularly with instructors, and conduct small-group tutoring sessions several times a week. For more information, contact Brianne Parker, LAC Director at ext 6536 or bparker2@coastal.edu.

Some students readily seek tutoring, but others feel embarrassed. They think that asking for help is a sign of weakness. You can help your students overcome any reluctance to seek tutoring by reminding them:
- Even “A” students come for tutoring.
- Getting tutoring is a way of taking control.
- Tutoring can increase academic self-confidence.
- Include in your syllabus a statement about tutoring and information about the Math Learning Center.
- Throughout the semester, and especially before exams, remind your students about the Math Learning Center.

We will try to assist with other courses but we cannot guarantee that we will be able to help.