
Members Absent: Cameron Mott, Derek Doss, Sandra Hatcher, Misti Williams, David Betsch and Matthew Crawford.

Approval of Minutes: A motion to accept the February 18, 2016 minutes was made by Lisa Bellamy and seconded by Tukonya Vereen. The minutes were approved by the members.

Old Business

Follow up discussion on the following items:

Suggestion:

- “Why does CCU have a policy that we can’t give references when a colleague is applying for a different job (even if it is with CCU)? This is ridiculous especially if this has been their only job for 15-20 years - no other work related reference may be available.”

  L. Bellamy addressed this concern with Kim Sherfesee, Director of Human Resources/EEO Officer. Ms. Bellamy shared she is waiting on the formal response.

- This suggestion was in the Coastal Science Center. “The TV is broke in the student lounge in the Coastal Science building. Can we please get a new one?”

  J. Streicher will complete a help desk ticket for the Coastal Science Center.

  J. Streicher reported a television was allocated elsewhere and was up and running the next day.

- This suggestion was in EHFA. “I am concerned with the current role of the Staff Advisory Committee which seems to have changed since it first began. My understanding of the committee is that it is meant to be an advocacy group for the staff, taking our concerns to the administration and initiating change. This does not seem to be the current role of the committee. For example, minutes from a recent meeting state that staff concerns about the repayment of tuition for staff members who leave the university was routed to Human Resources. HR responded with an explanation of the policy. Usually when staff members use a group such as the Staff Advisory Committee, they are not looking for a policy explanation which could be requested by contacting HR personally. It is my opinion that staff members who send a concern to the committee would like for the concern to go to the upper administration and that the committee would actually advocate on their behalf. If concerns are simply going to be funneled to a department for a response, wouldn’t an online forum be sufficient?”

  D. Lawless has a scheduled meeting with President DeCenzo to formally share the concerns regarding the tuition reimbursement policy.

The Council was concerned that its actions on the tuition repayment policy were viewed in this manner, and wished to assure everyone that, 1) the role of the Council had not changed, and, 2) each time a concern was received on this subject, it had advocated on staff’s behalf at multiple levels throughout the university (as it does for every concern received).
However, in reviewing the previous minutes that were posted, it was evident that the wording used did not effectively convey what had occurred. As a result, the wording used in future minutes will be improved.

Additionally, D. Lawless reported he did meet with President DeCenzo and informed him that the tuition repayment issue was an ongoing staff concern, based upon the multiple suggestions that had been received. President DeCenzo will take this concern to the next Executive Council meeting for review.

- “Ever since Chanticleer Drive closed in front of the wall building and cut off access to the residence halls, there has been a large increase in the number of cars using the HTC Center parking lot as a cut through from the Residence halls to Founders Drive. I often see a lot of cars going a lot faster than they should through the parking lot. Combined with the large amount of people entering and leaving the HTC Center, it seems to me it’s only a matter of time before a pedestrian gets hit. Maybe consider keeping the gate down separating the 2 parking lots, or adding more speed bumps to help deter people from using the parking lot as a shortcut.”

D. Betsch reported after speaking with the two staff members that run these communities, speed and students driving too fast thru the parking lot has been a problem and continues to be a problem. Now that more traffic is traveling thru this area it is seen more.

D. Lawless will address this concern with Stacie Bowie, Vice President and Chief Financial Officer. D. Betsch will also speak with Stephen Harrison, Senior Director of University Housing, regarding this concern.

D. Lawless reported he also addressed this concern during his meeting with President DeCenzo. The President asked him to follow-up with Ms. Stacie Bowie, Vice President and Chief Financial Officer on this matter, which Mr. Lawless did. Ms. Bowie distributed the concern among her staff that would be involved, and meeting time, responses had not been received yet.

- “There are so many frustrations with parking for visitors for the Wall Building and special speakers for WCOB. The question has been asked multiple times why can’t we just use the visitor parking in front of the Wall building as we always have, and are told no. So I find it interesting the Board of Trustees are able to park there for their meetings (2/18/2016). We have become a very unwelcoming campus for visitors, especially for those needing handicapped parking as there is no longer easy accessible handicapped parking for Wall. People have even canceled coming to campus due to the change in the parking situation.”

D. Lawless will address this concern with Dr. Byington, Provost and Executive Vice President.

D. Lawless addressed this with Staci Bowie, Vice President and Chief Financial Officer, and Dr. Byington, Provost and Executive Vice President. Mr. Lawless reported he is awaiting their response.

New Business

Suggestion Boxes:

Suggestion: The contents of the campus suggestion boxes were not brought to this meeting for review. Suggestion boxes will be checked for the next meeting.

Web Page Comments:

Suggestion:

- “I would suggest that the shuttle stops on Century Circle be put on an "on-call" basis. While it is very convenient to ride the shuttles to main campus, it’s doubtful that the ridership is significant from these
two stops. Eliminating the need for the shuttles to make the Century Circle loop every time should decrease the route time some, putting students back on main campus quicker. Thank you.”

D. Lawless addressed this suggestion with Sandy Baldridge-Adrian, Director Contractual & Business Services. Mr. Lawless is awaiting her response.

• “As a staff member, I really have no idea what the Staff Advisory Council does and I do not get a sense that many staff members are informed or involved with the Council. So I have a few suggestions.

1) Currently Council members are appointed to their positions, apparently through a nomination process involving higher lever administrators. As a result, the Council does not appear to be impartial in its representation of the staff as a whole. The Faculty get to elect their Senators. The students get to elect their SGA. Why can staff not elect their Council? Elections would heighten awareness of the Council and get more staff involved. Plus, staff would have more ownership of the Council because they had a say in who represents them.

2) The Faculty Senate emails out its agendas and minutes to all Faculty. I feel that the Staff Advisory Council should do the same. Although they are posted on the website, I don’t believe that many staff members regularly check the website. If they were emailed, all staff would get them and, even if they don’t read them, they’d be more informed that the Council exists and would be more likely to refer suggestions or concerns to the Council.

3) The online suggestion form says that you have the opportunity to submit anonymously, but you need to sign in using your CCU credentials to get to the form. This makes it feel less anonymous because it wouldn’t be very hard to determine who submitted which suggestions – even if they believed that they were doing so anonymously.

Thank you for your consideration.”

D. Lawless will address the first part of this suggestion with President DeCenzo. L. Bellamy also forwarded this suggestion to Kim Sherfesee, Director of Human Resources/EEO Officer. For additional information on how the Council is comprised and members are appointed, please refer to Council Membership and Structure portion of the SAC By-Laws that are posted online at: https://www.coastal.edu/staffadvisory/

For the second part of this suggestion, D. Lawless will look into setting up an account that will allow the minutes to go out to all staff.

For the third part of this suggestion, the reason for logging in with your credentials is to ensure that postings are being made by individuals that are employed at CCU.

Suggestions made electronically are anonymous, (unless the submitter chooses to include his/her name). There are also suggestion boxes located throughout campus for staff members that choose not to use the electronic suggestion format.

• “I walk quite a bit of the time during lunch in lot GG during the semester. During the semester I’ve seen numerous students ignore the painted STOP on the pavement and just go through. There have been some close calls because they just go through without stopping. The car that is in the right has to slam on their brakes. With safety in mind, why aren't there stop signs?”

D. Lawless addressed this suggestion with Rein Mungo, Interim Director of Facilities Planning & Management, Mr. Lawless asked if it was possible to get actual stop signs in this area. Mr. Lawless is waiting for a response.

• Additional Discussion items by members:
L. Bellamy suggested placing an I SPY box next to the Staff Advisory’s electronic suggestion box on the SAC webpage. Ms. Bellamy will address this with the appropriate department.

Ms. Bellamy reported there is now an I SPY link on the Staff Advisory page.

- **Adjournment:** The meeting was adjourned at 11:00.

**Next Meeting:** The next SAC meeting will be held March 31, 2016 in Edwards 101.