Members Present: Matthew Crawford, Cameron Mott, Diane Wilson, Kevin Bowers, Lisa Bellamy, Tukonya Vereen, Bill Edmonds, Shane Tay, Dan Lawless and Lisa Bernadyn.

Members Absent: David Betsch, Derek Doss, Sandra Hatcher, Misti Williams and Jim Streicher.

Approval of Minutes: A motion to accept the May 12, 2016 minutes was made by Lisa Bellamy and seconded by Tukonya Vereen. The minutes were approved by the members.

Old Business

Follow up discussion on the following items:

Suggestion:

- “That the university provide “This call may be recorded for quality assurance” to all or departments that frequently deal with angry people. That way there is no question as to the quality of the phone call. It is really the only way that employees can feel secure.”

  J. Streicher reported the following information after his conversation from Abdallah Haddad, Chief Information & Technology Officer. “This may be more of a policy question for the administration as to whether or not we would want to implement this as a university. He suggested that we should go in that direction for feedback, as ITS could not implement something like this without the administrations direction to do so.”

  D. Lawless will address this with Dr. Byington, Provost and Executive Vice President, and President DeCenzo.

  D. Lawless sent an email to President DeCenzo on behalf of the council, asking that the feasibility of such a system be considered by the Executive Council. Mr. Lawless also volunteered that the Staff Advisory Council would be happy to assist that process in any way.

  D. Lawless reported there has not been a formal response.

- “As a fairly new staff member, I am interested in moving forward with a master’s degree. When I attempt to find the policy regarding compensation, I cannot find anything other than the tuition waiver/reimbursement policy. Since appropriate approval is required for these programs, will compensation follow and what is that policy? Some of my colleagues have mentioned that it comes with a salary increase. Thank you for your time.”

  D. Lawless spoke to Kim Sherfesee, Director of Human Resources/EEO Officer, regarding this suggestion. It was reported at this time there are a number of policies that are being worked on. There is not a formal response at present time.

  D. Lawless reported after speaking with Kim Sherfesee we are still waiting for a formal response.

- This suggestion was in Baxley Hall. “Why is it that students can park anywhere during finals even in employee without being ticketed? Employees still need to park.”
D. Lawless will address this suggestion with Phillip Moore, Major of Operations Public Safety.

_D. Lawless reported he spoke with Philip Moore, Major of Operations Public Safety. Major Moore confirmed this is a policy from Chief Roper and they tend to be more lenient during this time period. Mr. Lawless will follow up with Chief Roper._

- This suggestion was in Baxley Hall. “The green arrow to turn onto Chanticleer Drive (from University Drive) by Baxley only remains green long enough for one car to go through.”

D. Lawless will address this suggestion with Public Safety.

_D. Lawless reported once the repaving of the roads are completed and the magnetic loops are reinstalled they will recalibrate the timing of the lights._

**New Business**

**Suggestion Boxes:**

Suggestion: There were no suggestions in the suggestion boxes.

**Web Page Comments:**

Suggestion:

- “I know that in the past CCU has held a formal party/reception around the holidays for faculty and staff. I think that bringing this tradition back would be a great morale booster for the campus. It also has the potential to contribute to the endowment campaign as the university could sell tickets or have a cash bar to raise funds. The function could be held on campus in one of the ballrooms and live music could be provided by one of the many bands or musicians affiliated with the campus (students or faculty).

I think that this has the potential to become a welcome tradition on campus. It will help CCU faculty and staff mingle outside of their respective departments and offices and meet others on campus, thereby creating a real CCU community.”

D. Lawless will address this suggestion with Eileen Soisson, Executive Director Training, Development and Service Excellence.

- “We need a way for employees to review supervisors. I am cut off from anyone above my supervisor and have limited resources in seeking help, a yearly review done by staff would give a way to submit feedback.”

L. Bellamy addressed this suggestion with Kim Sherfesee, Director of Human Resources/EEO Officer, the following response was provided.

“Based on the University's strategic plan, the Office of Human Resources and Equal Opportunity will work with campus partners to evaluate current feedback systems and consider alternatives, where feasible.

In the meantime, if you have concerns or are otherwise in need of assistance, you are encouraged to speak with your supervisor. If it is a matter that you do not feel that you are able to discuss with your supervisor, you may contact the next person up in your administrative channel. Alternatively, you may contact the Office of Human Resources and Equal Opportunity for assistance (ext. 6496). Finally, if you have a matter that you need to report, you may utilize the EthicsPoint, a confidential reporting system.
The link to Ethicspoint:  https://secure.ethicspoint.com/domain/media/en/gui/39758/index.html

- “It would be easier for the contractors and employees if the one lane road is one way when they start paving. When they were breaking it up, there were two flag people - one on each end. More often than not, I met either a car or a golf cart on the road even though I had just waited ten to fifteen minutes for my turn to go. Several times I witnessed a golf cart go around the line of cars and the flag person only to meet a car coming from the other direction. One had to back up as there was no room to pass. It is also not feasible to have someone man each turn and parking lot. One way would be the way to go. Thank you!”

D. Lawless will address this suggestion with the appropriate department.

**Additional Discussion items by members:**

- D. Lawless asked the council to review the Strategic Plan, specifically 5.3.5. Mr. Lawless asked each council member to be prepared at the next meeting with suggestions and ideas on how Staff Advisory can improve/strengthen their advocacy role.

**Adjournment:** The meeting was adjourned at 11:00.

**Next Meeting:** The next SAC meeting will be held June 23, 2016 in Edwards 101.